

Board of Trustees: Eileen Hansen, Mayor
Leslie Wagar, Deputy Mayor
Kathie Carl, Trustee
Christie Offen, Trustee
Nikki Whitmarsh, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the November 10, 2020 Village of Scottsville Board of Trustees to order at pm.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**
Village Board Meeting Minutes
Tuesday, October 13, 2020
Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, October 13, 2020* Village Board Meeting as submitted.
Vote: *Carried (-)*
Mayor Eileen Hansen _____ Trustee Christie Offen
Deputy Mayor Kathie Carl _____ Trustee Leslie Wagar
Trustee Nikki Whitmarsh _____

Monday, October 26, 2020 Special Meeting: Budget Amendment
Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Monday, October 26, 2020* Special Meeting as submitted.
Vote: *Carried (-)*
Mayor Eileen Hansen _____ Trustee Christie Offen
Deputy Mayor Kathie Carl _____ Trustee Leslie Wagar
Trustee Nikki Whitmarsh _____
5. **Public Before the Board**
6. **Reports - Attorney Thomas Rzepka**
7. **Department Reports**
 - a) **Building Inspector/Code Enforcement Officer**
Permits Issued

Permits Finalized

Code Enforcement

Developments/Projects

New Items

Ongoing Items/Concerns

Upcoming

b) **DPW – Ken Bohn & Todd Schwasman**

Updates

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables on the AP Check Register Report through November 10, 2020 and November prepaid bills, with General Payables totaling \$ _____.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the November 2020 Treasurers Report.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Monroe County Consolidated Plan Consortium

Monroe County intends to contract with the Village of Scottsville for the period of September 1, 2020, through August 31, 2025, for membership in the County's energy aggregation group. If you do not wish to continue membership, please let me know.

In order to compile this agreement, I will need a copy of the village board's resolution approving the use of these services. Once that is received, an agreement will be routed through the ContractHQ system. Please let me know if there have been any changes to the signatory so we can update it.

MOTION: made by Trustee _____ and seconded by Trustee _____ to allow the extension of membership in the Monroe County Consolidated Plan Consortium for an additional 5-year period from September 1, 2020 through August 31, 2025.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Accrue Vacation Policy

For employees hired after (DATE)

Fire Budget Amendment

d) **Clerk – Anne Hartman**

Tax Surrender

16 parcels surrendered to the County totaling \$13,050.50, will be paid to Village in April 2021.

Holiday Office Hours

Wednesday, November 25, 2020	close at Noon using Personal or Vacation
Thursday, November 26, 2020	closed - Holiday
Friday, November 27, 2020	closed - Holiday
Thursday, December 24, 2020	close at Noon using Personal or Vacation
Friday, December 25, 2020	closed - Holiday
Thursday, December 31, 2020	close at Noon using Personal or Vacation
Friday, January 1, 2020	closed - Holiday

Motion made by Trustee and seconded by Trustee to close the Village Office for the holidays as listed above.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

Old Office Copier

MOTION: made by Trustee and seconded by Trustee to declare the Toshiba copier #CTH820615 as surplus with no value and authorize the disposal of said copier.

Vote: Carried (-)

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Nikki Whitmarsh	

8. **Trustee Reports:**

Deputy Mayor Leslie Wagar – Communications

Trustee Christie Offen – DPW and Forestry Board

Trustee Nikki Whitmarsh – Planning Board/Zoning Board of Appeals

Trustee Kathie Carl - Finance

9. **Mayor’s Reports - Eileen Hansen**

10. **Old Business**

11. **New Business**

12. **Executive session**

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss a _____ matter.

Vote: *Carried* (-)

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Nikki Whitmarsh

Trustee Christie Offen

Trustee Leslie Wagar

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.

Vote: *Carried* (-)

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Nikki Whitmarsh

Trustee Christie Offen

Trustee Leslie Wagar

13. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: *Carried* (-)

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Nikki Whitmarsh

Trustee Christie Offen

Trustee Leslie Wagar