

Village of Scottsville
Board of Trustees Budget Meeting
Wednesday, March 20, 2019
Meeting Minutes

Call to Order Mayor Hansen called the meeting to order at 6:00 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Katie Garner, Treasurer
Anne Hartman, Village Clerk
Jeff Brown, Fire Chief
Bob Valerio, Assistant Chief
Jay Coates, Executive Deputy Chief of Compliance & Safety

Treasurer – Katie Garner

Pay Bills:

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve payables on the AP Check Register through March 20, 2019 with General Payables totaling \$9,042.07.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Expense and Revenue Control Reports:

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve the Expense and Revenue Control Reports through February 28, 2019.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Budget Transfers:

Budget Transfers - 3/20/19					
Account Code	Descriptions		To	From	Why?
	Snow Removal - contractual	A.5142.4	\$ 4,564.00		Underbudgeted
	Recycling - contractual	A.8160.41	3,228.00		Tipping fees increase
	Storm Sewers - contractual	A.8140.4		7,792.00	
	Treasurer - equipment	A.1325.2	584.00		KVS came in over budget
	Treasurer - contractual	A.1325.4		584.00	
	Disability Insurance	A.9055.8	648.00		Underbudgeted
	ERS Expense	A.9010.8		648.00	
			\$ 9,024.00	\$ 9,024.00	
Suggested Budget Amendments:			Revenue	Expense	
Budget Amendments:			<u>Increase</u>	<u>Increase</u>	
A.4089	Federal - CDBG		\$ 14,140.00		
A.5410.1	Sidewalk Salaries			\$ 5,150.00	
A.5410.4	Sidewalk Contractual			\$ 8,990.00	
<i>To adjust budget for CDBG - Second Street Sidewalk - Expected Aid</i>					
A.3089	State Aid - Record Mngmt		\$ 2,842.00		
A.1410.49	Village Clerk Records Mngmt Supplies			\$ 2,842.00	
<i>To adjust budget for Records Management Grant - State Aid received</i>					

Budget Transfer

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the budget transfers as listed above from the March 2019 Treasurers Report.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Budget Amendments

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the budget amendments as listed above from the March 2019 Treasurers Report.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

2019-2020 Budget Discussion

2019-20 Budget

Documents Attached:

2019 Revenue / Expense Control Report
Sewer Fund
General Fund with Fire removed
General Fund – Fire only

Discussion

Fire Budget

Insurance assigned its own code under fire building
Cuts made to contractual, down to \$59,000
Insurance dividend checks going to cancer benefits
The chiefs will keep their phone numbers and pay their own bills

General Budget

Proposals came back from other attorneys; all were considerably higher than current costs
\$30,000 includes village attorney, financial attorney and possible litigations

EMS Reserve

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to schedule a Public Hearing on April 16, 2019 at 6:00 pm to consider transferring \$34,756.60, the money now held in the EMS General Purpose Reserve, into the Fire Equipment Reserve.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 7:53 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk