

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, October 9, 2018  
Meeting Minutes

**Call to Order** Deputy Mayor Kathie Carl called the October 9, 2018 Village of Scottsville Board of Trustees meeting to order at 7:17 pm.

**Pledge of Allegiance to the Flag**

Roll Call

Present: Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Leslie Wagar, Trustee

Absent: Eileen Hansen, Mayor  
Todd Shero, Trustee

Also Present: Matt Nafus, Attorney  
Katie Garner, Treasurer  
Kenny Bohn, DPW Foreman  
Anne Hartman, Village Clerk  
Approximately 25 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, September 11, 2018*

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, September 11, 2018* Village Board Meeting as submitted.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

**Public Before the Board**

Nick Pearl – Parade of Lights: asking for road closure 9 am – 9 pm  
Board discussion – with the cornhole tournament being held at the fire department the road can be closed from 2pm-9pm. Nick will obtain insurance with the Village as additional insured. Liquor license for both Main St. and fire department, liability on Nick’s policy.

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to close Main St. from 2pm – 9pm on December 1, 2018 for the Parade of Lights.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

Paul Richardson

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to reimburse Paul Richardson \$376.11 for money due to him from past medical expenses in 2017.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

NOTE: Lifetime Benefit Solutions HRA card was often turned off preventing employees from using the card. This reimbursement was made from money remaining in T. Richardson’s account.

Geoff Holt, North Rd. Village noise ordinance is from 1970, CooperVision has new exhaust system creating noise equivalent to a jet engine, look into other municipalities with light industry

Andy Fraser, 117 Heather Lane Radios- Village has the option of purchasing through Higher Municipal contracts Tim Kohlmeier. Manhole in the creek, very concerned, creek level is starting to rise, notification to the County come from the pump station, this project needs priority, most cost-efficient solution is to seal the manhole pipe and cut off any concrete exposed in the creek, estimated cost at \$40-\$50,000. All work is in the manhole, DEC permits not required. Will send contractor contact info to the Treasurer and Deputy Mayor

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to schedule a Public Hearing to release an amount not to exceed \$60,000 from the Sanitary Sewer Reserve to cap the manhole cover in the Mill Race on November 13, 2018 at 7:30 pm.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

Theresa Dunn, 68 Rochester St – what is legal on the roads? We have heavy equipment, skateboards, golf carts and unlicensed mini bikes.

Board response this is a sheriff issue, violation of traffic laws

Deputy Mayor Kathie Carl opened the Public Hearing by reading the ad placed in the Sentinel newspaper at 7:38 pm.

### **PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, October 9, 2018 at 7:30 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider releasing monies now on deposit in the Village Building Reserve Fund in an amount not to exceed \$2,000 to purchase three computers for the village office.

This Public Hearing is being held pursuant to the General Municipal Law of the State of New York, and any resolution adopted thereafter will be subject to permissive referendum as permitted by law.

At this time and place all interested persons will be given an opportunity to speak for or against this proposed expenditure.

Public Comment opened at 7:39pm. No public

Public Comment closed and Board Comment opened at 7:40pm.

Money coming from the Village Building Reserve and budgeted Clerk Equipment and Clerk Contractual for installation, quote from PinPoint, CDW (online), DELL did not respond, PinPoint installation is \$500 regardless of where computers purchased, look into warranty,

Board Comment closed at 7:50pm.

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve releasing monies now on deposit in the Village Building Reserve Fund in an amount not to exceed \$2,000.00 to purchase three computers for the village office.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

### **Town of Wheatland 2018 Fire Protection Agreement**

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to allow the Deputy Mayor to sign the Town of Wheatland 2018 Fire Protection Agreement in the amount of \$129,001.00.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

### **Reports - Attorney Matthew Nafus**

CHS – research of General Municipal Law Section 209b, the business corporation law, and NYCOM - opinion is there is no prohibition of the use of the name Scottsville, the Village of Scottsville could not be used. CHS has filed dba with the state. There has been nothing in any of the agreements that says they cannot use the name. Any complaints should be directed to CHS.

Fire Marshal – looking into options for on scene active fires

### **Department Reports**

#### **Building Inspector/Code Enforcement Officer**

Tom Perkins comes in a couple days a week to keep up on inspections, emails and phone calls.

#### **CEO Contract**

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to allow the Deputy Mayor to sign the Interim Code Enforcement Agreement with Tom Perkins, compensation at \$20.00 an hour including the two changes, “retroactive September 17, 2018 and requiring written vouchers at the end of each month.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

#### **DPW – Ken Bohn**

- Garbage truck out of commission – Packer panel went up through and broke all the hinges
- Mowing (parks and roadsides)
- String trimming
- High-volume bags and brush removal
- Watered trees and flowers 3-4 times a week
- Multiple cleanings at both parks
- Multiple 1-ton truck drop offs for residential loading
- Trimmed trees and cleaned sidewalk path on Hanford Ave.
- Fixed numerous potholes
- Moved Johnson Park soccer goals for grounds maintenance
- Weeded Johnson Park gardens/memorial areas
- High-volume stake-outs
- High volume refuse
- Flushed multiple sewer lines
- Flushed several stormwater lines
- Welded flusher truck
- High volume sticker refuse removal
- Marked more than a dozen stumps for grinding
  - Removed all aforementioned stumps
  - Soiled and seeded stump locations
  - Cleaned up roadsides/grinding locations
- Swept paved roads (Maple, Hanford, Wheldon, Wyvil)
- Blacktopped Hanford, Wyvil and Maple driveway aprons

- Blacktopped Brown's Grove entrance/exit to Scottsville W. Henrietta Rd.
- Leaf season preparation
  - Oil change 4400
  - Serviced 4400
  - Mounted leaf box on 4400
  - Began leaf box restoration
- Remove remainder of trees at several locations
  - Rochester St.
  - Oatka Pl.
  - Browns Rd.

**Treasurer – Katie Garner**

Pay Bills:

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve payables on the APGL Distribution Report and Voucher Detail Report through October 9, 2018, with General Payables totaling \$16,576.48.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

Pre-Paid Bills:

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the prepaid bills through October 9, 2018, totaling \$79,208.38.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

Bill Pay Meeting

Wednesday, December 19, 2018

Wednesday, January 16, 2019

Wednesday, February 20, 2019

Wednesday, March 20, 2019

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to move the Treasurer's report to a second meeting on the dates listed above, the third Wednesday of the month at 6:00 pm.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

HSA Contribution

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to make quarterly HSA contributions into KeyBank HSA accounts opened on behalf of the employees who receive MVP health benefits in the amount of \$1000.00 per family and \$500.00 per single in an amount not to exceed \$4,000.00 and \$2,000.00 respectively, any full time new hires will be funded on a prorated basis to be reviewed annually for the September 1, 2018-August 31, 2019.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE

Trustee Todd Shero

ABSENT

5-year Plan

J. Talbot put together projections, with conservative spending, BOND and conservative funding of reserves with 2% tax increase the Village will be broke by 2021

- ❖ Small credit came in from the solar panels, first month it was about \$2,000.
- ❖ 2015 BOND resolution was made for the solar panels, the garbage truck and radios are being added to the existing BOND.

