

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, October 10, 2017 – 6:30 pm  
Minutes of Meeting

**Call to Order** Mayor Gee called the meeting to order at 7:00 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

**Present:** Paul Gee, Mayor  
Maggie Ridge, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

**Also Present:** Dan Magill, Attorney  
Anne Hartman, Village Deputy Clerk  
Jeff Brown, Fire Chief

**Approval of Minutes**

**Village Board Meeting Minutes**  
*Tuesday, September 12, 2017*

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, September 12, 2017* Village Board Meeting as submitted.

**Vote:** *Carried (4 – 0 – 1 Abstention)*

|                           |            |                        |     |
|---------------------------|------------|------------------------|-----|
| Mayor Paul Gee            | AYE        | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | ABSTENTION | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE        |                        |     |

Mayor Gee opened Public Hearing at 7:05 pm.

**NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a Public Hearing has been scheduled on the 10<sup>th</sup> day of October, 2017, at 7:05 pm, held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York to transfer all of the monies in the EMS General Purpose Reserve and the EMS Equipment Reserve to the Fire Department Equipment Reserve.

An opportunity to be heard in regard to this proposed fund transfer will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at [deputyclerk@scottsvilleny.org](mailto:deputyclerk@scottsvilleny.org)), on or before 4:30 pm on 10<sup>th</sup> day of October, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

**Public Comment:** Opened at 7:06 pm.

John Galvin, Town of Wheatland Attorney  
Theresa Dunn, 68 Rochester St.  
Stephanie Dailey, 66 Rochester St.

Mayor Gee clarified:

Issue is with the co-pays, how we legally handle co-pays.

Would like to give one more chance to go through with the merger with CHS including housing rigs at the fire house and staffed by local volunteers.

Close the Public Comment at 7:20 pm.

Board Comment: Opened at 7:20 pm.

Attorney Magill – Village is going to table the transfer of the reserves until we finalize any possible contract with CHS. No action will be taken tonight in regards to the transfer of money.

Trustee Shero questioned looking into the legalities of transferring monies. Attorney General will provide an informal, nonbinding legal opinion on municipal issues.

Close the Public Hearing at 7:22 pm.

Mayor Gee opened Public Hearing at 7:22 pm.

### NOTICE OF PUBLIC HEARING

**PLEASE TAKE NOTICE** that a Public Hearing has been scheduled on the 10<sup>th</sup> day of October, 2017, at 7:15 pm, held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York to move an amount not to exceed \$34,000 to the Fire Department Equipment Reserve to purchase unbudgeted fire equipment.

An opportunity to be heard in regard to this proposed fund transfer will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at deputyclerk@scottsvillenyny.org), on or before 4:30 pm on 10th day of October, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

Chief Brown – Gear needed – turnout gear and uniforms for six new firefighters, cost \$5,000 per firefighter  
Two vehicles need new tires

Public Comment:

No Public Comment

Board Comment:

Mayor Gee mistake in the Public Hearing notice, the intent is to spend an amount not to exceed \$34,000.

Close the Public Hearing at 7:28 pm. The Board will not take any action on this transfer at this time. And reopen on November 14, 2017.

**Motion** made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to schedule a Public Hearing on November 14, 2017 at 7:05 pm to discuss spending an amount not to exceed \$34,000 from the Fire Department Equipment Reserve to purchase unbudgeted fire equipment.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

Mayor Gee reopens the first Public Hearing at 7:30 pm.

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Maggie Ridge to table any action in regard to the transfer of monies in the EMS General Purpose Reserve and the EMS Equipment Reserve to the Fire Department Equipment Reserve to a later date.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

Mayor Gee recloses the Public Hearing at 7:30 pm.

Mr. Glavin – Town of Wheatland Attorney – Wants a stop to the transfer of monies to Fire Department Equipment Reserves. Meeting with Mr. Magill on Friday.

**MRB Group - David Willard**

Town of Wheatland passed a resolution to make Village of Scottsville the lead agency. Caledonia Ave. – sanitary sewer easement, Dave and Dan will meet with homeowner one more time, if no response may need to resort to eminent domain.

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the contract with MRB in an amount not to exceed \$5,000 for professional services with NYSDEC and USACOE preliminary application for the mill race.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**SEQR Resolution**

**WHEREAS**, the Village of Scottsville Village Board of Trustees (hereinafter referred to as Village Board) has reviewed the SEQR Short Environmental Assessment Form (EAF) Part 1 and supporting documentation, prepared by the MRB Group (hereinafter referred to as Village Engineer) on the above referenced Stream Bank Stabilization Project (hereinafter referred to as Action); and

**WHEREAS**, the Village Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Village Board has determined that the proposed Action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

**WHEREAS**, the Village Board received and reviewed the Wheatland Town Board resolution which accepts the Village of Scottsville to designate itself as lead agency for the proposed action for the completion of SEQR review; and

**WHEREAS**, the Village Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

**WHEREAS**, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

**WHEREAS**, the Village Board has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

**NOW, THEREFORE BE IT RESOLVED** that the Village Board does hereby designate itself as lead agency for the proposed development above herein; and

**BE IT FURTHER RESOLVED** that the Village Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;

there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;

there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;

the site is not located within an identified archaeological sensitive area and no development is proposed;

there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;

there will not be any hazard created to human health;

there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;

there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;

there will not be created a material demand for other Actions that would result in one of the above consequences;

there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and

there are not two or more related Actions which would have a significant impact on the environment.

