

VILLAGE OF SCOTTSVILLE
FIRE COMMISSION MEETING
 Thursday, November 13, 2014- 6:00 P.M

CALL TO ORDER: Mayor Gee called the meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark, Trustee Alex Ronnenberg and Attorney Peter Skivington

Absent: Trustee Jim Clark and Scottsville EMS Chief Matt Jarrett

Also present: Scottsville Fire Chief Jeff Brown, Deputy Chief of Compliance and Safety Jay Coates, Treasurer/Deputy Clerk Juliann Green (late arrival), Village Clerk Lee Mikewicz, Carole Brown, President of the Fire Company Frank Wunder, Scottsville EMS Captain Ed Wihlen and EMS Lieutenant Mike Connelie

APPROVAL OF MINUTES

Tuesday, October 14, 2014

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Ronnenberg to approve the minutes of the Tuesday, October 14, 2014 Fire Commissioners meeting as submitted.

VOTE: Carried 3-0 with 1 abstention

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	ABSTAIN	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

NEW MEMBER

Chief Brown presented the application of Craig Hecker to the Village Board. His background check came back fine. We are still waiting for the results of the physical.

MOTION: made by Trustee R. Clark and seconded by Deputy Mayor Wagar to approve Craig Hecker as a member of the Scottsville Volunteer Fire Department pending a successful outcome on his physical.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

Treasurer/Deputy Clerk Juliann Green arrives at 6:07 PM.

PUBLIC BEFORE THE BOARD - NoneREPORTS:A) FIRE CHIEF JEFF BROWNMonthly Briefing:

- Call/Activity summary for October
- Mutual aid working with Clifton Chief on expanding Scottsville's role in their district.
- Gear inspections and cleaning still in progress. The large fire in Caledonia had Scottsville responding for two days. A lot of gear is being cleaned from that call. Thanks to all our members for responding.
- ISO went down to a 4 from a 6. All board members should have received a copy. The Utica national representative said that we should put this out to our district members. We should advertise the better rating because it could lower residents' homeowners insurance a bit.
- 2 Fires in Caledonia
- MVA roll over
- 4613 refurb hoping to send out bid in the near future. We still need to come up with a truck plan and financing options.
- Utica national made an inspection of the firehouse and had no recommendations for the Department.
- The Fire Company has been working very well with the Fire Department of late. The department asked if they could put a maze in the Morton Building on their property for training purposes. They agreed to let us use part of the building for this. Our insurance would cover the individuals using the Fire Company's building.

Upcoming Events: Holiday parade Dec 5th

B) EMS CHIEF MATT JARRETT (absent)

EMS Captain Ed Wihlen reported to the Board in Chief Jarrett's absence.

Rescue Squad Operations:

- Membership update:
 - o Per policy, two members will be removed from the roles as EMS members, due to non-participation. (James Chamot, Michael Melito);
 - o Taylor Connelie has successfully completed background check requirements, and as such, will begin the training process;
 - o Two new applicants to the Rescue Squad only. Both are currently certified at the EMT level. Expect full application packages to the VB for determination at December meeting.
- Ebola has been taking up a significant amount of resources the past month. Many details. Captain Wihlen and EDC Coates will give the Board the latest update. Additional information can be found at: <https://mlrems.org/ebola-virus-disease/ebola-virus-disease/>
The County will be looking for agencies to volunteer to have Ebola-transport vehicles ready.
- Last month we had a search and rescue drill in Oatka Park. The drill was designed to test many different aspects of the search procedures. The unmanned drone located the "lost" hikers within 10 minutes. We have realized the value and potential value of Unmanned Aerial Vehicles (UAV's) in the past few months. As such, there will be another demonstration for the Board, scheduled Saturday, 11/22/14 at 9:00 AM at the Emergency Services Bldg.

- Electronic medical record conversion is still in process. We have confirmed to the MLREMS office that we will participate in the new system. They are working on getting contracts finalized with ImageTrend and then will develop implementation and training plan for roll-out. They still say they are on target for January 1 start date, but that seems aggressive at this point.
- As indicated in September, a committee was formed to evaluate usage of the 2000 John Deere Gator. An evaluation, review and proposal to replace the Gator is attached. Lieutenant Connelie presented it to the Board. It is sufficient for our purposes now, but there are ways to improve it. The committee looked at adding lighting to it and replacing the tires to give it more maneuverability. Its current value is around \$6,000. A brand new vehicle can be purchased for just over \$10,000. About \$3,000 would be needed to be added to enhance the vehicle and make it more useful (as earlier described). A cover for the open compartment would also be included to protect supplies. He would like to see money (\$7,000) put aside from the EMS budget to purchase a new Gator vehicle (with trade-in of the old gator). Mayor Gee said that money could be used from an EMS Reserve Fund after approval at a public hearing. That hearing could be set for December. It will have to be set at the Village Board Meeting.

C) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY
JAY COATES

- EMS protocols for Ebola were e-mailed. All EMS providers, doctors offices, and hospitals are cooperating. We have equipment on order so that we would be State compliant. We will be planning training and establishing a “Blood-Borne Hazard Plan.”
- The County Communications Committee (both Mr. Coates and Chief Jarrett are members) has been meeting to discuss the trunk line conversion . The County has set the end of 2016 as a hard deadline to have everyone convert over. The latest is that the County is trying to find the best system cost and come up with the funding. Latest numbers estimate the Village cost to do the upgrades would be between \$200,000 and \$300,000. It will really change the way we do communications, training and coverage. There is a concern about clarity in communicating through the radios. More towers may need to be built.
- We are still working on the application process.
- No real changes in the status of the department’s strategic plan.
- We had someone out to check the fire siren. There appears to be an issue with the circuit board. The siren has been around since the early 1990’s. The cost to fix is estimated to be \$10,000 to \$15,000. Between Executive Deputy Chief Coates and Chief Brown, they do not feel it is cost effective to fix the siren. The new radio system being brought on by the County should serve to deliver communications to the firefighters, eliminating the need for the warning siren.

C) FIRE COMPANY PRESIDENT – FRANK WUNDER

- The new sign is installed. Thank you to the Village crew for their assistance. Trustee Ronnenberg will work with EMS Chief Jarrett to help download the software needed to run the sign.
- President Wunder invited all those present to the Fire Department Christmas Party on December 13th in the pavilion. Responses are due back in the next couple weeks.

OLD BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Ronnenberg at 6:41 PM.

VOTE: Carried 4-0

Trustee Jim Clark
Trustee Rick Clark
Mayor Paul Gee

ABSENT
AYE
AYE

Deputy Mayor Leslie Wagar - AYE
Trustee Alex Ronnenberg - AYE

Respectfully submitted by,

Lee Mikewicz

Village Clerk