

Call to Order Mayor Gee called the meeting to order at 6:13 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Paul Gee, Mayor
Maggie Ridge, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Dan Magill, Attorney
Anne Hartman, Village Deputy Clerk
Ray Barnard, Code Enforcement

Executive Session

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to enter into executive session at 6:15 pm to discuss a personnel matter.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge to adjourn executive session and return to regular session at 7:05 pm.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Mayor Gee opened the Public Hearing at 7:05 pm.

Public Hearing

Please take notice that a public hearing will be held by the Board of Trustees of the Village of Scottsville on Tuesday, November 14, 2017 at 7:05 pm at the Wheatland Municipal Building, 22 Main St., Scottsville, New York to consider the release of monies now on deposit in the Village Fire Equipment Reserve Fund in an amount not to exceed \$34,000 to purchase unbudgeted fire equipment.

All interested persons will be given an opportunity to ask questions and learn more about the release of monies at the time and place set herein.

Public Comment: Open at 7:06

Kathie Carl, 23 Chili Ave - questioning the depletion of funds, FD do more fundraisers
Bob Valerio response – fundraising done by Fire Company, difficult to ask volunteer FF to serve and train as FF and ask them to give extra hours fundraising
Glen Sickles, 34 ½ Scott Crescent – sell extra tanker and that money go into fund
Mayor Gee response – cash from sale of equipment goes into the Fire Truck Replacement Reserve
As of yet, no interest in the purchase of the truck

Close Public Comment at 7:20 pm

Open Board Comment at 7:20 pm

Board Comment:

Mayor Gee suggest use the sale of the two rigs to make this purchase. Make motion to use that money, then after the purchase make a motion to do a budget transfer

Mayor Gee closes the Public Hearing at 7:22 pm.

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge to use the monies from the sale of the two rigs and equipment for the purchase of unbudgeted fire equipment in an amount not to exceed \$32,000.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Approval of Minutes**Village Board Meeting Minutes**

Tuesday, October 10, 2017

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the minutes of the *Tuesday, October 10, 2017* Village Board Meeting as submitted.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Village Board Meeting Minutes

Wednesday, November 8, 2017

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Maggie Ridge to approve the minutes of the *Wednesday, November 8, 2017* Village Board Meeting as submitted.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Mayor Gee opens the Public Hearing at 7:31 pm. With explanation: There was a typo in the advertisement. It read \$1,270.00 instead of \$12,700.00

Public Hearing

Please take notice that a public hearing will be held by the Board of Trustees of the Village of Scottsville on Tuesday, November 14, 2017 at 7:30 pm at the Wheatland Municipal Building, 22 Main St., Scottsville, New York to use money out of the Equipment Reserve for the purchase and installation of a new salter not to exceed \$12,700.00.

All interested persons will be given an opportunity to ask questions and learn more about the expenditure at the time and place set herein.

Public Comment:

Steve Leasure - 610 North Rd. - opposes the use of salt and its effects

Mayor Gee response – Village has a low salt policy, salt corners and stop signs

Gus Schultz – Village has three salters, why purchase another

Mayor Gee response – those three are no longer usable

Board Comment:

Close the Public Hearing at 7:51 pm.

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to set a Public Hearing on December 12, 2017 at 7:05 pm to use money out of the Equipment Reserve for the purchase and installation of a new salter not to exceed \$12,700.00.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Before the Board

Kathie Carl, 23 Chili Ave. – questioning the cost of air packs and where money is coming from
Mayor Gee response Village EMS Vehicle Replacement Reserve and the Village EMS General Purpose Reserve. The Chief has invited anyone to come to the FD to see equipment and ask questions.

Mayor Gee reopen the Public Hearing for the transfer of the funds Village EMS General Purpose Reserve and the Village EMS Replacement Reserve to pay for the purchase of air packs for the Fire Department. The total of the two Reserves is \$208,253.46; need \$173,725 for air packs.

Board Comment: Deputy Mayor Ridge asks for any foreseeable purchases.

Motion made by Mayor Paul Gee and seconded by Trustee Christie Offen to transfer all the funds from the EMS Vehicle Replacement Reserve to the Fire Equipment Reserve and an amount not to exceed \$41,564.00 from the EMS General Purpose Reserve to the Fire Equipment reserve.