**BE IT FURTHER RESOLVED**, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

**BE IT FINALLY RESOLVED** that the Village Board does hereby make a Determination of Non-Significance on the proposed action, and the Village Mayor is hereby directed to sign the Short Environmental Assessment Form Part 3 making a Negative Declaration as evidence of the Village Board of Trustees determination.

**Resolution** made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge as stated above.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Larsen Engineer** – Ram Shrivastava

Solar system has been installed and connected to the grid; Scottsville is receiving credit for the power produced  
Clean Energy Community (CEC) grant through NYSERDA  
Climate Smart Communities (CSC) grant through NYSDEC

***WHEREAS***, the Village of Scottsville (hereinafter "local government") believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

***WHEREAS***, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

***WHEREAS***, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

*WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and*

*WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,*

*IT IS HEREBY RESOLVED that the Village of Scottsville, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities Pledge, which comprises the following ten elements:*

- Pledge to be a Climate Smart Community.
- Set goals, inventory emissions, plan for climate action.
- Decrease community energy use.
- Increase community use of renewable energy.
- Realize benefits of recycling and other climate-smart solid waste management practices.
- Reduce greenhouse gas emissions through use of climate-smart land-use tools.
- Enhance community resilience and prepare for the effects of climate change.
- Support development of a green innovation economy.
- Inform and inspire the public.
- Commit to an evolving process of climate action.

**Board Comment** – Next step – send the above resolution to David Zorn at GFLPB who will contact NYSERDA

Compose list of what has been completed and what is planned. This resolution is the 5<sup>th</sup> of 10 steps.

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar that the Village of Scottsville, in order to reduce greenhouse gas emissions and adapt to a changing climate adopt the New York State Climate Smart Communities pledge which comprises ten elements as stated above.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**CCA – Joule**

Villages of Lima and Brockport and Town of Geneva have passed local law and signed on with Joule to administer Brighton and City of Rochester well into the process

**Public Before the Board**

Don Tubman, 20 Beckwith Ave. - questioned why the race can't be closed off. That is a question for the DEC.

## **Reports - Attorney Dan Magill**

Open at 10 Main St.  
 Meeting with Mr. Glavin  
 Social media/website admin contract  
 Eminent domain – last resort for sanitary sewer easement  
 CHS contract  
 Tree Ordinance – tabled, will go to the Forestry Board mtg.  
 Time Warner Cable Franchise Agreement

## **Department Reports**

### **Building Inspector/Code Enforcement Officer – Rav Barnard**

#### **New Permits**

15 Rochester St – new roof (ok-HBC)  
 25 Rochester St – new roof (ok-HBC)  
 55 Browns Ave – new roof  
 31 East Cavalier – complete renovation  
 812 North – new roof & windows (barn)  
 Halloween Parade scheduled for 10/27  
 41 Scott Crescent – fence  
 41 Rochester St – new rear deck

#### **Finalized Permits**

15 Rochester St – complete tear off and new roof  
 55 Browns Ave – complete tear off and new roof  
 29 West Cavalier – new 3’ fence in front yard  
 22 Grenadier – new shed

#### **Fire Inspections**

30 Main Street – 1<sup>st</sup> floor business & 2 above apts. (P/F)  
 13 Main Street – 1<sup>st</sup> floor business & 2 above apts. (F)  
 14 Main Street – fire in apt. A (F)  
 14 Main Street – reinspection (failed again) Owner given till 10-18-17 to correct all violations

#### **Code Enforcement**

39 Scott Crescent – after several letters, the large dead tree taken down by property maintenance company  
 31 East Cavalier, 86 East Cavalier have been purchased

#### **Planning/Zoning Board, Historic Commission** No October meeting

6 Second Street – variance for 24’ tall garage approved at last meeting  
 CooperVision – still planning to apply for a variance for lot coverage

#### **Village Projects**

Solar Array System – Ram Shrivastava (Larson Engineering) was instrumental with having our account (meters) with National Grid changed from demand to a non-demand. National Grid is now crediting the Village for the energy we create. We’re looking at additional grants and options to increase our benefits of created energy.  
 Inflow/infiltration problem – MCDES actively monitoring our flow meters & inspecting sanitary laterals  
 2 Main Street Sidewalk - project completed; kudos to Kenny & his crew for doing such a good job and completing it a week under schedule. Materials & labor totaling \$25,181.00  
 Mill Race – time permitting, DPW has been in the race clearing debris.  
 29 Scott Crescent drainage problem – still a priority to correct, however we’re looking at different options  
 64-72 Rochester Street drainage problem – will be reassessed in the spring

#### **Training**

Attended Truck Plowing Safety training (NYMIR)  
 I will be at the Public Works Training (NYCOM) next week for 3 days in Lake George.

#### **Update**

Due to industry standards our recycle rate has been raised from \$25 a ton to \$47, we dump 3-4 tons a week  
 Look into the costs of taking recycling to Monroe County facility on Lee Road.  
 The old packer (garbage truck) is about on its last tire and to some capacity will need to be replaced. The truck is used specifically to pick-up all the extra garbage, from stickers purchased from the Residents. It's a great service DPW is providing our Residents but I would like to ask the Board to review the entire process.  
 Home Coming Parade on 9/16 got off without any complaints/concerns  
 NYDOT permit application for the Parade of Lights (Dec 2<sup>nd</sup>) was submitted  
 I am coordinating with the Main Street Committee & DPW to have a clean sweep of Main Street

**DPW – Ken Bohn & Ray Barnard**

Completed work on 2 Main St., having Lee mow during this time was helpful  
 Repaired storm pipe cave in on Browns Ave.  
 15 stake outs  
 2 sewer plugs on Caledonia Ave.  
 Clean storm drains on Chili Ave. and Rochester St.  
 Leaf box ready for leaf pick up  
 New salter arrived  
 New gutters installed on shop  
 Solar Liberty repaired solar field, under warranty

**Clerk/Treasurer – Katie Moffe**

Pay Bills:

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through October 10, 2017, with General Payables totaling \$53,899.13.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

The following are bills that arrived after the warrant was complete. They are due before the next meeting.

|                              |            |
|------------------------------|------------|
| Excellus Health Insurance    | \$1,311.45 |
| Lowe's                       | \$ 55.02   |
| New York State Deferred Comp | \$ 85.00   |
| Spectrum Business            | \$ 209.98  |
| Total                        | \$1,661.45 |

**Motion** made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to approve the payment of the above listed bills totaling \$1,661.45.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Transfer of monies from the sale of EMS equipment to Fire Equipment Reserve Fund**

**Resolution** made by Trustee Christie Offen and seconded by Trustee to transfer \$44,429.00 revenue received from the sale of equipment and vehicles into the Fire Equipment Reserve Fund.

**Vote:** Fails (2-3)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | NAY | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | NAY |
| Trustee Todd Shero        | NAY |                        |     |

Money will be held in the General Fund until negotiations are complete with CHS

**Trustee Reports:**

**Deputy Mayor Maggie Ridge**

Liaison to: Social Media  
Planning and Zoning Boards – update in Code Enforcement report

**Trustee Christie Offen**

Liaison to: Library – 51<sup>st</sup> book sale  
Legion – Rib BBQ  
Clerk/Village Office  
Code Enforcement

**Trustee Todd Shero** – No Update

Liaison to: Chamber of Commerce/Main Street Committee  
Parks  
School/PTA  
Wheatland Rec.

**Trustee Leslie Wagar**

Liaison to: Dog Park – Mr. Glavin, Mr. Magill and Trustee Wagar will meet

**Mayor’s Reports - Paul Gee**

Liaison to: Lions Club  
Forestry Board – revamping the tree ordinance  
DPW  
Memorial Trees  
Parade of Lights – Dec. 2

**Park Permits**

Friday, October 20, 2017 Ann Bayer  
Saturday, October 21, 2017 Tom Sands  
Sunday, December 17, 2017 Brittney Maier  
Sunday, March 11, 2018 Brittney Maier  
Sunday, April 29, 2018 Brittney Maier

**Motion** made by Trustee Todd Shero and seconded by Deputy Mayor Maggie Ridge to approve the above Johnson Park Permits as listed.

**Vote:** Carried (5 - 0)

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Deputy Clerk – Anne Hartman**

Upcoming training  
Online Retirement training  
Governmental Accounting  
Studying for Notary test  
Packing of files for the LGRMIF ongoing

**Old Business**

No old business

**New Business**

Pin Point Group – Server quote

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Maggie Ridge to allow the Mayor to sign the contract with The Pinpoint Group to replace the server not to exceed an amount of \$3,000.00.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Executive session**

**Motion** made by Trustee Christie Offen and seconded by Mayor Paul Gee to enter into executive session at 10:03 pm to discuss contractual matter.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Maggie Ridge to adjourn executive session and return to regular session at 10:35 pm.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to enter into executive session at 10:35 pm to discuss two particular personnel matters.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge to adjourn executive session and return to regular session at 10:50 pm.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

**Adjournment**

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to adjourn the Village Board meeting at 10:50 pm.

**Vote:** *Carried (5 - 0)*

|                           |     |                        |     |
|---------------------------|-----|------------------------|-----|
| Mayor Paul Gee            | AYE | Trustee Christie Offen | AYE |
| Deputy Mayor Maggie Ridge | AYE | Trustee Leslie Wagar   | AYE |
| Trustee Todd Shero        | AYE |                        |     |

Respectfully Submitted by,

Anne Hartman  
Village Deputy Clerk