

Call to Order

Mayor Paul Gee called the meeting to order at 8:00am.

Pledge of Allegiance to The Flag

Roll Call

- Present:** Mayor Paul Gee
Deputy Mayor Ruth Thompson
Trustee Rick Clark
Dan Magill – Village Attorney Representative
- Absent:** Trustee Leslie Wagar
- Also Present:** Fire Chief Jeff Brown
Jay Coates – Chief of Safety and Compliance Officer
Ray Barnard – Code Enforcement Officer
Katie Moffe – Clerk/Treasurer

Approval of Minutes

- i. **Village Board Meeting Minutes**
Tuesday, February 14, 2017

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the minutes of the *Tuesday, February 14, 2017, Village Board Meeting* as submitted.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Executive session

Motion made by Trustee Rick Clark and seconded by Deputy Mayor R. Thompson to enter into executive session at 8:01am to discuss a particular personnel matter.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to adjourn executive session and return to regular session at 8:26am.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

BOARD OF TRUSTEES OF THE VILLAGE OF SCOTTSVILLE RESOLUTION

Resolution made by Mayor P. Gee and seconded by Trustee R. Clark

WHEREAS, the Village of Scottsville Board of Trustees (the “Village Board”), on February 4, 2017, passed a Resolution which suspended the Department of Public Works Superintendent Steven Farrell (“Steven Farrell”) with pay indefinitely pending investigation of a particular personnel issue, and

WHEREAS, the Village Board has completed the investigation of the particular personnel issue, with respect to Steven Farrell, and

WHEREAS, under the Village of Scottsville Personnel Policy Manual § XII (C) (5) (c), the intentional falsification of records is classified as Type 3 Misconduct, and

WHEREAS, under the Village of Scottsville Personnel Policy Manual § XII (C) (6) (a), the suggested corrective action for Type 3 Misconduct is dismissal, and

NOW, THEREFORE, the Village Board makes the following findings of fact:

- a. On January 19, 2017, Steven Farrell intentionally falsified Village of Scottsville records.
- b. Steven Farrell's act of falsifying Village of Scottsville records, on January 19, 2017, is determined to be Type 3 Misconduct.
- c. Based upon the totality of the Village Board's investigation, and under the Village of Scottsville Personnel Policy Manual § XII (C) (6) (a), Steven Farrell's misconduct, on January 19, 2017, warrants his termination as the Superintendent of the Department of Public Works for the Village of Scottsville.

FURTHER, IT IS HEREBY RESOLVED THAT, based upon these findings of fact, the Village Board hereby terminates Steven Farrell from his employment with the Village of Scottsville as the Superintendent of the Department of Public Works, and

FURTHER, IT IS HEREBY RESOLVED THAT, based upon these findings of fact, the Village Attorney is directed to send written notice to Steven Farrell, pursuant to Village of Scottsville Personnel Policy Manual § XII (b), that the Village Board has terminated Steven Farrell's employment with the Village of Scottsville as the Superintendent of the Department of Public Works effective March 18, 2017.

Vote: *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Fire Department Reports

Fire Chief Jeff Brown and Brian Ely

Monthly Briefing:

- Call/Activity summary February
- Sell the 96 van look up blue book value put online or in the paper. That money to go into the truck reserve.
- New 4626 is almost done truck back at thruway springs for the final touches. Bed is on and lights on the bed are installed by in house personnel.
- Fire Company also will be buying a cap and slide out try for the 4616. That was approved at the March fire company meeting.
- Asking to put 4617 up for surplus and equipment that is out dated on the truck list will be to the village by the next meeting. We have a potential buyer.
- New tires and rims for the new 4626 looking to purchase off HGAC bid list. Info packet to review. Asking for approval now if the quote comes in under 7000 to take out 3410.2 account. Which we have money to cover.
- Looking to purchase a Blo-Hard battery powered fan off a bid a buy list if there is money left in this year's equipment budget after the purchase of the tires. Quote is 3675.0
- Left over money from 16-17 budget needs to go into the truck reserves.

Membership: Nothing to report.

Upcoming Events: Fill-in to Chili sta 1 on the 25th

Chief Safety and Compliance Officer Jay Coates

Executive Session

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to enter executive session at 8:39am to discuss a particular contractual matter.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to adjourn executive session and return to regular session at 9:37am.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Public Before the Board

Approximately 34 members of the public were in attendance

Forestry Board Budget Proposal

- Forestry Board Members Silvia Benso, Brandon Burger and Camille Martina
- Presented Main Street tree planting budget and timeline proposal (*below*)

Forestry Board Cost Estimates for Main Street Plantings

The Forestry Board believes the most cost effective approach is to use all existing (tree surround) planters first. The flower boxes would be planted as usual.

Where a tree has been removed, place an existing planter with a 24” x 24” x 24” fiberglass container to hold large flowering annuals. The center planting would have height and lend visual appeal, but not hold a containerized tree as the 26” center square is not large enough. Five (5) sites have trees removed.

In addition to the existing planters, (3) sites have been identified for a 36” round container to hold a small tree. These trees can live in the containers for up to approx. 8 years, to be eventually recycled and planted in Village Parks or as Street Trees.

Not to exceed costs:

(5) 24” x 24” x 24” Fiberglass planters, @ \$230.00 per,	\$1,150.00
(5) Four Annual Plantings @ \$50.00 per,	\$ 250.00
(3) 36” D x 30” H Fiberglass Tree Planters, @ \$1,000.00 per,	\$3,000.00
(3) Tree’s for Planters, @ \$150.00 per,	\$ 450.00
Total Not to Exceed Project Cost	<u>\$4,850.00</u>

Choice Trees for tree planters because of hardiness in planters and size:

Will most likely select two varieties for visual continuity.

- Japanese Maple [Green leafed]
- Japanese Tree Lilac
- Lime Light Hydrangea Tree
- Amur Maple Tree

Proposed Timeline:

1. Purchase planters by April 28
 2. Purchase trees by April 28
 3. Purchase annual plantings by May 15
- Setup Public Hearing for amount not to exceed \$4,850.00 to come out of Main Street Reserve Fund to pay for Main Street tree planting

Department Reports

a) Building Inspector/Code Enforcement Officer – Ray Barnard

Permits Issued

- 48 – Rochester St – sewer repair
- 521- North Rd – sewer repair
- 33- Bowerman – inter. Renovations (ADA)
- 18- Browns Ave – porch

Permits Finalized

- 12 Second St – interior renovations
- 48 – Rochester St – sewer repair
- 521 North Rd – sewer repair

Code Enforcement

- Working with 67/69 Rochester Street regarding a dumpster enclosure
- 26 Caledonia received an appearance ticket (no dumpster enclosure)
- 39 Scott Crescent – property maintenance letter sent
- 86 East Cavalier – after numerous calls, complaints & a violation letter. PMC cleaned up property and secured doors

Development/Projects

- Solar Array System – received its final electrical inspection, waiting on National Grid to schedule the “flip the switch”
- Coopervision – 2nd phase complete, started 3rd (abatement & demolition)
- 2 Main Street Easement – agreement may finally happen at next meeting
- Had a nice meeting with Jamie Swann regarding home for sale, old hotel and future fire inspections

Ongoing Items/Concerns

- 18 Rochester Street – received a new building permit (good for another year)
- 610 North Rd speed bump trial – lost due to a technicality (beeping has stopped)
- 60 Main St – denied final appeal, the police have been called, received additional complaints, sent police court papers, next time they’ll issue a trespass and the Village will issue a failure to comply & no C of O
- 440 North Rd – officially condemned, now for sale

b) DPW – Ken Bohn & Ray Barnard

- Received & responded to 20 calls (new tracking)
- Completed 2 sewer inspections
- Tree taken down – Oatka Street
- Started black top patching- 7 roads complete
- 4 stumps ground (on Main Street), concrete poured and about 100 brick laid
- Starting/continuing hauling brush- weather permitting
- Now picking yard waste (brown bags)
- The triangle has been cleaned up, ready for spring
- New flags & rods have been ordered (16)
- Fixed about 12 cans
- Johnson park floor – 2-part epoxy, balance to be used on DPW floor
- Storm water coalition meeting scheduled for March 21st
- Technically 2 men down, the DPW crew has again been doing a fantastic job.

c) Clerk/Treasurer – Katie Moffe

Pay Bills:

Motion made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through March 18, 2017, with General Payables totaling \$53,705.12.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Treasurers Report:- Budget Transfers:

- No Budget Transfers

- Suggested Budget Amendments:

	Revenue Increase	Expense Increase
Miscellaneous Revenue A.2770	\$2,787.80	
Expense - Zoning A.8010.4		\$2,787.80
<i>To amend revenue and expense for Genesee Regional reimbursement</i>		
State Aid A.3089	\$11,270.62	
Expense – Storm Sewers A.8140.4		\$11,270.62
<i>To amend revenue and expense for DEC aid funding</i>		

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the Budget Amendments as listed above and in the March 2017 Treasurer’s Report.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Payment of Election Inspectors

Motion made by Deputy Mayor R. Thompson and seconded by to authorize payment to eight Election Inspectors selected by Monroe County Board of Elections; for an amount, not to exceed \$110.00 per inspector (\$10.00 per hour).

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Trustee Reports:**Deputy Mayor Ruth Thompson**

Liaison to: Community Organizations
Activities Committee
Main Street Committee

Wheatland Senior Center:

- Monday, Wednesday & Thursdays -Nutritious Hot Meals open at 12:30 for \$3.00
- Yoga w/ Kathleen Wednesdays 11-12 pm
- Art w/ Christine 10:30-12:30 pm
- Caseworker from Elder source 11:30-1 pm

Union Presbyterian Church

- Sundays 11 am All Welcome
- New Sunday School Program: ages 4-7 & 8-11 1st & 3rd Sunday Contacts: Leslie bates 314-5380 Kathy Allen 4745348
- Memorial Easter Lily Order: Dee Warren 889-5372
- Good for what ALES you - decompress, share your week and goof cheer: Salvatore’s 3/17, 3/27 & 3/31 6 pm
- Tuesday 8pm AA meetings
- 3/23 & 4/27 Community Dinner: 5:30-6:30

Scottsville Lions Club:

- 4/29 - Sr. Spring fling
- 3/9 meeting rescheduled for 3/16
- Breakfast with the Stars- the cast from Peter Pan 3/19 -Legion
- Pancake Breakfast for International Club - Legion 4/9

WCCS:

- Kindergarten Screening 3/16&17
- PTA Meeting 3/16 6:30 TJC Library
- Peter Pan HS Musical 3/31& 4/1 7pm with Sir performance on 3/29
- BOE Meetings 3/13&27 7 pm
- Elementary All County 3/31 & 4/1
- Conference Day - NO School 4/3

4/29 Rochester St & Briarwood/Heather Lane/ Dania Drive Neighborhood Street Sale

Trustee Richard Clark

Liaison to: Department of Public Works

Trustee Leslie Wagar – (Absent)

Liaison to: Dog Park

Mayor's Report - Paul Gee

Liaison to: Fire Department
Rescue Squad
Main Street Committee
Chamber of Commerce
Public Relations
Memorial Trees

Park Permits

- Sunday, April 23, 2017 – Amanda Bucher
- Saturday, July 22, 2017 – Sara Domville
- Sunday, July 30, 2017 – Pat Strassner
- Saturday, August 26, 2017 – Tanya Medeiros
- Saturday, September 9, 2017 – Tom Nersinger

Motion made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to approve the above Johnson Park Permits.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Old BusinessDisability Policy

Motion made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to grandfather K. Mofe Village Clerk/Treasurer into Disability Policy 60 days paid leave.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

New BusinessAppointment of Planning Board Member – Recommendation Letter Attached

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to appoint Evan Dumrese to Village Planning Board and Alternate to Village Zoning Board.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

New Civil Service Title

Motion made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to approve a new civil service title of Labor Foreman for the Village of Scottsville Department of Public Works.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Eliminate Civil Service Title

Motion made by Mayor P. Gee and seconded by Trustee R. Clark to approve the elimination of the civil service title for the Village of Scottsville Department of Public Superintendent effective immediately.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

2017-18 Budget Review

Updates Summary:

- Tax Rate per Thousand \$6.39
- Compared to \$5.89 for 16-17
- Eliminating DPW Supt. Position - \$50,000.00 Savings
- Budgeted for two PT Seasonal DPW @ \$11.00/hour

Adjournment

Motion made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to adjourn the Village Board meeting at 2:01pm.

Vote: Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Respectfully submitted by,

Katie Moffe
Village Clerk/Treasurer