

Call to Order

Mayor Paul Gee called the meeting to order at 7:25 pm.

Pledge of Allegiance to the Flag

Roll Call

- Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar,
Trustee Ruth Thompson, Trustee Rick Clark
- Absent:** Peter Skivington – Village Attorney
Ray Barnard – Village Code Enforcement Officer
- Also Present:** Katie Moffe – Clerk/Treasurer,
Steve Farrell – DPW Superintendent

Approval of Minutes

Village Board Meeting Minutes

Tuesday, October 11, 2016

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the *Tuesday, October 11, 2016*, Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Public Before the Board

No public present

DPW Superintendent reported the following on behalf of the Public that left prior to the start of the meeting;

Village Resident – 6 Chili Ave

- General inquiry regarding recent vacancy on Village Board.

Board Discussion:

- The Mayor and Board of Trustees will be appointing someone to complete remainder of Trustee Clarks term, sometime in early 2017.

Todd Shero – Dog Control Officer for the Town and Village

Authorizing Temporary Use of WWTP

Motion made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to authorize the Town of Wheatland to temporarily use one bay in garage area at WWTP as a temporary dog shelter for no longer than 3-months, extendable if needed and certificate of insurance listing the Village as additional insured.

Vote: *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Reports – Attorney Peter Skivington (Absent)

- *No Report*

Department Reports

- a) **Building Inspector/Code Enforcement Officer – Ray Barnard** – *(Absent)* My apologies to the Board this evening for my absence. Listed below is list of our permit activity for the month of October. Attached to the agenda is the most current list of active & inactive property maintenance issues.

Permits Issued – 4

- 37 Scott Crescent – solar panel
- 18 Rochester St – new fence (HC approved)
- 127 W Cavalier – standby generator
- 10 Second St – new front porch addition

Permits Finalized – 9

- 10/24/16 16 Chili Ave – deck/pool demo
- 10/24/16 43 W Cavalier Rd – fence
- 10/28/16 33 Bowerman Rd – roofs
- 10/28/16 778 North Rd – deck
- 10/28/16 80 Main St – re roof
- 10/28/16 15 Main St – new signage
- 10/28/16 15 Main St – use conversion
- 11/4/16 127 W Cavalier – standby generator
- 11/4/16 18 Rochester St – fence (HC approved)

Development

31 Chili Ave (vacant lot)– sold, new owner is applying to build a new home
 Coopervision – no new information on their renovations

Other Issues

- 60 Main St – property cleaned up (currently) & junk vehicle gone, son still staying illegally
- 51 Main St – down to 1 junk vehicle on property
- 610 North Rd – HO issued appearance ticket for noise restrictions (beeping horn 3x’s a day on Grove street)
- 440 North Rd – have not heard from residents
- 6 Maple St – has failed C of O inspection, passed 11/7 and property has sold

Motions for Public Hearings

Local Alarm Law

Motion made by Trustee R. Clark and seconded by Trustee R. Thompson to setup a Public Hearing, on Tuesday, December 13, 2016 at 7:00 pm, to consider proposed Local Law #6-2016 Local Alarm Law chargeback on excessive automatic alarms.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Outdoor Fire Law

Motion made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to setup a Public Hearing on Tuesday, December 13, 2016 at 7:15 pm to consider proposed Local Law #7-2016, Outdoor Fire Law, to regulate and control outdoor fires.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Zombie Property Law

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to setup a Public Hearing on Tuesday, December 13, 2016 at 7:30 pm to consider proposed Local Law #8-2016, Zombie Property Law, to establish a process to address the deterioration, crime and decline in value of the Village of Scottsville neighborhood caused by vacant properties and properties with defaulted mortgages, and to identify, regulate, limit and reduce the number of these properties.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

b) **DPW – Supt. Steve Farrell**

- Leaf season is here and keeping us busy. When manpower allows, we can send out 2 trucks and make a full sweep of the village in a day or so.
- Please review Time Warner quote for internet/cable/phone for the DPW. Will explain details at meeting.
- Tree plantings are complete for the fall. We planted 9 trees in various spots throughout the village.
- Applied for our “CHIPS” reimbursement, we should get back \$24,605.82.
- All banners/flags and holiday decorations will be changed over this month. Snowflakes will be lit the Monday after Thanksgiving.
- Mowing should finish up after 1 more mow this week. Mowers will be stored at the WWTP shed.
- One plow truck will be set up this month.
- Called the NYSDOT concerning the drainage on Rochester St and they didn’t see a big issue.
- Talked with MRB concerning “Y” connections on North Rd and Dave W. will review for us. Also, hope to finish up storm water mapping grant soon.
- Seasonal Help discussion.
- Fire Dept. transferring old van to DPW to be used for new camera; inter fund transfer of \$1200.00

c) **Clerk/Treasurer – Katie Moffe**

Pay Bills:

