

Village of Scottsville
Board of Trustees Meeting

Tuesday, July 14, 2020

Due to COVID-19 the meeting was held remotely.

Meeting Minutes

Call to Order Mayor Eileen Hansen called the July 14, 2020 Village of Scottsville Board of Trustees to order at 6:40 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
Doug Barber, Building Inspector
Dave Willard, MRB
2 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, June 9, 2020

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, June 9, 2020* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tuesday, June 16, 2020

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, June 16, 2020* Treasurer Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Dave Willard – MRB

Reviewed the report for Town of Wheatland sewer district project for SABIN Metal, 135 new sewer units, 1,300 feet of 6” sewer pipe would need to be replaced with 8” from Scott Crescent to the Fire Hall, the Village would be able to handle the additional flow, report must be approved by DEC a letter must be sent to the DEC that the Village can accept the additional flow

Storm Sewer Improvement on Scott Crescent – Consolidated Funding from NYSDEC being delayed due to COVID, MRB waiting to hear from the State if applications will be accepted this year, once we have more information Scott Crescent residents will be updated

Public Before the Board

Chan, 15 Caledonia Ave. – letter submitted about concerns of road condition left after stat did roadwork on Caledonia Ave. The DPW has already addressed the issue, residents are pleased.

Reports - Attorney Thomas Rzepka

SEORA Forming the Fire District

LEAD AGENCY RESOLUTION AND AGREEMENT by the Village Board of the Village of Scottsville, the Town Board of the Town of Wheatland

WHEREAS, The Village Board of the Village of Scottsville, the Town Board of the Town of Wheatland ("The Boards") desire to conduct a coordinated environmental review procedure for the following actions involving the Boards:

- The Establishment of the Wheatland-Scottsville Joint Fire District
- The Dissolution of the Town of Wheatland Fire Protection District

NOW THEREFORE BE IT RESOLVED, that the Boards hereby agree to the following terms and conditions as part of compliance with the State Environmental Quality Review Act, Article 8, NYS Environmental Conservation Law, and the implementing regulations set forth in Title 6 NYCRR Part 617.

1. The Wheatland Town Board shall serve as lead agency for all actions involving the Boards.
2. The Lead Agency shall complete Environmental Assessment Form (SEAF) Part II and shall make a determination of significance in accordance with 6NYCRR Part 617.
3. The determination of the Lead Agency shall be binding on the Involved Agencies pursuant to 6NYCRR 617.6 (b)(3)(iii).

This agreement is authorized pursuant to 6 NYCRR 617.6 (b) (2) (i).and pursuant to the vote of the respective Boards.

Resolution made by Trustee Leslie Wagar and seconded by Trustee Christie Offen.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Department Reports

Building Inspector:

CooperVision Front entrance Phase 4 almost complete will be setting up final inspection soon.

The sign Permit has been issued and meets all requirements per County and Village. Phase 5 will be starting late summer with interior renovation of labs.

Meeting with DEC about flood plain report has been complete, all is well with them.

ISO meeting is scheduled for Late July to go over the Villages Insurance Rating.

Permit Issued since Last Meeting

45 Chili Ave Fence

9 Oakwood Lane Above Ground Pool / Patio Roof

13 Main Street Sign reface

711 North Rd Sign

15 Oakwood Lane 12x16 Shed

16 Second Street Roof

862 North Rd Shed

16 Second Street Basement wall re do

80 Oakwood Lane Generator

219 Briarwood Lane Pool

8 open Permits closing in on the year expiration date, will send out renewal letters if needed

Fire Marshal:

Annual Inspections started since the COVID Restrictions are starting to let up.

Sprinkler addition for CooperVision final test complete

1 Call out with FD for assistance

Code Enforcement:

Motorcycle Church group on Main Street, will be meeting with club president to make sure the proper permits are in place.
 No issues or complaints with Salvatore's outdoor seating
 Over Night Parking Complaints on Main Street (will make an attempt to locate cars at night and ticket if needed)
 Parking on Grove Street complaint (no issue since it's not marked no parking)
 Barking Dogs on West Cavalier
 Grass Complaints on Cavalier, Wyvil and Caledonia Ave (Letters will be sent if needed)
 Campers Parking on Cavalier, blocking view (No issue found)
 Tree and Boundary lines questions on North Rd

Extension of Building Permits and Planning and Zoning Approvals - [S.8236-A \(Gaughran\)](#) / [A.10409-A \(McDonald\)](#) – Authorizes local governments, during the COVID-19 state of emergency, to issue a single resolution extending the expiration date for all active building permits as well as planning and zoning approvals for a period of up to 120 days beyond the expiration date stated in the permit or approval.

Discussion: This is not necessary, any outstanding projects would not have been due to COVID

DPW – Ken Bohn & Todd Schwasman

Started full sidewalk replacement work @ Oatka Place
 High-volume stakeouts (70+)
 Mowing/String-trimming (all locations)
 High-volume brush and bag pickup
 Significant cleanup at Canawaugus Park
 Blacktopped potholes & plow-damaged apron @ 3 Sanhurst
 Sidewalk repairs/topsoil and seed
 Hanford Avenue
 8 Maple Street
 Catch Basin rebuilds
 21 Diana Drive
 201 Briarwood Lane
 New Refuse Truck is now licensed as of July 9, 2020
 2009 Ford F150 needs major transmission/electrical repair

Treasurer – Katie Garner

Prepaid Bills:

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the prepaid bills through July 14, 2020, with totaling \$5,866.05.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pay Bills:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve payables as listed on the AP Check Register Reports through July 14, 2020, with invoices totaling \$30,783.22.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurer Meeting July 21, 2020 at 6:00 pm.

Clerk – Anne Hartman

Park Permits - Johnson Park rentals suspended through September

Heritage Crystal Clean Class Action Suit

An illegal charge on the bills; we received \$136.76

September 15, 2020 Village Election Polling Site

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen that the designated polling place for the Village of Scottsville Election to be held on September 15, 2020 will be the Senior Center located within the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 between the hours of 12:00 Noon and 9:00 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Reports:

Deputy Mayor Kathie Carl – Finance Working on the Fire District

Trustee Christie Offen - Grants – Forestry Board submitted the Inventory and Risk Assessment grant, coming to the August meeting to give a report

Trustee Todd Shero - Equipment – No report

Trustee Leslie Wagar - Communications

Mayor’s Reports - Eileen Hansen

Employee Healthcare – staying with the same plan

Canawaugus Park – met with Greenway Parks Manager, MCSO, DEC Police, Park Police and State Troopers, rules and regulations need to be posted for enforcement; issues are the crowds, parking, fires, alcohol, liability. We will need to partner with other agencies to manage.

Fire District Update – meeting on July 16 is to set the public hearing to move forward, due to COVID, the special legislation was delayed, legislation was to allow the FD debt to be transferred

Old Business

Planning Board Update – talking to other municipalities that have combined for pros and cons

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn the Village Board meeting at 8:08 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk