

VILLAGE OF SCOTTSVILLE  
 BOARD OF TRUSTEES MEETING

Minutes of Meeting  
 Tuesday, May 10<sup>th</sup>, 2016

**CALL TO ORDER**

Mayor Paul Gee called the meeting to order at 6:59 pm.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Jim Clark,  
 Trustee Ruth Thompson, Trustee Rick Clark (Late Arrival – 7:28pm)

**Also Present:** Katie Moffe – Deputy Clerk/Treasurer,  
 Robert Panik – Code Enforcement Officer/ Fire Marshall  
 Steve Farrell – DPW Superintendent (Late Arrival – 9:02pm)

**Absent:** Peter Skivington – Village Attorney

**APPROVAL OF MINUTES**

**Village Board Meetings:**

**Tuesday, April 12, 2016**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the Tuesday, April 12, 2016 Village Board Meeting as submitted.

**VOTE:** Carries 4-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	ABSENT		

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the Tuesday, April 12, 2016 Village Board Meeting with changes.

**VOTE:** Carried 4-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	ABSENT		

**PUBLIC BEFORE THE BOARD**

Jeffrey Barham – Proposal for Speed Bumps (W. Cavalier & E. Cavalier)

Rebecca Booth – West Cavalier Road

- Concern regarding drivers' speeding on West and East Cavalier Roads
- Drivers' use both roads as a through street between North Rd and Browns Ave and the traffic is increasing.
- The speed limit signs and children at play signs are ignored – residents report speeders to local law enforcement
- Would like to see speed humps installed – gathered signatures of 36 residents in agreement

Board advised residents of process and provided recommendations.

Set two public hearings for next month's board meeting.

- Public hearing #1 – reducing the speed limit on West and East Cavalier Roads down to 25mph
- Public Hearing #2 – stop sign(s) at intersections on both West and East Cavalier Roads

- DPW Superintendent Steve Farrell to setup speed radar sign to gather traffic patterns and additional info
- Once above actions taken, then can discuss temporary speed humps etc.

Eileen Hansen – West Cavalier Road

- Input on safety concerns with speeding drivers
- No sidewalks for pedestrians or children walking on road
- Questions regarding speed limit enforcement
- Board advised resident to continue taking down license plates and reporting speeders to local law enforcement to keep on file
- Prefers not to see speed bumps installed
  - Board in agreement, would rather see stop signs at intersections.
- In addition mentioned cars parking on street in winter causing issues

**MOTION** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to schedule a public hearing for Tuesday, June 14, 2016 at 7:00 pm to consider adopting Local Law #4-2016, lowering the speed limit to 25mph on East and West Cavalier Roads.

**VOTE:** Carried 4-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	ABSENT		

**MOTION** made by Trustee R. Thompson and seconded by Trustee J. Clark to schedule a public hearing for Tuesday, June 14, 2016 at 7:05 pm to consider adopting Local Law #5-2016, creating a “STOP” intersection on both East and West Cavalier Roads.

**VOTE:** Carried 4-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	ABSENT		

**PUBLIC HEARINGS** – No Public Hearings

**REPORTS:**

- Attorney Peter Skivington – (Absent)
- Mayor Gee added to the report:
- 578 North Road – Upcoming court date

**DEPARTMENT REPORTS**

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER – Bob Panik**

- Activity Report for April 2016
- 2 Building Permits issued for April, 11 Year to date
- Continue to perform Fire Safety inspections on Commercial properties
- 26 Browns Avenue –unsafe accessory building
- Parking Violations on Main Street, warnings given out
  - Parking tickets must go thru the town court
  - Exception parking on Main Street possibility
  - Mayor Gee will provide contact info for Zone Captain
- 578 North Road Update – In process of re-titling vehicles
  - Next Court Date – June 27<sup>th</sup>, 6:00 pm
- 572 North Road Update – Digging without permits/county approval

**TREASURER – Katie Moffe and Jen Talbot****Pay Bills:**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve payables on the APGL Distribution Report and Voucher Detail Report through May 10, 2016 with General Payables totaling **\$71,346.98**. (60 Checks)

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

- Treasurers Report

**Budget Transfers**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve budget transfers totaling **\$18,796.00**, as shown in the May 2016 Treasurer's Report.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

- Office365 Quote – Village can manage with use of credit card to save \$'s
  - Procurement Policy need 3 Vendor Quotes to compare
  - Board Discussion – wait until 2016-17 Budget
  - Additional info on annual fees from Microsoft's (is it per email account)

**Approval of Tax Warrant**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the 2016-2017 Tax Warrant as follows:

For the General Fund	\$533,253.02
For 2016 -2017, Sewer Charges	\$153,517.74

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

**Budget Amendments**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve the 2016-2017 Budget Amendment as follows:

Increase Sewer Fund Revenues – G.2120 – Sewer Rents	\$ 6,784.00
Decrease Appropriated Sewer Fund Balance	\$ 6,784.00