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through November 8, 2016 with General Payables totaling \$130,425.92.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Treasurers Report – Budget Amendments:

Suggested Budget Amendments:		Revenue	Expense
Budget Amendment:		Increase	Increase
Insurance Recoveries	A-2680	\$ 22,162.00	
Fire Contractual	A3410.4		\$ 22,162.00
<i>Insurance recoveries to cover fire truck repair</i>			
Miscellaneous Revenue	A-2770	\$ 5,747.00	
Zoning Contractual	A-8010.4		\$ 5,747.00
<i>To adjust budget for Zoning update project portion paid by Genesee Transportation Council</i>			

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the above Budget Amendments as outlined in the November 8, 2016 Treasurers Report.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

2016-17 Uncollected Tax Surrender:

Authorize the Certificate of Village Surrender for uncollected Village taxes and penalties for the fiscal year 2016 – 2017.

Motion: made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to authorize and verify that the account of unpaid Village taxes, including interest through October 31, 2016 has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest, is \$ 6,715.63.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Office Closures for Holidays

The Village Office will have the same closure schedule (*see dates below*) as the Town of Wheatland for the remainder of the 2016 Calendar year.

- . *Early Closure at 1:00 pm* – Wednesday, November 23, 2016
- . *Closed* – Thursday, November 24, 2016
- . *Closed* – Friday, November 25, 2016
- . *Closed* – Friday, December 23, 2016
- . *Closed* – Monday, December 26, 2016

Software Purchase:

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to authorize the purchase of Nitro Pro PDF Software for Village Office use.

Vote: Carried (4 -0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Trustee Reports:Deputy Mayor Leslie Wagar

- Liaison to: Village Zoning/Planning Boards
- Open seat on Planning Board after member resignation
 - Post opening on Facebook for village residents to apply
- Code Enforcement Dept
Facebook Administrator
Treasurer
Clerk's Office
Dog Park
- Meeting with Town of Wheatland to discuss on December 7th

Trustee Ruth Thompson

- Liaison to: Community Organizations
- Contact List being developed for local organization heads contact information
 - Lions Club Election Day BBQ sold out quickly
- Activities Committee
Main Street Committee

Trustee Richard Clark

- Liaison to: Department of Public Works

Mayor's Reports - Paul Gee

- Liaison to: Fire Department
Rescue Squad
Main Street Committee
- Parade of Lights – December 3rd
 - . Lots of events going on throughout area including Church Garage Sales, Train Rides etc.
 - . No Parking on Main Street, no later than 12pm
 - . Part of Main Street will be closed during the evening and truck detour will be posted
- Chamber of Commerce
Public Relations
Memorial Trees

Authorize Server Room Relocation

Motion made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve Pinpoint Group to relocate the Village phone and internet servers into the Village Office Vault for an installation and relocation amount not to exceed \$4,211.55.

Vote: Carried (4 -0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Old Business

No Old Business.

New Business

Parking Permit – Residents’ letter attached.

Motion made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to approve a 6-month special parking permit authorizing the business owner to park in front of their business.

Vote: Carried (4 -0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Parade of Lights

- Consider approving the following vehicle limitations for the annual Parade of Lights celebration on Saturday, December 3, 2016:
 - Main St., from the intersections of Church St. to Rochester St., will be closed to traffic between 5 pm - 9 pm to accommodate the parade and tree lighting.
 - Any vehicle parked in the restricted area during the times listed above will be towed. Local homeowners and renters who are within the boundaries of this no parking zone and have off-street parking will be allowed limited access during the event.

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve the vehicle limitations as listed above for the Parade of Lights, Saturday, December 3, 2016.

Vote: Carried (4 -0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Johnson Park Permits

- Sunday, November 13, 2016 – Amanda Mosher
- Saturday, November 19, 2016 – Jody Kuriatnyk
- Saturday, December 10, 2016 – Lauren Grossman
- Sunday – January 15, 2017 – Emily Hockeborn

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve the above Johnson Park Permits as listed.

Vote: Carried (4 -0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Executive session

No Executive Session Requested.

Adjournment

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to adjourn the Village Board meeting at 8:57 pm.

Vote: *Carried (4 -0)*

Deputy Mayor Leslie Wagar
Mayor Paul Gee

AYE
AYE

Trustee Ruth Thompson
Trustee Rick Clark

AYE
AYE

Upcoming Meetings & Events

Parade of Lights: Saturday, December 3, 2016

Fire Commissioners Meeting: Tuesday, December 13, 2016 – 6:00 pm – Wheatland Municipal Building

Village Board Meeting: Tuesday, December 13, 2016 – 6:30 pm – Wheatland Municipal Building