

Board of Trustees: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the May 12, 2020 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, April 14, 2020*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, April 14, 2020* Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

*Tuesday, April 28, 2020*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, April 28, 2020* Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

5. **Public Before the Board**

6. **Reports - Attorney Thomas Rzepka**

7. **Department Reports**

a) **Building Inspector/Code Enforcement Officer**

**Permits Issued**

**Permits Finalized**

**Code Enforcement**

**Developments/Projects**

**New Items**

**Ongoing Items/Concerns**

**Upcoming**

b) **DPW – Ken Bohn & Todd Schwasman**

**Updates**

*PTO Rollover*

Kenny Bohn	100 hours
Kyle Carpino	52 hours
Todd Schwasman	54.5 hours
Brandon Taggart	44.75 hours
Kyle Tillich	30 hours
Anne Hartman	47.25 hours

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to allow the employees to carryover unused PTO as listed above.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

c) **Treasurer – Katie Garner**

*Prepaid Bills:*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the prepaid bills through May, 2020, with totaling \$.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

*Pay Bills:*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables on the AP Check Register Report through May 12, 2020, with General Payables totaling \$.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

*Treasurers Report:*

**Budget Transfers:**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the budget transfers as listed above from the May 2020 Treasurers Report.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

d) **Clerk – Anne Hartman**

Tax bill info has been submitted for printing  
Remote work  
NYCOM webinars

8. **Trustee Reports:**

**Deputy Mayor Kathie Carl - Finance**

**Trustee Christie Offen - Grants**

**Trustee Todd Shero - Equipment**

**Trustee Leslie Wagar - Communications**

9. **Mayor’s Reports - Eileen Hansen**

10. **Old Business**

11. **New Business**

Planning Board – Tom Sands

12. **Adjournment**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adjourn the Village Board meeting at \_\_\_\_\_ pm.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen  
Deputy Mayor Kathie Carl  
Trustee Todd Shero

Trustee Christie Offen  
Trustee Leslie Wagar