BOND Resolution – Garbage/Refuse Collection Vehicle

**VILLAGE OF SCOTTSVILLE  
BOND RESOLUTION  
GARBAGE/REFUSE COLLECTION VEHICLE-2018  
OCTOBER 9, 2018**

**A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE VILLAGE OF SCOTTSVILLE, MONROE COUNTY, NEW YORK, AND ALSO AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION THEREOF TO FINANCE THE PURCHASE OF A CERTAIN GARBAGE/REFUSE COLLECTION VEHICLE AS DESCRIBED HEREIN.**

**WHEREAS**, the VILLAGE OF SCOTTSVILLE, in the County of Monroe, State of New York by its Village Board of Trustees has determined that it is necessary and in the best interests of the Village to purchase a motor vehicle for the collection and removal of refuse and garbage (the “Vehicle”); and

**WHEREAS**, the total estimated cost for the Vehicle is \$300,000 plus the cost of issuance and potential contingency funds; and

**BE IT RESOLVED**, by the affirmative vote of not less than two-thirds of the total voting strength of the Village Board of Trustees of the Village of Scottsville, Monroe County, New York, as follows:

**Section 1.** The purchase of the Vehicle constitutes a specific object or purpose defined by Section 11.00. of the New York State Local Finance Law (the “Local Finance Law”).

**Section 2.** The purchase of the Vehicle is hereby authorized subject to the terms and conditions of this Resolution.

**Section 3.** The financing of the purchase of the Vehicle is hereby authorized at a maximum estimated cost of \$300,000.

**Section 4.** The plan for the financing of such maximum estimated cost is by the issuance of general obligation serial bonds of the Village in an aggregate principal amount not exceeding \$300,000.00 which are hereby authorized to be issued therefor pursuant to the Local Finance Law.

**Section 5.** It is hereby determined that the weighted period of probable usefulness of the aforesaid specific objects or purpose is fifteen (15) years, pursuant to Section 11.00.(a) of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will not be in excess of fifteen (15) years.

**Section 6.** The faith and credit of the Village of Scottsville, Monroe County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in every year sufficient to

pay the principal of and interest on such bonds becoming due and payable in such year.

**Section 7.** Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby authorized as if by separate resolution and is delegated to the Village Treasurer, the Chief Fiscal Officer of the Village. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by the Village Treasurer, consistent with the provisions of the Local Finance Law. To the extent required by law, this Resolution shall also constitute a “Bond Anticipation Note Resolution” pursuant to the Local Finance Law.

**Section 8.** All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, as the Chief Fiscal Officer of the Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

**Section 9.** The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution of the State of New York.

**Section 10.** This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

**Section 11.** An abstract this resolution shall be published in full in the official newspaper of the Village, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

**Section 12.** This resolution is subject to permissive referendum and shall not become effective until the earlier of either the expiration of 30 days or its approval by the qualified voters of the Village in any special election held pursuant to a petition duly filed requesting such election.

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar authorizing the issuance of general obligation BONDS of the Village of Scottsville, Monroe County, New York, and also authorizing the issuance of BOND anticipation notes in anticipation thereof to finance the purchase of a certain garbage/refuse collection vehicle as desired herein.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

*BOND Resolution – Fire Department Radio Equipment*

**VILLAGE OF SCOTTSVILLE  
BOND RESOLUTION  
FIRE DEPARTMENT RADIO EQUIPMENT-2018  
OCTOBER 9, 2018**

**A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE VILLAGE OF SCOTTSVILLE, MONROE COUNTY, NEW YORK, AND ALSO AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION THEREOF TO FINANCE THE PURCHASE OF CERTAIN FIRE DEPARTMENT RADIO EQUIPMENT AS DESCRIBED HEREIN.**

**WHEREAS**, the VILLAGE OF SCOTTSVILLE, in the County of Monroe, State of New York by its Village Board of Trustees has determined that it is necessary and in the best interests of the Village to purchase certain radio equipment to be used by the Village Fire Department (the “Equipment”); and

**WHEREAS**, the total estimated cost for each of the above referenced Equipment is \$135,000 plus the cost of issuance and potential contingency funds; and

**BE IT RESOLVED**, by the affirmative vote of not less than two-thirds of the total voting strength of the Village Board of Trustees of the Village of Scottsville, Monroe County, New York, as follows:

**Section 1.** The purchase of the Equipment constitutes a specific object or purpose defined by Section 11.00. of the New York State Local Finance Law (the “Local Finance Law”).

**Section 2.** The purchase of the Equipment is hereby authorized subject to the terms and conditions of this Resolution.

**Section 3.** The financing of the purchase of the Equipment is hereby authorized at a maximum estimated cost of \$135,000.

**Section 4.** The plan for the financing of such maximum estimated cost is by the issuance of general obligation serial bonds of the Village in an aggregate principal amount not exceeding \$135,000 which are hereby authorized to be issued therefor pursuant to the Local Finance Law.

**Section 5.** It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purpose is ten (10) years, pursuant to Section 11.00.(a) of the Local Finance Law.

**Section 6.** It is hereby further determined that the maximum maturity of the bonds herein authorized will not be in excess of five (5) years.

**Section 7.** The faith and credit of the Village of Scottsville, Monroe County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in every year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

**Section 8.** Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby authorized as if by separate resolution and is delegated to the Village Treasurer, the Chief Fiscal Officer of the Village. Such notes shall be of such

terms, form and contents, and shall be sold in such manner, as may be prescribed by the Village Treasurer, consistent with the provisions of the Local Finance Law. To the extent required by law, this Resolution shall also constitute a “Bond Anticipation Note Resolution” pursuant to the Local Finance Law.

**Section 9.** All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, as the Chief Fiscal Officer of the Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

**Section 10.** The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution of the State of New York.

**Section 11.** This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

**Section 12.** An abstract of this resolution shall be published in full in the official newspaper of the Village, together with a notice of the Village Clerk in substantially the form provided in Section 83.00 of the Local Finance Law which shall set forth the items contained in Section 10 hereof.

**Section 13.** This resolution is effective immediately and not subject to permissive referendum as the bonds authorized hereby shall not have a maturity in excess of five (5) years.

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar authorizing the issuance of general obligation BONDS of the Village of Scottsville, Monroe County, New York, and also authorizing the issuance of BOND anticipation notes in anticipation thereof to finance the purchase of a certain Fire Department radio equipment as desired herein.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

**Clerk – Anne Hartman**

Park Permits

Tanya Medeiros

Thursday, November 22, 2018

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the above Johnson Park Permits as listed.



**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

**Paid Family Leave Act**

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to opt into the Paid Family Medical Leave.

**Vote:** Carried (3-0)

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

**GovPayNet**

Because we have to charge the fee it has not gotten much use.

**Unpaid Taxes**

Deadline is Oct. 31, then delinquent taxes are sent to the County, about 22

**Trustee Reports:****Deputy Mayor Kathie Carl**

Liaison to: Village Office – Employee Handbook for November

**Trustee Christie Offen**

Liaison to: Community Organizations  
Library – annual booksale  
Planning Board/Zoning Board of Appeals  
Forestry Board

**Trustee Todd Shero** - absent

Liaison to: DPW  
Parks

**Trustee Leslie Wagar**

Liaison to: Dog Park - Meeting with County  
Public Relations – Facebook policy after the audit  
Hometown Hero banners – Karen Wilson working with the school, will use  
Village light poles, hoping the launch by Veteran's day and hung for Memorial Day  
Veteran's Ceremony at the Legion – Sunday, November 11 @ Noon

**Mayor's Reports - Eileen Hansen** - absent

Liaison to: Fire Department  
Code Enforcement Officer

**Old Business**

Combining the Planning Board and Zoning Board of Appeals – simplify the process  
Public Hearing needed to abolish the Planning Board and authorize the ZBA to carry out Planning Board duties

**New Business**

Village Facebook Policy-Community Advertising

Community events or Village updates

Employee Handbook

**Adjournment**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 9:26 pm.

**Vote:** *Carried (3-0)*

Mayor Eileen Hansen	ABSENT	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSENT		

Respectfully submitted by,



Anne Hartman  
Village Clerk