

Call to Order Mayor Hansen called the meeting to order at 6:46 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathleen Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee
Also Present: Matthew Nafus, Attorney
Charlie Floeser, Code Enforcement Officer
Katie Moffe Garner, Treasurer
Anne Hartman, Village Clerk
Approximately 10 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, May 8, 2018

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, May 8, 2018 Village Board Meeting* as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Special Bill Pay Meeting Minutes

Tuesday, May 22, 2018

Motion made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, May 22, 2018 Village Board Meeting* as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

MRB - Dave Willard

Caledonia Ave Sewer Main, Scott Crescent to Carpenter Creek

Easements obtained, survey and designs done by the end of June
Submit to DOT for review and approval – at least a month long process
Bids and resolution to award contract for September meeting

Mill Race and Scott Crescent Drainage

Monroe County Soil & Water to complete surveys free of charge; thinking that drainage channels need to be restored

MCDES high flows at County Pump Station

County doing flow metering around the Village
Manhole in stream bank: options, both acceptable to the DEC – riprap or lining the sewer, latter more expensive
Village can get in on the County bid for sewer lining, that will save money

Property Transfer map

Subdivision of Town land at the Pump Station transferring it to the County

Public Before the Board

Silvia Benso, 23 Rochester St – Beautify Scottsville Committee, obtained private donations to purchase flowers to put in the tree boxes and hanging baskets, DPW needs to water them every other day

Nick Pearl, 9 Oakwood Lane making it public knowledge that the Village went against the dissolution of the appearance ticket from the previous attorney.

Reports - Attorney Matthew Nafus

2 easements

Transfer maps for the WWTP

Department Reports

Building Inspector/Code Enforcement Officer

Permits Issued

Permit # BP2018-016	19 Waldon St	Hot Tub
Permit# BP2018-017	6 Scott Crescent	Fence
Permit# BP2018-018	Bowerman Rd. Scottsville Hollow	Replacement Sign
Permit# BP2018-019	20 Second Street	8 x10 shed
Permit#BP2018-020	35 Scott Crescent	4-foot-high fence
Permit#BP2018-021	22 Cavalier	Enclosed Porch
Permit#BP2018-022	1 Browns Avenue	Re-Roof
Permit#BP2018-023	5 Wyvil Ave.	Second floor

Inspections

May1, 2018 Coopervision Final inspection of Smoke/Fire/Co Detectors for addition and the entire building

May 8th 812 North Rd. Garage window framing header inspection and deck footer inspection

May 22, 2018 41 Rochester St. Deck Footer Inspection Passed

May 23, 2018 22 East Cavalier Enclosed Porch Passed C of O issued

Permits Finalized

Permit # 2018-007 70 Main St Fence installation based on survey done on the property lines. Passed inspection.

Permit # 2018-020 7 Caledonia Ave. Front Porch Addition. Passed Inspection.
They are siding the home at this time.

Complaints

May 8th 2018 Apartment 14A Main Street tenant walked into the Village and complained about problems with their apartment that the landlord will not take care of. Their electric is running lights to the upstairs apartment. They have missing drywall ceiling in their bathroom, kitchen still has black residue from the fire smoke damage of a year ago, there is a water leak coming in from the front of the home over the west living room window. I have called National Grid to look into the electric meter sharing problem. Apartment 16 does not have an operating furnace since April 27th. I spoke to the landlord about these same problems last month and he told me that they were all taken care of. I have written a letter to the landlord with the list of complaints that are to be finished within 30 days of May 4th, 2018.

On May 22nd National Grid was at the property doing a “Shared Service” testing of the property. The final results are not back yet. As of the inspection day National Grid found that Penny Smith’s Apartment 14A Main Street has been powering the exterior hall light as well as the basement lights and the sump pump. All other findings will be issued in the National Grid report that will be sent to our Village office.

May 22, 2018 Neighbor of 67 Rochester St. said that a car was parked up against his fence of his residence at 4 Grove Street. There are no plates on the car. I called the present renter who gave me the owner’s name and phone number. I contacted the owner who said he would contact the previous renter to have the cars removed by the end of the month. By May 22, 2018 the car had been removed from the property.

Continued Complaints

Mr. Jeff Holt (bordering neighbor to the west of Coopervision) and two other neighbors have been complaining about Cooper vision's new addition that has air compressors in it. When the compressors are on they are very loud and blowing air out of large vents in the wall of the building facing Mr. Holt's property. Mr. Holt and his two neighbors are writing to the Board making a formal complaint with a lawyer. I spoke to the construction manager of the addition they completed to house the compressors and relayed him the problem. He was receptive to the problem and suggested they plant Arborvitae or install a solid 6-foot-high fence.

The construction supervisor that finished the compressor building is the same person running the construction of the cafeteria that was started the last week of May.

Resolved Complaint The neighbors have been complaining about loud college students renting 3 Oatka Place. I have contacted the owner by phone and email. I contacted the residents that were complaining and the college student renters are now not making noise late at night and into the morning anymore.

Ongoing Items/Concerns

Mr. Nick Pearl 9 Oakwood Lane, Pole Barn Permit

Heany will fix downed fence that shields back of building, it is a courtesy fence, not a requirement

Upcoming

Board Review of the Coopervision Project if the Board deems it necessary.

Treasurer – Katie Moffe Garner

Cancel Extra Phones

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to cancel phones ending in 8852 (DPW), 0490 (CEO) and 5746 (DPW Laborer).

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pay Bills:

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through June 12, 2018, with General Payables totaling \$32,979.62.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Prepaid Warrant

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the Prepaid Warrant as of the June 5, 2018 Treasurers Report totaling \$6,483.37.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Municipal Emergency Service

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the check for \$45,524 to Municipal Emergency Services.

Discussion – This was approved in December to use grant money to purchase air packs.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE

Trustee Todd Shero AYE

Close the Chase Account

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to close out the Chase account, check written to Anne Hartman For Deposit Only into the Canandaigua National Bank in the amount of \$29,571.86.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Close out of the 2017-2018 year with necessary budget transfers and amendments will be ready for the July meeting.

DPW – Ken Bohn

- Trimming on Main St.
- 30 loads of brush & multiple loads of bags
- 4 loads of ex stops
- Pumped Saeva’s
- 30 stake outs
- Called stake out for Barb Spence
- Turned over mulch
- Mowing and string trimming
- Toters for recycling (\$41,500 w/shipping)
- Opened gate on Saturdays in June for resident brush drop off
- Cleaned sewer from Scott Crescent to Bowerman
- Repaired tailgate on the big truck
- Repaired automated arm
- Trimmed brush out of race
- Tilled volleyball courts
- Mower maintenance
- Sprayed speed bumps
- Mack LT 4000 (old packer)
- Prepped for Memorial Day
- Picked up downed tree
- LT Transfer closed for a week, dumped at Silvarole
- Dan out on disability Brandon going full time

Clerk – Anne Hartman

Park Permits

Emmett Lawler	Friday, June 15, 2018
SSA Baseball	Thursday, June 21, 2018
Jay Laird	Friday, June 22, 2018
Devann Lowe	Sunday, July 8, 2018
SSA Soccer	Wednesday, July 25, 2018

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the above Johnson Park Permits as listed.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

New Office Hours

Reactions have been pleasantly surprised and thanked us for making the office more accessible.

Employee Assistance Program

Will request program information to send to the employees to be sure everyone is aware of this benefit.

Motion made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to authorize the payment of ESI EAP in the amount of \$1,875.00 per year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Credit Card Payments

GovPayNet – proceed with set-up

Tax Collection

No problems, steadily coming in. Dave Garner will donate a laptop for banking only.

Trustee Reports:**Deputy Mayor Kathie Carl**

Liaison to: Village Office – reviewing the Employee Handbook

Trustee Christie Offen

Liaison to: Community Organizations
 Planning Board/Zoning Board of Appeals
 Forestry Board
 Working on writing grants
 Tree inventory and documentation of maintenance needed
 Communication with DPW a must

Trustee Todd Shero

Liaison to: DPW
 223 Briarwood stake out complete; work to begin
 Parks

Trustee Leslie Wagar

Liaison to: Dog Park
 Met with Senator Gallivan
 Information obtained from Town of Henrietta
 Will work with Kenny to find alternate locations
 Public Relations

Mayor's Report - Eileen Hansen

Liaison to: Fire Department
 Code Enforcement Officer

A young man came in the office to start a petition to get a bike rack in front of the library.

