

Village of Scottsville  
Board of Trustees Meeting

Tuesday, June 9, 2020

Due to COVID-19 the meeting was held remotely.

Meeting Minutes

**Call to Order** Mayor Eileen Hansen called the June 9, 2020 Village of Scottsville Board of Trustees to order at 6:42pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero Trustee  
Leslie Wagar, Trustee  
Also Present: Anne Hartman, Village Clerk  
Katie Garner, Treasurer  
Thomas Rzepka, Attorney

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, May 12, 2020*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, May 12, 2020* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

*Tuesday, May 19, 2020*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, May 19, 2020* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

*Tuesday, May 21, 2020*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, May 21, 2020* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Public Before the Board**

Nick Pearl; Salvatores, insurance certificate needed, following all Department of Health guidelines

The Village of Scottsville resolves that

Pursuant to Executive Order 202.38

Upon the resumption of on-premises outdoor service of food and beverages at the licensed premises of restaurants and bars, to facilitate compliance with social distancing requirements in connection with such service, notwithstanding any provision of the Alcoholic Beverage Control law, restaurants or bars in the state of New York shall be permitted to expand the premises licensed by the State Liquor Authority to use (a) contiguous public space (for example, sidewalks or closed streets) and/or (b) otherwise unlicensed contiguous private space under the control of such restaurant or bar, subject to reasonable limitations and procedures set by the Chairman of the State Liquor Authority and, with respect to (a) the use of public space, subject to the reasonable approval of the local municipality, and all subject to the guidance promulgated by the Department of Health.

and Executive Order 202.39

The directive contained in Executive Order 202.38, that allowed a restaurant or bar to serve patrons food or beverage on-premises only in outdoor space, provided such restaurant or bar is in compliance with Department of Health guidance promulgated for such activity, is modified to explicitly limit such activity to those regions that are in Phase 2 of the re-opening.

N&C Pizza Works, Inc. is granted a temporary extension of licensed premises on a municipal sidewalk as set forth on a previous application to the New York State Liquor Authority provided such restaurant or bar is in compliance with New York State Liquor Authority and Monroe County Department of Health guidelines promulgated for such activity through July 7, 2020 or until State guidance indicates otherwise

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen.

**Vote:** *Carried (4-0-1Abstention)*

Mayor Eileen Hansen	ABSTAIN	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Also, as a resident, every other week recycling pick up is not enough.

### **Reports - Attorney Thomas Rzepka**

No Report

### **Department Reports**

#### **Building Inspector/Code Enforcement Officer**

The Outdoor seating at Salvatores is going good so far with no complaints. I spoke with Eileen and told her as far as my office is concerned everything is in place by Nick and all is good with the neighbors. Nick is checking in with them Dailey to address any possible issues. I think this should be reviewed on a month to month basis until the pandemic is over and at that point he will return to his normal outdoor seating.

CooperVision project is moving back along nicely and almost complete with phase 4 the new entrance and parking. Phase five interior renovation of more labs will begin late summer, plans are in the works.

Building permits for various projects are picking up and I have five just this week so far for my review.

Property Maintenance complaints are on the rise and Residents will be receiving notices for lawns and cars if needed.

60 Main Street will be looking for possible subdivision on that site to sell off parts of the property. This is a new email today and i will talk to them and advise them on having to go to the zoning board.

Fire Marshal inspections will be started again once most of our region has opened back up.

**DPW – Todd Schwasman & Ken Bohn**

- High-volume stakeouts (primarily North Road)
- Several emergency sewer flushes
- Wind damage cleanup
- Mowing/String-trimming (all locations)
- High-volume brush and bag pickup
- Significant cleanup at Canawaugus Park
- Began sidewalk repairs and prep (Oatka Place, Hanford)

**Treasurer – Katie Garner**

*Pay Bills:*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve payables on the AP Check Register Report through June 9, 2020 totaling \$ 83,249.94 which includes prepaid invoices totaling \$21,560.55

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Clerk – Anne Hartman**

*Park Permits* – still not accepting reservations

*Tax Collection*

*Full workforce*

*Health Insurance*

**Trustee Reports: - No reports given**

**Deputy Mayor Kathie Carl - Finance**

**Trustee Christie Offen - Grants**

**Trustee Todd Shero - Equipment**

**Trustee Leslie Wagar - Communications**

**Mayor's Reports - Eileen Hansen**

Met with MCDOT, North Rd. project to start mid-June, road will not close.  
Meeting tomorrow with MCSO to discuss patrolling the area.

**Old Business**

Canawaugus Park congestion of vehicles and dirt bikes, DPW will contact the Greenway about a gate and park rules signage; without signs posted the MCSO cannot enforce.  
Motorcycle club – private clubs need a special permit

**New Business**

Chamber is planning a Float for Santa

**Adjournment**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 7:33 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen            AYE

Deputy Mayor Kathie Carl      AYE

Trustee Todd Shero            AYE

Trustee Christie Offen        AYE

Trustee Leslie Wagar        AYE

Respectfully submitted by,



Anne Hartman

Village Clerk