

Board of Trustees: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

**Agenda**

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, April 10, 2018*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, April 10, 2018* Village Board Meeting as submitted.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

*Sunday, April 22, 2018*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, April 22, 2018* Emergency Village Board Meeting as submitted.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

5. **Public Before the Board**

American Legion

6. **Reports - Attorney Dan Magill**

Tree Ordinance

Scott Crescent Easement

9 Oakwood Update

7. **Department Reports**

- a) **Building Inspector/Code Enforcement Officer – Charlie Floeser**

**Permits Issued**

**Permits Finalized**

**Code Enforcement**

**Developments/Projects**

**New Items**

**Ongoing Items/Concerns**

**Upcoming**

b) **DPW – Ken Bohn**

Back Blade  
Sprayer  
290-gal fuel tank  
Lincoln Welder AC  
Air compressor  
Bench Grinder  
X Marks Laser Z

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to declare the above equipment as surplus and authorize the sale of the above listed equipment.

**Vote:** Carried ( - )

Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

**Scott Crescent Focus Group**

Andy Fraser, Jamie Krolak and Kenny Bohn to start

c) **Treasurer – Katie Moffe**

**Pay Bills:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables on the APGL Distribution Report and Voucher Detail Report through April 11, 2018, with General Payables totaling \$.

**Vote:** Carried ( - )

Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

**Treasurers Report:**

**Budget Transfers:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the budget transfers as listed above from the April 2018 Treasurers Report.

**Vote:** Carried ( - )

Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero  
Trustee Christie Offen  
Trustee Leslie Wagar

**CNB Signers**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve Katie Moffe Garner, Eileen Hansen and Kathie Carl as signers on the Canandaigua National Bank accounts.

**Vote:** *Carried ( - )*  
Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero

Trustee Christie Offen  
Trustee Leslie Wagar

Computer

CNB and OSC strongly recommend a designated computer for banking

d) **Clerk – Anne Hartman**

Park Permits

Laura Hogan                      Saturday, May 12, 2018  
Rachael Cousins                Sunday, July 15, 2018  
Carly Gallagher                Sunday, September 2, 2018  
Tom Nersinger                  Saturday, September 8, 2018

**Motion** made by Trustee                      and seconded by Trustee                      to approve the above Johnson Park Permits as listed.

**Vote:** *Carried ( - )*  
Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero

Trustee Christie Offen  
Trustee Leslie Wagar

Rockefeller Institute of Government

July 15-19

**Motion** made by Trustee                      and seconded by Trustee                      to send the Clerk to the Rockefeller Institute of Government.

**Vote:** *Carried ( - )*  
Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero

Trustee Christie Offen  
Trustee Leslie Wagar

2018-2019 Tax Bills  
Being sent out by ABS mid-May

Office Hours

Match hours with the Town. Monday 7:30 am -8:00 pm, Tuesday – Thursday 7:30 am – 4:00 pm and Friday 7:30 am – 1:00 pm.

8. **Trustee Reports:**

**Deputy Mayor Kathie Carl**

Liaison to: Village Office

**Trustee Christie Offen**

Liaison to: Community Organizations  
Planning Board/Zoning Board of Appeals  
Forestry Board

**Trustee Todd Shero**

Liaison to: DPW  
Parks

**Trustee Leslie Wagar**

Liaison to: Dog Park  
Public Relations

9. **Mayor’s Reports - Eileen Hansen**

Liaison to: Fire Department  
Code Enforcement Officer  
Memorial Day Parade

10. **Old Business**

**Continue Discussions**

Recycling Totes

Fire Department Parking Lot

CCA

11. **New Business**

Fire Department Officer Appointments

- Assistant Chief Brian Ely
- Assistant Chief Robert Valerio
- Captain Mike Connelie
- Captain David Merritt
- Captain Casey Fitzpatrick
- Fire Lieutenant Mike Koch
- Fire Lieutenant Nick Wheatly
- Fire Lieutenant Kyle Wilson

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the above Fire Department Officer appointments expiring May 31, 2019.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

Grant Writer

Fire Department uses Grantmasters  
O’Donnell and Associates – recommended by a couple other villages

12. **Executive session**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to enter into executive session at \_\_\_\_\_ pm to discuss a contractual matter.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adjourn executive session and return to regular session at \_\_\_\_\_ pm.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

13. **Adjournment**

**Motion** made by Trustee  
pm.

and seconded by Trustee

to adjourn the Village Board meeting at

**Vote:** *Carried* ( - )

Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero

Trustee Christie Offen  
Trustee Leslie Wagar