

**VILLAGE OF SCOTTSVILLE BOARD MEETING**

Friday, September 18, 2015 – 5:00 PM

**CALL TO ORDER** – Mayor Gee called the meeting to order at 5:15 PM.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark and Trustee Jim Clark

**Absent:** Attorney Peter Skivington, DPW Superintendent Steve Farrell and Code Enforcement Officer Terry Rech

**Also present:** Ruth Thompson

**APPROVAL OF MINUTES**

**Village Board Meetings:**

• **Tuesday, August 11, 2015**

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee R. Clark to approve the minutes of the Tuesday, August 11, 2015 Village Board Meeting as submitted.

**VOTE:** Carried 3-0 with 1 abstention

Trustee Jim Clark	ABSTAIN	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Mayor Paul Gee                      AYE

**PUBLIC BEFORE THE BOARD** – Mayor Gee appointed Ruth Thompson to the position of Village Trustee, to fill the unexpired term of Alex Ronnenberg until March 31, 2016. He then invited Ms. Thompson to take her place with the rest of the Village Board.

**REPORTS:**

- Attorney Peter Skivington (absent – no report)

**DEPARTMENT REPORTS**

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER- Terry Rech** (absent)

- Report of Permits issued from 8-1-15 to 8-31-15

**WWTP – Chief Operator Steve Farrell**

**DPW - Supt. Steve Farrell**

- DPW Superintendent Farrell would like to attend the annual NYCOM conference October 25<sup>th</sup>-28<sup>th</sup> in Cooperstown NY.
- Main St plants will come down soon and the memorial trees in Johnson Park are being watered 3 times a week. Jim from Brocollo suggested this amount and thinks we should cut back a little now and see what happens.

- Will start putting the leaf collection equipment together soon. Talked to Lee and he will run the ad towards the end of the month.
- Need to finish up the paperwork for the grants we have in place.
- Repaired 3 more catch basins throughout the village
- Browns Ave has been oiled and stoned and will be swept soon.
- New tables are in at Johnson Park and old tables are at the shop.
- Sidewalk in Briarwood track will be sealed again.

## FINANCE

- **Pay Bills:**

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee R. Clark to approve payables on the APGL Distribution Report and Voucher Detail Report through September 18, 2015 with General Payables totaling \$107,001.66

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

- Financial Update – Jen Talbot (Raymond F. Wager, CPA) prepared a financial review with suggestions. Mayor Gee asked the Board Members to review it for action at the October meeting.
- Consider authorizing Mayor to sign agreement with Raymond F. Wager, CPA for accounting assistance at a rate of \$85.00 per hour.

**MOTION:** made by Trustee R. Clark and seconded by Trustee J. Clark to authorize the Mayor to sign an agreement with Raymond F. Wager, CPA for accounting assistance at a rate not to exceed \$85.00 per hour.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

## VILLAGE CLERK –Lee Mikewicz

- Records Grant update - All reports have been submitted to the State. They have confirmed that they got what they needed. All the grant reimbursements have been received. We still need to get in touch with the Historian to see what address records (like tax bill receipts) she may like to keep. The Village Clerk needs to organize the records into the shelving on the second floor of the DPW Building. We will need a budget amendment for the portion of the grant done after June 1, 2015.
- Tax collection update – We have collected 97.1% of our tax bills (769) and 97.8% of our tax revenue (\$638,221). Penalty payments are up to \$950.
- Website update – We have selected a template and Matt Turcotte (North Shore Solutions) is starting to move data over from the old website. We

have started setting preliminary header titles with drop downs. We are looking to gather slides representing the four seasons so the website can have a rotating slide show throughout the year.

- Monroe County Sales Tax – 2<sup>nd</sup> Quarter 2015 – Our share of \$113,205.38 represents an increase of \$788 over the same period last year.
- We have received 8 resumes for the Deputy Clerk position. We will set up interviews over the next couple weeks.

**TRUSTEE REPORTS:**

**DEPUTY MAYOR LESLIE WAGAR**

- Deputy Mayor Wagar asked everyone to review the dog park information that she e-mailed out.

Liaison to: Village Zoning/Planning Boards – We still need one more person for the Zoning/Planning Board.

- There were no reports for the other areas:

Code Enforcement Dept.  
Facebook Administrator  
Treasurer  
Clerk’s Office

**TRUSTEE JAMES CLARK**

Liaison to: Village Parks – In good shape

Forestry Board – There was no meeting last Wednesday because there was no quorum. At their next meeting, they will be looking for budget money to continue some of their projects. Mayor Gee spoke to the Board and told them to prepare their budget needs for next year so the money can be incorporated in the annual Village Budget process.

- Consider authorizing membership of Kimberly LaCelle to the Village of Scottsville Forestry Board

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor Wagar to appoint Kimberly LaCelle to the Village of Scottsville Forestry Board.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

Town Asset Committee – No report

**TRUSTEE RICHARD CLARK**

Liaison to: Department of Public Works – No report for now. He is following up with DPW Superintendent Farrell on speed hump issues. Mayor Gee mentioned that the Grove Street speed hump had to be removed when it was found that 90% of the bolts were missing. Someone had been

trying to remove the speed hump from the road. Another one needs to be installed on Scott Crescent.

**MAYOR'S REPORTS - PAUL GEE**

Liaison to: Fire Department - No report  
 Main Street Committee – Setting up a meeting  
 Chamber of Commerce – No report  
 Public Relations – No report  
 Memorial Trees – A couple of them look stressed. Broccolo is evaluating them to see if they will need to be replaced.

Rescue Squad

- **MOTION:** made by Deputy Mayor Wagar and seconded by Trustee J. Clark to remove Joshua Barton from membership in the Scottsville EMS.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

- **MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor Wagar to accept (appoint) Ben Deragon as a member of Scottsville EMS.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

- Consider authorizing Mayor to sign Non-Disclosure Agreement with Niagara Mohawk Power Corporation (National Grid).

**MOTION:** made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to authorize the Mayor to sign the Non-Disclosure Agreement with Niagara Mohawk Power Corporation (National Grid) which will allow Computel Consultants to obtain information necessary to complete its audit.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

- Consider authorizing Mayor to sign Supplemental Agreement #2 to Master Federal Aid/Marchiselli Aid Project Agreement for Scott Crescent Road Bridge over Mill Race; Village of Scottsville PIN 475495; BIN 2257910; Phase: per Schedule A

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee J. Clark to approve the following resolution:

**WHEREAS**, the Village of Scottsville is desirous of entering into a Supplemental Agreement to the Master Federal Aid/Marchiselli Aid Project Agreement regarding the work to be performed on the Scott Crescent Road Bridge over Mill Race in the Village of Scottsville, and

**WHEREAS**, the Village of Scottsville has been provided with a Supplemental Agreement to the Master Federal Aid Agreement with regard to said project, and

**WHEREAS**, the Village of Scottsville has been provided with the Supplemental Agreement #2 to the Comptroller’s Contract #D033447, and this Supplemental Agreement has been forwarded to the Village by the New York State Department of Transportation,

**NOW**, it is hereby resolved:

- 1) That the Mayor of the Village of Scottsville, is hereby authorized to execute agreements, certification and reimbursement requests on behalf of the municipality sponsor, the Village of Scottsville,
- 2) The Village of Scottsville as municipality sponsor understands and accepts the stipulations of the Supplemental Agreement #2, including its associated schedules, appendixes, exhibits and attachments, and
- 3) The municipality sponsor, Village of Scottsville, has appropriated the funding necessary to deliver the project as described in Schedule A of the Supplemental Agreement #2.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

- Motion of confidence in the appointment of Ruth Thompson as Village Trustee through March 31, 2016

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor Wagar to accept Mayor Gee’s appointment of Ruth Thompson as Village Trustee to fill the unexpired term of Alex Ronnenberg until March 31, 2016.

**VOTE:** Carried 4-0 with 1 abstention

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson ABSTAIN
Mayor Paul Gee	AYE	

**OLD BUSINESS:**

- Ash trees behind 2 Wyvil Avenue – They were determined to be on Village property and, as such, will be scheduled to be taken down by the Village.

**NEW BUSINESS:** None

**PARK PERMITS:**

- Lions Club – 793 Rt 383 – Thursdays, September 24, October 8, October 22, 2015 - Meetings
- James Luke – 1 East Genesee Street – Saturday, October 3, 2015 – Party
- Concetta Fugle – 56 Diana Drive – Saturday, October 17, 2015 – Birthday Party
- T.J. Connor School – Ann Bayer – Friday, October 23, 2015 – Storytellers - no paperwork yet

**MOTION:** made by Trustee J. Clark and seconded by Trustee Thompson to approve the Johnson Park permits listed above.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

**CORRESPONDENCE:** – See Folder

**ADJOURNMENT:**

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee Thompson to adjourn the Village Board meeting at 5:43 PM.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson AYE
Mayor Paul Gee	AYE	

Respectfully submitted by,

*Lee Mikewicz*

Village Clerk