

Village of Scottsville  
 Board of Trustees Meeting  
 Tuesday May 22, 2018 – 6:00 pm  
 Meeting Minutes

**Call to Order** Mayor Hansen called the meeting to order at 6:00 pm.

**Pledge of Allegiance to The Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
 Kathleen Carl, Trustee  
 Christie Offen, Trustee  
 Todd Shero, Trustee  
 Leslie Wagar, Trustee  
 Also Present: Katie Moffe Garner, Treasurer  
 Anne Hartman, Village Clerk

**Treasurer – Katie Moffe**

Pay Bills:

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through May 22, 2018, with General Payables totaling \$22,484.00.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathleen Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Budget Transfers:

Account Code	Descriptions	<u>To</u>	<u>From</u>
A.1410.4	Village Clerk Contractual	\$ 700.00	
A.8010.4	Zoning Contractual	\$ 18.00	
A.9060.8	Health Insurance	\$ 183.00	
A.1450.4	Elections Contractual		\$ 756.00
A.1670.4	Printing and Mailing Contractual		\$ 145.00
A.1640.4	Village Garage Contractual	\$ 1,500.00	
A.5142.4	Snow Removal Contractual	\$ 50.00	
A.7140.1	Recreation Salaries	\$ 1,950.00	
A.7140.4	Recreation Contractual	\$ 500.00	
A.8160.4	Refuse Contractual	\$ 500.00	
A.8160.41	Recycling Contractual	\$ 500.00	
A.5110.4	Street Maintenance Contractual		\$ 5,000.00
A.1410.1	Village Clerk Salaries	\$ 2,740.00	
A.1325.1	Treasurer Salaries		\$ 2,740.00
G.8120.4	Sanitary Sewers Contractual	\$ 1,055.05	
G.8120.1	Sanitary Sewers Salaries		\$ 1,055.05
		\$ 9,696.05	\$ 9,696.05

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve the budget transfers as listed above from the May 2018 Treasurers Report totaling \$9,696.05.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Board Discussion:** Deputy Mayor asked the Treasurer how transfers are determined.

First look for where there is extra money; second, try to keep transfers from a like budget line. It would be helpful to the Treasurer to have input from the Board.

**Budget Amendments**

No Budget Amendments this month

**New Business**

CEO compensation – mileage, extra trips

CEO is expected to come to Village Board meetings and PB/ZBA meetings. Outside of that, if the CEO needs to come in outside his normal working hours to serve notice or follow up on a complaint, he will be compensated for round trip mileage and a minimum of one hour of his regular hourly rate, no overtime.

**Adjournment**

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 6:48 pm.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman  
Village Clerk