CHS

Mayor Hansen: Approached by CHS to open negotiations to obtain a contract, Mayor Hansen and Mr. Nafus will meet and hope to have an ambulance service contract that will be helpful to the community and give added benefits besides ambulance service. Will be looking at that and giving the Board updates throughout the process.

Trustee Shero: Why are we doing this when they come here anyway?

E. Hansen: Certificate of need brings the ambulance; a contract will bring more, such as no co-pays

T. Shero: Pay a fee for the contract that will pay the co-pays.

E. Hansen: Looking at other contracts, there is a yearly fee for the contract and out of that fee will be taken the co-pays, if our call volume is low they will reduce the contract fee, have CHS come to an information meeting, anybody on Medicare would have no out of pocket expenses.

T. Shero: There again using tax payer money to subsidize people on Medicare.

Deputy Mayor Carl: We have ambulance money that tax payers put into.

T. Shero: That was our own ambulance service.

K. Carl: Then the ambulance was dissolved and the money was put in the Fire.

T. Shero: Giving money to a company that is making a fortune so that my neighbor without health insurance can get a free ride.

E. Hansen: That is not what this is about.

T. Shero: That is what we are talking about.

E. Hansen: That is, but there are more aspects to this.

T. Shero: Who are we dealing with in the negotiations of CHS?

E. Hansen: Reg Allan and Matt Jarrett, I plan to talk with them to see what they are offering. From what I've been told it's just not people on Medicare it also covers regular insurance as well. I want to know what benefits there are, how large a group in our community it will affect, and will it help. We will have an informational meeting for the public.

Trustee Offen: I was intimately involved in the contract negotiations and the whole process last year and I was not impressed, unless something majorly changes to change my mind I think it is poor timing because we don't have the money. It is expensive.

T. Shero: We've got people collecting donations to make Main St. pretty, we've got people who are under water for years on end and we can't give them a resolution down on Scott Crescent. And now shell out \$30,000 – 40,000 a year for an ambulance contract for service we are already getting and they have to provide legally.

E. Hansen: It's something I want to investigate and see what they can offer our community and if our community wants it.

K. Carl: Let the public determine what they want.

Resident C. Kendrick Please include numbers at the information meeting. How much it is going to cost.

Trustee Offen: Copays is a big sticking point. We didn't get a good resolution on that and that's why it went south, for many reasons, but that in particular.

E. Hansen: It doesn't hurt to look at it again and see what they can offer.

Resident T. Dunn: We all pay the same tax dollars to cover all services that some get more off and some get less of.

T. Shero: People complain about the taxes going up now we are talking about adding another \$30,000-40,000 a year.

Trustee Offen: That we did not budget for.

T. Shero: We'll let the tax payers decide.

E. Hansen: Is there money from the EMS line that is slated for EMS? There are a lot of things to look at, nothing has been decided yet. The community will have a chance to give their input.

Old Business

Recycling Totes

NYS Grants Gateway advised to wait until July

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to close the Public Hearing to authorize expending an amount not to exceed \$45,000 from the Village Equipment Reserve to purchase recycle totes for the purpose of expanding the Village recycling program.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to release money from the Recycling Equipment in an amount not to exceed \$45,000 into the General Fund to be used strictly for the purchase of recycling totes pending grant award.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Extra Garbage Totes

Will schedule another meeting with Kenny, Todd, Eileen and Anne; bring it back to the July meeting.

Joint Land Use Committee

Making the Planning Board and Zoning Board of Appeals one board.

Schedule a Public Hearing for August

New Business

Standard Work Resolution

MOTION: made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to approve the following resolution:

BE IT RESOLVED, that the Village of Scottsville (40389 location code) hereby establishes the standard work day for the following title and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Trustee Christie Offen – 6 hour work day – 12.50 reportable days per quarter

Vote: *Carried (4-0-1 abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Zoning Board of Appeals and Planning Board Appointment – Recommendation Letter attached

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve the appointment of Andy Fraser as a member of the Planning Board and an alternate member to the Zoning Board of Appeals on the recommendation of the members of the Zoning Board of Appeals and the Planning Board.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

DPW Employees

Brandon Taggart, Full-Time \$13.40 per hour plus benefits. He has 6 months to get his CDL license. When he gets the CDL he will get a raise, \$15 per hour, if he does not get it within 6 months \$14 per hour.

