

**Call to Order** Mayor Gee called the meeting to order at 7:02 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

- Present: Paul Gee, Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee (late arrival at 7:23 pm)  
Dan Magill, Attorney
- Also Present: Katie Moffe, Clerk  
Mike Souers, Forestry Board  
Rick Ven Vertloh, Forestry Board  
Brandon Burger, Forestry Board  
Silvia Benso, Forestry Board  
Camille Martina, Forestry Board  
Christopher Mueller, Time Warner Representative  
Dave Willard, MRB

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, August 8, 2017*

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the minutes of the Tuesday, August 8, 2017 Village Board Meeting as submitted.

**Vote:** Carried (3-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	ABSENT
Trustee Todd Shero	AYE		

**Public Hearing** opened at 7:05 pm.

**NOTICE OF PUBLIC HEARING – TO CONSIDER EXTENDING THE VILLAGE OF SCOTTSVILLE’S FRANCHISE AGREEMENT WITH TIME WARNER CABLE**

**PLEASE TAKE NOTICE** that Time Warner Cable has applied under the provisions of Federal Law for a renewal of its Franchise Agreement with the Village of Scottsville dated April 10, 2007.

**PLEASE TAKE FURTHER NOTICE** that said proposed Franchise Agreement is on file in the Village of Scottsville Village Clerk’s Office located at the Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York.

**PLEASE TAKE FURTHER NOTICE** that a Public Hearing upon said proposed Franchise Agreement has been scheduled for the 12<sup>th</sup> day of September, 2017, at 7:05 p.m., to be held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York.

An opportunity to be heard in regard to this proposed Franchise Agreement will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at deputyclerk@scottsvilleny.org), on or before 4:30 p.m. on 12<sup>th</sup> day of September, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such

handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

Public Comment opened at 7:08 pm.

Steve Leasure: 610 North Rd. – Not in favor of renewing contract, includes a 5% tax increase, open up to competitive bids.

Response from Mr. Mueller – 5% franchise fee on video only

Closed Public Comment at 7:20 pm.

Board Comment: Board responded accordingly

- 7.1 Compliance with Codes – National or NYS Electrical Safety Code – adopt the strictest of the two
- 8.6 Tree Trimming – refer to the section in the new tree ordinance
- 14.5 C “abandon Cable System in place” change to “remove Cable System”
- 2.1 Term – 15 years is the maximum allowed, change to 10 years
- 2.4 Restoration – change “serviceable condition” to “serviceable and original”
- 8.4 System Construction – define “good order and repair”

Board Comment closed at 7:28 pm. Vote tabled for further Board discussion at the October meeting.

**MRB Group**

Dave Willard – proposal to put together an application packet to the DEC and Army Corps of Engineers to stabilize the stream bank.

Manhole cover is in town, Village possesses easement, and Town needs to accept the Village as lead agency for this project

**Resolution** made by Trustee Christie Offen and seconded by Trustee Todd Shero to authorize the Mayor to sign contract with The MRB Group for the proposal of professional services permitting for stream bank stabilization in an amount not to exceed \$5,300.00.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

- Dredge the Mill Race – quite detailed process; DEC requires cross section, SEQRA, SHPO review & US Fish & Wildlife Services
- Minimal submittal to DEC: application form, rough sketch plan and photographs. DEC will respond with recommendations.
- Get a troop of resident volunteers to assist with the clean up.

**MRB Group – Granite curb installation project**

**WHEREAS**, the Village of Scottsville Village Board of Trustees (hereinafter referred to as Village Board) acknowledges that funding will be received from Monroe County Community Development in the form of a Community Development Block Grant for the installation of new curb and sidewalk at the corner of Main and Rochester Street; and

**WHEREAS**, the grant allows the Village to contract out the specialized work associated with granite curb installation; and

**WHEREAS**, the Village Board acknowledges that Monroe County Public Bid Contracts are available for utilization by both the County and Municipalities located with-in Monroe County; and

**WHEREAS**, the Village Board has determined that the most economical method of contracting the curb installation would be to utilize the current Monroe County Public Bid Contract, entitled “Highway Materials – Group 1”, a contract that is currently being held by Espana Enterprises, LLC; and

**WHEREAS**, the Village Board has determined that the cost for the curb installation will be based on a unit price bid by Espana Enterprises of \$85.37 per foot, and the total cost will be approximately \$15,537.34, with the final cost to be determined by the actual footage of curbing installed; and

**NOW, THEREFORE BE IT RESOLVED** that the Village Board does hereby approve of hiring Espana Construction by means of the Monroe County Public Bid Contract for a not to exceed amount of \$16,000.00 for the curb installation work.

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve of hiring Espana Construction by means of the Monroe County Public Bid Contract for a not to exceed amount of \$16,000.00 for the curb installation work and authorize the Mayor to sign the contract with Espana Construction.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Zoning Public Hearing – reopened at 7:34 pm.**

Close the Public Hearing for the Local Law No. 7-2017 to amend the Scottsville Village code at Part II “General Legislation,” Chapter 170 “Zoning”.

**Motion** made by Trustee Christie Offen and seconded by Mayor Paul Gee to approve the zoning changes to that Local Law 7-2017 that were presented at the August 8, 2017 meeting.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Board Discussion: draft a separate local law dedicated to online business

On the record: Mr. Leasure’s sign “Leave packages on front porch” is not in violation of code.

**EMS Reserves**

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to set a Public Hearing on October 10, 2017 at 7:05 pm to transfer all of the monies in the EMS General Purpose Reserve and the EMS Equipment Reserve to the Fire Department Equipment Reserve.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to set a Public Hearing on October 10, 2017 at 7:15 pm to move an amount not to exceed \$34,000 to the Fire Department Equipment Reserve to purchase unbudgeted fire equipment.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Mayor Gee opened the Tree Ordinance Public Hearing at 7:50 pm.

**NOTICE OF PUBLIC HEARING – LOCAL LAW NO. 9-2017 TO AMEND THE SCOTTSVILLE VILLAGE CODE AT PART II “GENERAL LEGISLATION,” BY ADDING CHAPTER 171 “SCOTTSVILLE TREE ORDINANCE”**

**PLEASE TAKE NOTICE** that a proposed Local Law is under consideration by the Village Board of the Village of Scottsville, County of Monroe, State of New York, to amend the Scottsville Village Zoning Code.

**PLEASE TAKE FURTHER NOTICE** that said proposed Local Law is on file in the Village of Scottsville Village Clerk’s Office located at the Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York.

**PLEASE TAKE FURTHER NOTICE** that a Public Hearing upon said proposed Local Law has been scheduled for the 12<sup>th</sup> day of September, 2017, at 7:45 p.m., to be held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York.

An opportunity to be heard in regard to this proposed Local Law will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at deputyclerk@scottsvilleny.org), on or before 4:30 p.m. on 12th day of September, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

Village Attorney Comment: look forward to hearing comments from Board, public and Forestry Board

Board Comment:

Ordinance pertains to trees on public property

Complaint chain of command: Village Office – Forestry Board – Code Enforcement Officer – DPW

All decisions should be based on arborist consultation

Board Comment closed at 8:25 pm.

Public Comment opened at 8:25 pm.

Public Comment:

Tim Hallock: 19 Rochester St.

Patrick Colville: 33 Scott Crescent

Close Public Comment at 8:46 pm. Table discussion and vote at the October meeting.

**Reports - Attorney Dan Magill**

- Tree ordinance – still a work in progress
- Time Warner Franchise Agreement
- Family Fun Festival
- Dog Park

**Department Reports**

**Building Inspector/Code Enforcement Officer – Ray Barnard**

**New Permits (10)**

**29 West Cavalier Road** - fence

**22 Grenadier** - shed

**113 Heather Lane** - shed

**940 North Rd** – home coming parade

**Town of Wheatland** – Family Fun Fest (5K)

**19 Rochester St** – new roof

**20 Caledonia Ave** – new roof & interior renovations

**33 Scott Crescent** – garage & shed

**COOPERVISION** – modified their existing permit to include a 6<sup>th</sup> phase. (interior renovation of 1 room)

**Finalized Permits (10)**

**75 North Cavalier** – standby generator

**44 Diana Drive** – renovation back to a garage

**39 Main Street** - new 17 x 40 flat roof

**14 Chili Ave** – new privacy fence  
**21 Rochester St** – new roof  
**113 Heather Lane** - shed  
**2 Second Street** - fence  
**22 Chili Ave** – privacy fence  
**4 Grove Street** – new covered porch  
**14 East Genesee Street** – new roof

### Fire Inspections (3)

**249 Briarwood**  
**28 Main Street**  
**60 Main Street** – (failed again) however still progressing

**2 Fire calls** today – 14 Main Street, grease fire, minor damage  
 16 Main Street, smoke in the basement (most likely residual smoke from the previous fire)

### Code Enforcement

**31 East Cavalier** - has been purchased, now being renovated  
**86 East Cavalier** – yard has been cleaned up, roof re-tarped and sold?  
**60 Main St** – more calls for the police & complaints from the neighbor  
**440 North Road** - applying for a building permit  
**517 North Road** – progressing  
**764 North Road** – has been purchased, now being renovated

### Planning/Zoning Board, Historic Commission September meeting

**6 Second Street** – goes before the Board Sept. 14 for a variance to build new garage exceeding the 20’ height restriction  
**CooperVision** – planning to apply for a variance (lot coverage)

### Monroe County Stream Crossing Assessment Program (attached brochure)

I attended a meeting regarding this new program; we will be notified when they plan to assess/inspect the Village.

### Village Projects

**Road Striping** - United striping re-striped all the parking spaces & ADA spaces on Main Street. Crosswalks and stop bars are being completed by DPW with a striping machine Kenny was able to borrow from Caledonia.  
**Solar Array System** – currently producing approximately 1000 KWH. Larson Associates is reviewing our electric bills to be sure National Grid is crediting the Village correctly.  
**Inflow/infiltration problem** – I met with MCDES and received a nice progress report with a review of the data they’ve collected from 5 flow meters (they installed). Instead of fining the Village \$\$\$, they have been working diligently to resolve the problem.  
**2 Main Street Sidewalk** project – received our DOT permit and just completed the pre-construction meeting last week. Our contractor should begin excavating Sept 13<sup>th</sup> followed by new granite curbing, then DPW will install new sidewalks, stamped (red brick) concrete and complete the project. We are aware of the dangers at the corner and using precautions.  
**Mill Race** – when time permits, DPW has been in the race clearing debris. Because the Mill Race affects so many residents I would ask for volunteers to assist.  
**29 Scott Crescent drainage problem** – An easement is still in the works, however I think Kenny has come up with a better option, fill it with stone and then top soil.  
**64-72 Rochester Street drainage problem** – 5 residents were contacted, 1 would like the swales filled in and the yards re-graded, the 2<sup>nd</sup> resident was opposed and would prefer the swales be re-defined and culverts (driveway pipes) be reset. A 3<sup>rd</sup> has inquired but not responded with a preference. It was also brought to our attention that there is a far worse drainage problem in the rear yards. DPW plans to address that and this project in the spring.

### Consolidated Local Street and Highway program (Chips)

Per Mayors several requests since taking over DPW administrations. I contacted a NYS representative for “CHIPS”  
 Chips balance                      \$58,000    (30,000 rolled over)

Extreme winter recovery	\$8,600	(3,700 rolled over)
Pave NY	\$12,000	(6,000 rolled over)
<b>Total</b>	<b>\$80,000</b>	

### **DPW – Ken Bohn & Ray Barnard**

- Church parking lot finished
- Scott Crescent man hole purged, clean up well
- Cleaned race, Main St. to church garage
- Stripe cross walks
- Stripe stops/parking lot
- Summer Fest set up and take down went well
- 15 stake outs
- Packer done and seems to be working well
- East River Rd. transfer station open
- Flowers coming down this week
- Missing banners
- Two summer help left two weeks early

### **Treasurer – Karen Kimble**

#### Pay Bills:

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve payables on the APGL Distribution Report and Voucher Detail Report through September 12, 2017, with General Payables totaling \$67,760.34.

#### **Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

#### Budget Transfers:

<u>Account Code</u>	<u>Description</u>	<u>To</u>	<u>From</u>	<u>Why?</u>
A.7140.41	Family Fun Fest	\$1,662.00		Reduced budget doesn't cover band and fireworks
A.1990.4	Contingency		\$1,662.00	
A.8140.4	Storm Sewers Contractual	\$2,306.00		Storm water Coalition dues not included in budget
A.8140.1	Storm Sewer Salaries	-	\$2,306.00	
		\$3,968.00	\$3,968.00	
Suggested Budget Amendments:		Revenue	Expense	
Budget Amendment:		<u>Increase</u>	<u>Increase</u>	

None

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve the budget transfers as listed above from the September 2017 Treasurers Report.

#### **Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Trustee Reports:**

#### **Deputy Mayor Maggie Ridge**

Liaison to: Social Media  
Planning and Zoning Boards

#### **Trustee Christie Offen**

Liaison to: Library – new automatic doors and book sale  
 Legion  
 Clerk/Village Office  
 Code Enforcement

**Trustee Todd Shero**

Liaison to: Chamber of Commerce/Main Street Committee  
 Parks – looks great for summer  
 School/PTA – Homecoming this weekend, parade at 10 am  
 Wheatland Rec. – Shanna Fraiser, new Recreation Director

**Trustee Leslie Wagar**

Liaison to: Dog Park – will set up meeting with Dan and Town

**Mayor's Reports - Paul Gee**

Liaison to: Lions Club  
 Forestry Board - Tree Ordinance  
 DPW – 2 Main St. sidewalk starting, traffic control is the biggest issue  
 Memorial Trees

**Park Permits**

Saturday & Sunday, September 23 & 24, 2017 WC Girls Softball Team  
 Saturday, September 23, 2017 Ruthie Thompson (is willing to share with the softball team)  
 Saturday, September 30, 2017 Daniel Roop  
 Thursday, Sept. 7, Oct. 12 & 26, 2017 Lions Club  
 Friday, December 8, 2017 Leona Russell  
 Saturday, August 11, 2018 Freddie Allen (Car Show)

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the above Johnson Park Permits.

**Vote:** Carried (4-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Deputy Clerk – Anne Hartman**

Petty Cash was increased to \$200.00 to make change during tax season. Please consider reducing that to \$100.00.

**Motion** made by Trustee and seconded by Trustee to reduce the Petty Cash from \$200.00 to \$100.00.

**Vote:** Carried ( - )

Mayor Paul Gee	Trustee Christie Offen
Deputy Mayor Maggie Ridge	Trustee Leslie Wagar
Trustee Todd Shero	

**Public Before the Board**

**Old Business**

MRB ArcReader

PFML

**New Business**

**Executive session**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to enter into executive session at 10:26 pm to discuss a particular personnel matter.

**Vote:** *Carried (4-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to adjourn executive session and return to regular session at 10:43 pm.

**Vote:** *Carried (4-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve the Clerk/Treasurer as a part-time position from September 25, 2017 - October 10, 2017.

**Vote:** *Carried (4-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Adjournment**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 10:44 pm.

**Vote:** *Carried (4-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	ABSENT	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		