

Board of Trustees: Paul Gee, Mayor  
Maggie Ridge, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

**Agenda**

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, October 10, 2017*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, October 10, 2017* Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Paul Gee

Trustee Christie Offen

Deputy Mayor Maggie Ridge

Trustee Leslie Wagar

Trustee Todd Shero

**Village Board Meeting Minutes**

*Wednesday, November 8, 2017*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Wednesday, November 8, 2017* Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Paul Gee

Trustee Christie Offen

Deputy Mayor Maggie Ridge

Trustee Leslie Wagar

Trustee Todd Shero

**Public Hearing**

Please take notice that a public hearing will be held by the Board of Trustees of the Village of Scottsville on Tuesday, November 14, 2017 at 7:05 pm at the Wheatland Municipal Building, 22 Main St., Scottsville, New York to consider the release of monies now on deposit in the Village Fire Equipment Reserve Fund in an amount not to exceed \$34,000 to purchase unbudgeted fire equipment.

All interested persons will be given an opportunity to ask questions and learn more about the release of monies at the time and place set herein.

**Public Comment:**

**Board Comment:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to the release of monies now on deposit in the Village Fire Equipment Reserve Fund in an amount not to exceed \$34,000 to purchase unbudgeted fire equipment.

**Vote:** *Carried ( - )*

Mayor Paul Gee  
Deputy Mayor Maggie Ridge  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

Please take notice that a public hearing will be held by the Board of Trustees of the Village of Scottsville on Tuesday, November 14, 2017 at 7:30 pm at the Wheatland Municipal Building, 22 Main St., Scottsville, New York to use money out of the Equipment Reserve for the purchase and installation of a new salter not to exceed \$1,270.00.

All interested persons will be given an opportunity to ask questions and learn more about the expenditure at the time and place set herein.

Public Comment:

Board Comment:

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to use money out of the Equipment Reserve for the purchase and installation of a new salter not to exceed \$1,270.00.

**Vote:** *Carried ( - )*

Mayor Paul Gee  
Deputy Mayor Maggie Ridge  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

5. **Public Before the Board**

6. **Executive Session**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to enter into executive session at \_\_\_\_\_ pm to discuss a personnel matter.

**Vote:** *Carried ( - )*

Mayor Paul Gee  
Deputy Mayor Maggie Ridge  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adjourn executive session and return to regular session at \_\_\_\_\_ pm.

**Vote:** *Carried ( - )*

Mayor Paul Gee  
Deputy Mayor Maggie Ridge  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

7. **Reports - Attorney Dan Magill**

8. **Department Reports**

a) **Building Inspector/Code Enforcement Officer – Rav Barnard**

**Permits Issued**

**Permits Finalized**

**Code Enforcement**

**Developments/Projects**

**New Items**

**Ongoing Items/Concerns**

**Upcoming**

b) **DPW – Ken Bohn & Ray Barnard**

**Updates**

c) **Treasurer – Katie Moffe**

*Pay Bills:*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables on the APGL Distribution Report and Voucher Detail Report through November 14, 2017, with General Payables totaling \$.

**Vote:** Carried ( - )

|                           |                        |
|---------------------------|------------------------|
| Mayor Paul Gee            | Trustee Christie Offen |
| Deputy Mayor Maggie Ridge | Trustee Leslie Wagar   |
| Trustee Todd Shero        |                        |

*Treasurers Report:*

**Budget Transfers:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the budget transfers as listed above from the November 2017 Treasurers Report.

**Vote:** Carried ( - )

|                           |                        |
|---------------------------|------------------------|
| Mayor Paul Gee            | Trustee Christie Offen |
| Deputy Mayor Maggie Ridge | Trustee Leslie Wagar   |
| Trustee Todd Shero        |                        |

d) **Village Office**

*Thanksgiving Office Hours*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to close the Village Office at noon on Wednesday, November 22, 2017, staff will need to use either Personal or Vacation time.

**Vote:** Carried ( - )

|                           |                        |
|---------------------------|------------------------|
| Mayor Paul Gee            | Trustee Christie Offen |
| Deputy Mayor Maggie Ridge | Trustee Leslie Wagar   |
| Trustee Todd Shero        |                        |

*Petty Cash Policy*

9. **Trustee Reports:**

**Deputy Mayor Maggie Ridge**

Liaison to: Social Media

Planning and Zoning Boards

**Trustee Christie Offen**

Liaison to: Library  
Legion  
Clerk/Village Office  
Code Enforcement

**Trustee Todd Shero**

Liaison to: Chamber of Commerce/Main Street Committee  
Parks  
School/PTA  
Wheatland Rec.

**Trustee Leslie Wagar**

Liaison to: Dog Park

10. **Mayor's Reports - Paul Gee**

Liaison to: Lions Club  
Forestry Board  
DPW  
Memorial Trees

11. **Park Permits**

Tricia Haenle Sunday, December 10, 2017  
Sarah Fingland Saturday, November 25, 2017  
Katie O'Donnell Saturday, January 13, 2018

**Motion** made by Trustee and seconded by Trustee to approve the above Johnson Park Permits.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero

12. **Old Business**

Paid Family Leave

13. **New Business**

Monroe County's Hazard Mitigation Plan

Parade of Lights

- Consider approving the following vehicle limitations for the annual Parade of Lights celebration on Saturday, December 2, 2017:
  - Main St., from the intersections of Church St. to Rochester St., will be closed to traffic between 5 pm - 9 pm to accommodate the parade and tree lighting.
  - Any vehicle parked in the restricted area during the times listed above will be towed. Local homeowners and renters who are within the boundaries

of this no parking zone and have off-street parking will be allowed limited access during the event.

**Motion** made by Trustee and seconded by Trustee to approve the vehicle limitations as listed above for the Parade of Lights, Saturday, December 2, 2017.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero

Bus Agreement

**Motion** made by Trustee and seconded by Trustee to allow the Mayor to sign the bus agreement with the Wheatland Chili School District.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero

Management Assistant

14. **Executive session**

**Motion** made by Trustee and seconded by Trustee to enter into executive session at pm to discuss a matter.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero

**Motion** made by Trustee and seconded by Trustee to adjourn executive session and return to regular session at pm.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero

15. **Adjournment**

**Motion** made by Trustee and seconded by Trustee to adjourn the Village Board meeting at pm.

**Vote:** Carried ( - )

Mayor Paul Gee Trustee Christie Offen  
Deputy Mayor Maggie Ridge Trustee Leslie Wagar  
Trustee Todd Shero