Kyle Carpino, Part-Time summer \$11.50 per hour

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to hire the above DPW workers as listed.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

DEC Grant Signer

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to name Christie Offen as the Village of Scottsville authorized signer for the DEC grant process.

Vote: *Carried (4-0-1 abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Resolution for a Tree Planting grant under the DEC's "2018 Urban and Community Forestry Grant program"

Whereas the Village of Scottsville (Village), a municipal corporation in the State of New York, wishes to apply for a tree planting grant under the NYSDEC's 2018 Urban and Community Forestry Grant Program (Grant ID DEC01-UCF2-2018), and

Whereas the Village has an existing inventory of all trees located on public rights-of-way within the municipal boundary, and

Whereas the Village has an existing "Forestry Management Plan" that is used to manage the Village forest, and

Whereas there are numerous locations where new shade trees are required to help maintain the quality and diversity of the Village forest, and

Whereas the Village understands that the tree planting project being proposed under this grant opportunity will require Village staff to perform tasks associated with grant administration and possibly implementation (tree planting), and

Whereas the Village understands that eligible costs under this grant opportunity will be reimbursed to the Village when work tasks are successfully completed and costs properly documented, and

Whereas the tree planting grant opportunity requires a local match of 25%, and

Whereas the 2018-2019 Village budget includes funds in the amount of \$10,000 for "shade trees" that are planted when trees are removed, and

Now therefore be it resolved that the Village of Scottsville authorizes the Forestry Board to prepare and submit a tree planting application for grant funds associated with the NYSDEC's 2018 Urban and Community Forestry Grant Program (Grant ID DEC02-UCF1-2018).and

Now therefore be it resolved that the Village of Scottsville authorizes the use of capital funds that are earmarked for "shade trees" to be used as a local match for a tree planting grant and that the amount of the authorized local match is not to exceed \$5,000.

The above resolution made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Resolution for a Tree Inventory grant under the DEC's "2018 Urban and Community Forestry Grant program"

Whereas the Village of Scottsville (Village), a municipal corporation in the State of New York, wishes to apply for a *Tree Inventory* grant under the NYSDEC's 2018 Urban and Community Forestry Grant Program (Grant ID DEC01-UCF1-2018), and

Whereas the *Tree Inventory* project being proposed will provide an update to the existing inventory prepared 6 years ago with an emphasis on level II and Level III risk assessment, and

Whereas the Village understands that the tree inventory project being proposed under this grant opportunity will require Village staff to perform tasks associated with grant administration, and

Whereas the Village understands that eligible costs under this grant opportunity will be reimbursed to the Village when work tasks are successfully completed by a professional arborist and the costs properly documented, and

Whereas the tree inventory grant opportunity does not require a local match, and

Now therefore be it resolved that the Village of Scottsville authorizes the Forestry Board to prepare and submit a tree inventory application for grant funds associated with the NYSDEC's 2018 Urban and Community Forestry Grant Program (Grant ID DEC01-UCF1-2018).

The above resolution made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE

Trustee Todd Shero AYE

Schedule a Public Information Meeting on the Tree Ordinance

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to a Public Information Meeting on July 10, 2018 at 7:15 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Fire Department Member

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to appoint Nick Trotto to the Fire Police of the Scottsville Fire Department.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

DPW Surplus Equipment Sealed Bids

Back Blade \$186 Jim Manning
 Lincoln AC Welder \$25 Henry Taggart
 Black & Decker 6" Grinder \$7 Henry Taggart
 ProPower Air Compressor \$25 Henry Taggart
 Sprayer & Tank Combo \$100 Henry Taggart
 X Marks Laser Z \$2,505

DPW Equipment Reserve

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to put \$2,848.00, the amount of the sale of the surplus equipment, into DPW Equipment Reserves.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Mack LT Packer Truck

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen to move the Mack LT old packer truck to surplus equipment and accept the \$4,000.00 offer from LT Disposal.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Executive session

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to enter into executive session at 9:37 pm to discuss a litigation issue.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to adjourn executive session and return to regular session at 10:17 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
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Deputy Mayor Kathie Carl AYE
Trustee Todd Shero AYE

Trustee Leslie Wagar AYE

Adjournment

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 10:17 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen AYE
Deputy Mayor Kathie Carl AYE
Trustee Todd Shero AYE

Trustee Christie Offen AYE
Trustee Leslie Wagar AYE

Respectfully submitted by,



Anne Hartman
Village Clerk