

VILLAGE OF SCOTTSVILLE  
**FIRE COMMISSION MEETING**  
 Tuesday, June 10, 2014- 6:00 P.M.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:07 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Alex Ronnenberg, Trustee Jim Clark and Trustee Rick Clark

**Absent:** Attorney Peter Skivington, Fire Chief Jeff Brown and EMS Chief Matt Jarrett

**Also Present:** Village Clerk Lee Mikewicz, Executive Deputy Chief of Compliance and Safety Jay Coates, Assistant Fire Chief Bob Valerio, President of the Fire Company Frank Wunder, Carole Brown and Captain Mike Connelie

APPROVAL OF MINUTES

Tuesday, May 13, 2014

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor Wagar to approve the minutes of the Tuesday, May 13, 2014 Fire Commissioners meeting as submitted.

**VOTE:** Carried unanimously 5-0.

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

NEW MEMBERS - None

PUBLIC BEFORE THE BOARD - None

REPORTS:

A) FIRE CHIEF JEFF BROWN – Absent

Assistant Chief Bob Valerio presented the report in Chief brown's absence.

Brian Ely's course requirement was discussed. Fire Officer 1 is now a combined course. There is no longer an intro course. He may need to take a leadership course in lieu of the previous Fire Officer 1 course.

We are close to being done and ready for OSHA inspection. New status listings will be given to those members who did not make the meeting requirements. Thanks for the hard work of Chief Brown and Captain Connelie.

Monthly Briefing:

- Call/Activity summary for May
- Working on OSHA compliance. Just about wrapped up
- Record keeping is coming together and also lesson plans are in marked folders for annual training for PESH and for fire training.
- OSHA paper work is just about done we will be good to go by the weekend.
- Working on refurb costs for 4613
- Asking to surplus the gator trailer, water tank and pump. I took it out of service 2 years ago and the unit is not in our future plans. Would like to trade it with the Walker fd for 600 ft of 4 inch hose.
- Meet with Henrietta fire on use of their tower on 2 Wednesday a month till November of this year. Also with permission looking to buy a skid of wood for cutting on the roof simulator. To be purchased in June or July. Training is going very good.

B) EMS CHIEF MATT JARRETT – Absent (on a call)

**Rescue Squad Operations:**

- Still working with Monroe County and NYS OMH/OMRDD with regard to our “super user” at 724 North Road-Issues Continue;
- We have learned that our electronic medical record vendor, emsCharts will be going out of business. We can expect formal notice within a couple of months of terms of closing. Locally, a regional advisory group has been formed to evaluate other vendors. More details to follow.
- Training Updates:
  - o EMT Greg Dunn has cleared as a “Medic”;
  - o Kris Thompson has passed his EMT course;
  - o Waiting on results for Cassie Wihlen, Nikole Nash.
- Community outreach-Gravel Ponds safety day 6/14

**Building Maintenance:**

- Power issues at facility. We lost a phase of our power, which resulted dispatch console failure.
- Air Conditioner condensers were repaired. All three needed refrigerant recharge, one unit was “seized up”. PM on all HVAC systems were performed.
- Station siren-Radio repair vendor repaired while they were repairing radio console. Unit has failed again. Discussion on unit replacement.

C) PRESIDENT FIRE COMPANY – FRANK WUNDER

- The proposed LED sign for the Fire House was discussed. A 240-volt line would be needed. A quote is coming from an electrician. It may turn out to be too expensive.
- There was a good turnout for Jim Craven’s calling hours. He was a valued member of the department and we will miss him.

OLD BUSINESS - None

NEW BUSINESS: - None

D) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY  
JAY COATES

- Mr. Coates mentioned the request of Chief Brown to surplus the gator trailer, water tank and pump. They would be traded to the Walker Fire Department for 600' of 4" hose. The items have been modified and would need an "as is" clause in the surplus motion. Mayor Gee felt that the motion should be made as part of the regular Village Board Meeting.
- We will be meeting with the OSHA representative on Monday, June 16<sup>th</sup> to go over our corrective actions.
- Centrelearn upgraded their system and in so doing took our reports down.

EXECUTIVE SESSION:

**MOTION:** made by Trustee R. Clark and seconded by Deputy Mayor Wagar to enter into executive session to discuss a particular personnel issue at 6:19 PM.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee J. Clark to adjourn executive session and return to regular session at 6:36 PM.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

ADJOURNMENT

**MOTION:** made by Trustee J. Clark and seconded by Trustee R. Clark to adjourn the Village of Scottsville Fire Commissioners Meeting at 6:36 PM.

**VOTE:** Carried unanimously 5-0

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

Respectfully submitted by,

*Lee Mikewicz*

Village Clerk