Roll Call Vote: *Carried (4 - 1)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	NAYE
Trustee Todd Shero	AYE		

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge to set a Public Hearing on December 12, 2017 at 7:30 pm to expend an amount not to exceed \$174,000.00 from the Fire Equipment Reserve to pay for the 25 airpacks and related equipment.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Dan Magill

CHS contract update – 99% agreement on the contract, anticipate signing in December, every resident who takes a ride will get \$75 deducted from bill, discussing the response time
Tree Ordinance – will schedule another Public Hearing
Time Warner Franchise Agreement renewal – changes – reduce to 10 year term and not removing old equipment

Department Reports

Building Inspector/Code Enforcement Officer – Ray Barnard

New Permits

67 Diana Dr – generator
711 North Rd – 2000 sq. ft. addition
86 East Cavalier – roof
440 North Rd – interior renovations
71 Diana Dr – rear sunroom

Finalized Permits

15 West Cavalier – deck

86 East Cavalier - roof

Fire Inspections

30 Main Street – 1st floor business & 2 above apts. re-inspected (fails)

14 Main Street – reinspection (failed again)

60 Main Street – finally passed (rear building next)

Code Enforcement

2 Sanhurst Dr received a letter regarding the very large pile of brush on their front yard (by contractors)

31 East Cavalier has been asked to stop until they submit drawings for the deck(s)

Planning/Zoning Board, Historic Commission

No October or November meeting

1 Diana Dr – planning to apply for (side setback variance) to build a car port.

Coopervision – still planning to apply for a variance for lot coverage

Village Projects

-The Village plans to purchase our light poles from National Grid so we install LED lights (save on energy bill)

-Inflow/infiltration problem – MCDES actively monitoring our flow meters & inspecting sanitary laterals

-After additional complaints I sent letters and then met with numerous residents from Scott Crescent regarding high waters and drainage issues. Then Kenny & I met with MCDES, waiting on report before we proceed.

Training

Attended a 3 day Public Works Training (NYCOM), received information regarding shared services, work place violence, vehicle policies, grant (writing), updating our ethics law and vehicle maintenance. Mayors and trustees are welcome at these seminars

With the exception of a clerical error and a couple missing documents the CHIPs application is complete. It will be submitted next quarter for a \$17,000 reimbursement.

I've been working closer with DPW, assisting when possible. Kenny and I are working to update vacation request.

DPW – Ken Bohn & Ray Barnard

-Current focus is on leaf pickup before snowfall

-Brush pickup has ended with approximately 30 completed trips through the Village. Due to an elongated summer, we're seeing additional piles. DPW, if able, will make another trip.

-When able, been cleaning and organizing the shop preparing for winter

-The new salter is installed, tested and ready. 6x6s have been purchased, when time allows they will build an indoor stand (for the salter) for storage and maintenance

-Road plow assembled, maintenance complete, it's ready

-LT has raised their price again for dumping recycles. Not sure how much longer we can continue dumping there, trying to look at other avenues, come up with prices to take recycling to the County.

-Our reloading garbage truck is about dead. When we're ready a company will come take pictures and sell it (for whatever its worth)

-Extra garbage pick-up (stickers) great service and appreciated by the Residents, the stickers prices need to be raised.

-We have an idea for a replacement vehicle- Grapple Truck (see pics)

-It's a single man operation which frees up another person by

- pick up extra garbage

- pick up brush, heavy metal recycles

-New trucks are expensive (\$160,000), used are cheaper but, other than down south, harder to find. Please advise.

-DPW is working as efficiently as possible, with vacations, holidays and the fear of someone getting hurt, we NEED ANOTHER PERSON.

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through November 14, 2017, with General Payables totaling \$103,214.09.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>	<u>Why?</u>
A9010.8	Employee Retirement	\$633.00		ERS slightly
A9030.8	Social Security		\$633.00	under accrued
G9010.8	Employee Retirement	\$ 35.00		
G8120.1	Sanitary Sewer Salary		\$ 35.00	
		\$668.00	\$668.00	

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the budget transfers as listed above from the November 2017 Treasurers Report.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Suggested Budget Amendments:

<u>Budget Amendment</u>	<u>Revenue Increase</u>	<u>Expense Increase</u>
SF.3410.2 Fire Equipment	\$ 45,524.00	
SF.4089 FEMA Grant		\$ 45,524.00

To amend budget for FEMA grant awarded

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to approve the budget amendments as listed above from the November 2017 Treasurers Report.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Preapproval:

Motion made by Trustee Todd Shero and seconded by Trustee Leslie Wagar to approve the payment of the Rochester Regional Health bill for fire fighter physicals upon the arrival of a current invoice in the amount of \$3,036.25.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Village Office – Anne Hartman

Village Tax Surrender

18 properties have been submitted for a total of \$11,761.62.