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

- Financial Update – *Discuss at end in Executive Session*

**TRUSTEE REPORTS:****DEPUTY MAYOR LESLIE WAGAR**

- Liaison to: Village Zoning/Planning Boards
- Working on Comprehensive Plan
- Code Enforcement Dept  
Facebook Administrator
- Post requests from businesses need to email [fbadmin@scottsvilleny.org](mailto:fbadmin@scottsvilleny.org)
  - In addition launched new website & block grant  
Treasurer & Clerk's Office
  - Working well and running smoothly  
Dog Park
  - Upcoming Town Meeting
  - Check with other towns Gates/Henrietta on how much time Dog Control Officer spends on complaints from dog park
    - One of the town concerns
  - Check on Village collection fees
    - And offset some to town is needed

**TRUSTEE – RUTH THOMPSON**

- Liaison to: Community Organizations  
Activities Committee  
Main Street Committee
- Next festival meeting Wednesday, May 11<sup>th</sup>, 2016 6:30 pm
  - Farmers Market Discussion
- Forestry Board
- Niagara Mohawk –offering village homeowners free tree removal
    - Some of the trees are village owned trees
    - Concern – Forestry Board Niagara Mohawk to determine trees in distressed
    - No disposal of trees or stumps
    - Have DPW truck waiting to remove and dispose
    - Check into free tree replacement offered thru Niagara Mohawk instead of village having to purchase replacement trees
  - Johnson Park – Mayor would like to see if Kathy Bohn could do a thorough cleaning once or twice a year

**TRUSTEE JAMES CLARK**

- Liaison to: Village Parks  
Forestry Board  
Town Asset Committee
- Status of Committee

**TRUSTEE RICHARD CLARK**

- Liaison to: Department of Public Works
- Annual Reviews for DPW Employees Upcoming
  - Mayor Gee and Trustee R. Clark will do Superintendents Review

**MAYOR'S REPORTS - PAUL GEE**

- Liaison to: Fire Department  
Rescue Squad  
Main Street Committee  
Chamber of Commerce  
Public Relations
- Speed humps
- Memorial Trees  
Zoning Code Update Meeting Wednesday, June 8<sup>th</sup>

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

Kocher Surveying Update

- Working with National Grid on subdivision of Solar Property and DPW
- Upcoming Public Hearing for Solar Property Subdivision with Village Planning Board – Thursday, May 12<sup>th</sup>
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**PARK PERMITS:**

- Jamie Mosher – 3 Cave Hollow, Sunday, May 15, 2016- Baby Shower
- John Galajda- 8 Caledonia Ave, Saturday, June 04, 2016-Birthday Party
- Eric Young-72 Diana Drive-Saturday, July 10, 2016 Graduation Party
- Rev. Greg Mullin- Village Churches—Sunday, October 02, 2016- Blessing of Animals
  - **Board Discussion**
  - Board in agreement – no charge to town for use
  - Wheatland Recreation- Monday – Friday, June 27 to August 05 (no camp on 7/1 & 7/4) 7:00am-3:45pm; (only if insurance rider is provided to Village)

**MOTION** made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve Johnson Park Permits.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

**DATES TO REMEMBER:**

- *Monday, May 30, 2016*, Annual Memorial Day Parade & Service – Invitation from American Legion to Village Board to march in the parade

**EXECUTIVE SESSION**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to enter into executive session at 8:39 pm to discuss a contract issue.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

**MOTION** made by Deputy Mayor L. Wagar and seconded Trustee R. Clark to adjourn executive session and return to regular session at 9:01 pm.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

**DPW - Supt. Steve Farrell**

- Sidewalk project on Genesee St started this week. We should be done with the south side in 2 weeks or so, weather permitting. We will then start the north side of the street and this will take a little longer to complete.
- Mowing is keeping us busy.
- We purchased woodchips from Terry Tree and dressed up the triangle and memorial garden at Johnson Park. The left over woodchips were mixed in with the small remaining chips we had at our shop. I let Katie know that if a village resident is interested in woodchips, to come look at them first.
- Discuss price on a few items at WWTP and the old brush mower attachment.
- Todd Schwasman is back to work after his elbow injury.
- 572 North Road discussion again
- Solar situation
- Direct deposit with payroll or not – we are currently being charge for a carrier service.
- Will have the road repair schedule for you at next meeting
  - We are currently looking at Church, Race Second and Genesee streets for repair and resurfacing. This is tentative.
- Will be attending Highway School in Ithaca June 5 -8<sup>th</sup> – this will be my 10th year.
- Approval of summer hours
  - Starting June 1<sup>st</sup> – M-Thurs: 6:30 am – 4:00 pm, Friday: 6:30 am – 10:30 am
- Will discuss a few other topics at meeting
- Scotts Crescent Zombie House
- Sale of woods brush hog attachment - \$25.00 – Buyer Henry Taggart

**MOTION** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to disposal the sale of the woods brush hog mower at an amount of \$25.00 for parts use.

- Amount to be put into Waste Water Treatment Plant Account to help pay the residuals of bills still coming in.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

**ADJOURNMENT:**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn the Village Board meeting at 9:39 pm.

**VOTE:** Carried 5-0

Mayor Paul Gee	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Ruth Thompson	AYE	Trustee Jim Clark	AYE
Trustee Rick Clark	AYE		

Respectfully submitted by,



Katie Moffe  
Village Treasurer/Deputy Clerk