

Board of Trustees: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the June 11, 2019 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, May 14, 2019

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, May 14, 2019* Village Board Meeting as submitted.

Vote: *Carried (-)*

Mayor Eileen Hansen

Trustee Christie Offen

Deputy Mayor Kathie Carl

Trustee Leslie Wagar

Trustee Todd Shero

5. **Public Before the Board**

6. **Fire Department**

New Member

Motion made by Trustee _____ and seconded by Trustee _____ to approve Donald Reynolds as a new member to the Scottsville Fire Department.

Vote: *Carried (-)*

Mayor Eileen Hansen

Trustee Christie Offen

Deputy Mayor Kathie Carl

Trustee Leslie Wagar

Trustee Todd Shero

Spectrum

Phones

7. **Reports - Attorney Thomas Rzepka**

8. **Department Reports**

- a) **Building Inspector/Code Enforcement Officer**

- b) **DPW – Ken Bohn**

Declare Surplus Equipment

Motion made by Trustee _____ and seconded by Trustee _____ to declare xMark 2008 mower surplus and sell it at auction, proceeds to be placed in Equipment Reserve.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

Discussion of payloader and snow blower

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables on the APGL Distribution Report and Voucher Detail Report through June 11, 2019, with General Payables totaling \$88,955.22.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

Prepaid Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the prepaid bills through June 4, 2019, with totaling \$12,609.68.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

Treasurers Meeting:

Motion made by Trustee _____ and seconded by Trustee _____ to schedule Treasurer’s Meeting at 6:00 pm on June 18, July 16, August 20, September 17, 2019.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

d) **Clerk – Anne Hartman**

2019 Taxes

Deputy Clerk

Health Insurance

Investigating another broker.

Park Permits

Melissa Galajda, Girl Scouts Wednesday, June 19, 2019
Mildred Evans Sunday, June 30, 2019
Eliza Castleberry Sunday, July 7, 2019
Wheatland Rec August 19-22, 2019

9. **Trustee Reports:**

Deputy Mayor Kathie Carl

Liaison to: Finance

Trustee Christie Offen

Liaison to: Grants

Trustee Todd Shero

Liaison to: Equipment

Trustee Leslie Wagar

Liaison to: Communications

10. **Mayor’s Reports - Eileen Hansen**

Liaison to: Departments

11. **Old Business**

Solar Liberty

12. **New Business**

Procurement Policy

Motion made by Trustee and seconded by Trustee to approve the Procurement Policy as submitted.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

Employee Handbook

Motion made by Trustee and seconded by Trustee to approve the Employee Handbook as submitted.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

July meeting policy review

Credit Card
Cash Receipts

Public Hearing – Local Law 2-2019 – No Parking

Motion made by Trustee and seconded by Trustee to schedule a public hearing on July 9, 2019 at 7:15 pm to adopt Local Law 2-2019 amending Section 162-9 Article III Stopping, Standing and Parking.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero
Trustee Christie Offen
Trustee Leslie Wagar

Canawaugus Park – Santa Float

Motion made by Trustee and seconded by Trustee to rescind the motion made on April 9, 2019 to approve the use of Canawaugus Park for the Santa Float on Saturday, June 22, 2019 with a rain date of June 23, 2019 pending the receipt of the proper insurance certificate with the Village of Scottsville listed as an additional insured.

Vote: Carried (-)

Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Christie Offen
Trustee Leslie Wagar

Trustee Todd Shero

Motion made by Trustee _____ and seconded by Trustee _____ to approve the use of Canawaugus Park for the Santa Float on Saturday, August 10, 2019 with a rain date of August 11, 2019.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

Liquor License

Motion made by Trustee _____ and seconded by Trustee _____ to rescind the motion made on April 9, 2019 to allow the Mayor to issue a letter to the New York State Liquor Authority to allow N&C Pizza to serve wine and beer at Canawaugus Park from 9:00 am – 6:00 pm on June 22, 2019 (June 23, 2019 rain date), at the Santa Float pending receipt of liability insurance.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

Motion made by Trustee _____ and seconded by Trustee _____ to allow the Mayor to issue a letter to the New York State Liquor Authority to allow N&C Pizza to serve wine and beer at Canawaugus Park from 9:00 am – 6:00 pm on August 10, 2019 (August 11, 2019 rain date), at the Santa Float.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

13. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: *Carried (-)*

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	