Thanksgiving Office Hours

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to close the Village Office at noon on Wednesday, November 22, 2017, staff will need to use either Personal or Vacation time.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to allow early dismissal for the DPW after the completion of the recycling pick up on November 22, 2017, staff will need to use either Personal or Vacation time.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Petty Cash Policy

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Maggie Ridge to approve the Petty Cash Policy as submitted.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Reports:**Deputy Mayor Maggie Ridge**

Liaison to: Social Media
Planning and Zoning Boards – Monroe County hired a consultant for the North Rd. changes

Trustee Christie Offen

Liaison to: Library
Legion
Clerk/Village Office
Code Enforcement

Trustee Todd Shero

Liaison to: Chamber of Commerce/Main Street Committee
Parks
School/PTA
Wheatland Rec.

Trustee Leslie Wagar

Liaison to: Dog Park – reapply at Senator Galivan’s office for grant; Dan and Leslie will go before the Town Board

*Christie Offen will be liaison to Wheatland Rec.

Mayor’s Reports - Paul Gee

Liaison to: Lions Club
Forestry Board
DPW
Memorial Trees

Appointments:

Village Clerk – Anne Hartman

Treasurer/Deputy Clerk – Katie Garner

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to approve the above appointments for the remainder of the 2017-2018 and 2018-2019 years.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Anne Hartman was sworn in as Village Clerk by Mayor Gee.

Park Permits

Sarah Krolak	Saturday, November 25, 2017
Tricia Haenle	Sunday, December 10, 2017
Cheryl Marginean	Thursday, December 14, 2017
Katie O'Donnell	Saturday, January 13, 2018

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the above Johnson Park Permits.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Old Business

Paid Family Leave Act

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Maggie Ridge to opt into the Paid Family Medical Leave.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

New Business

Monroe County's Hazard Mitigation Plan

WHEREAS, the Village of Scottsville, with the assistance from the Monroe County Office of Emergency Management, has gathered information and prepared the Monroe County Hazardous Mitigation Plan; and

WHEREAS, Monroe County Hazardous Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Scottsville is a local unit of government that has afforded the citizens and opportunity to comment and provide input in the Plan and the actions in the Plan via the Monroe County Website (<http://www.monroecountyhmp.com>) and during a Public Hearing on the Plan at a meeting of the Monroe County Legislature on May 9, 2017; and

WHEREAS, the Village of Scottsville has reviewed the Plan and affirms that the Plan will be updated no less than every five years; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board that the Village of Scottsville adopts the Monroe County Hazardous Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Resolution made by Trustee Todd Shero and seconded by Trustee Leslie Wagar to adopt the above Monroe County Hazard Mitigation Plan.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Parade of Lights

Consider approving the following vehicle limitations on Main St., from the intersections of Church St. to Rochester St., for the annual Parade of Lights celebration on *Saturday, December 2, 2017*:

- No parking on December 2 between the hours of 12 am–11:59 pm.
- Vehicles will have limited access between 12 pm – 5 pm.
- Closed to traffic between 5 pm - 11 pm to accommodate the parade and tree lighting.
- Any vehicle parked in the restricted area during the times listed above will be towed. Local homeowners and renters who are within the boundaries of this no parking zone and have off-street parking will be allowed limited access during the event.

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Maggie Ridge to approve the vehicle limitations as listed above for the Parade of Lights, Saturday, December 2, 2017.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Bus Agreement

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to allow the Mayor to sign the bus agreement with the Wheatland Chili School District for the Parade of Lights.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Bus Drivers

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to allow the Mayor to hire two bus drivers from the Wheatland Chili School District for the Parade of Lights at \$14.59 per hour with a maximum budget not to exceed \$300.00.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Management Assistant

Through Civil Service we have received three interested candidates, interviews need to be scheduled.

Placing an ad to hire a part-time Deputy Clerk.

Designation of Polling Place for Village Election to be held on March 20, 2018

MOTION: made by Trustee Todd Shero and seconded by Trustee Christie Offen that the designated polling place for the Village of Scottsville Election to be held on March 20, 2018 will be the Senior Center located within the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 between the hours of 12:00 Noon and 9:00 pm pending approval from the Wheatland Town Board.

Vote: Carried (5 - 0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Energy Efficiency Services Program - Rebanning for solar, Power Authority offers low interest loans

Executive session

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to enter into executive session at 9:57 pm to finalize a contract.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen to adjourn executive session and return to regular session at 10:14 pm.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Executive session

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen to enter into executive session at 10:20 pm to personnel matter.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn executive session and return to regular session at 10:26 pm.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Todd Shero to adjourn the Village Board meeting at 10:27 pm.

Vote: *Carried (5 - 0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,

Anne Hartman
Village Clerk