

Village of Scottsville  
Board of Trustees Meeting

Tuesday, July 14, 2020

Due to COVID-19 the meeting was held remotely.

Board of Trustees: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

Agenda

1. **Call to Order** Mayor Eileen Hansen called the July 14, 2020 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, June 9, 2020*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, June 9, 2020* Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

*Tuesday, June 16, 2020*

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the minutes of the *Tuesday, June 16, 2020* Treasurer Meeting as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen	Trustee Christie Offen
Deputy Mayor Kathie Carl	Trustee Leslie Wagar
Trustee Todd Shero	

5. **Dave Willard – MRB**

6. **Public Before the Board**

Chan, 15 Caledonia Ave. – letter submitted

7. **Reports - Attorney Thomas Rzepka**

SEORA Forming the Fire District

**LEAD AGENCY RESOLUTION AND AGREEMENT by the Village Board of the Village of Scottsville, the Town Board of the Town of Wheatland**

WHEREAS, The Village Board of the Village of Scottsville, the Town Board of the Town of Wheatland (“The Boards”) desire to conduct a coordinated environmental review procedure for the following actions involving the Boards:

- The Establishment of the Wheatland-Scottsville Joint Fire District

- The Dissolution of the Town of Wheatland Fire Protection District

NOW THEREFORE BE IT RESOLVED, that the Boards hereby agree to the following terms and conditions as part of compliance with the State Environmental Quality Review Act, Article 8, NYS Environmental Conservation Law, and the implementing regulations set forth in Title 6 NYCRR Part 617.

1. The Wheatland Town Board shall serve as lead agency for all actions involving the Boards.
2. The Lead Agency shall complete Environmental Assessment Form (SEAF) Part II and shall make a determination of significance in accordance with 6NYCRR Part 617.
3. The determination of the Lead Agency shall be binding on the Involved Agencies pursuant to 6NYCRR 617.6 (b)(3)(iii).

This agreement is authorized pursuant to 6 NYCRR 617. 6 (b) (2) (i).and pursuant to the vote of the respective Boards.

**Vote:** Carried ( - )

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar

## 8. Department Reports

Building Inspector:

- CooperVision Front entrance Phase 4 almost complete will be setting up final inspection soon. The sign Permit has been issued and meets all requirements per County and Village. Phase 5 will be starting late summer with interior renovation of labs.
- Meeting with DEC about flood plain report has been complete, all is well with them.
- ISO meeting is scheduled for Late July to go over the Villages Insurance Rating.
- Permit Issued since Last Meeting
  - o 45 Chili Ave Fence
  - o 9 Oakwood Lane Above Ground Pool / Patio Roof
  - o 13 Main Street Sign reface
  - o 711 North Rd Sign
  - o 15 Oakwood Lane 12x16 Shed
  - o 16 Second Street Roof
  - o 862 North Rd Shed
  - o 16 Second Street Basement wall re do
  - o 80 Oakwood Lane Generator
  - o 219 Briarwood Lane Pool
- 8 open Permits closing in on the year expiration date, will send out renewal letters if needed

Fire Marshal:

- Annual Inspections started since the COVID Restrictions are starting to let up.
- Sprinkler addition for CooperVision final test complete
- 1 Call out with FD for assistance

Code Enforcement:

- Motorcycle Church group on Main street, will be meeting with club president to make sure the proper permits are in place.
- No issues or complaints with Salvatore's outdoor seating
- Over Night Parking Complaints on Main Street (will make an attempt to locate cars at night and ticket if needed)
- Parking on Grove Street complaint(no issue since it's not marked no parking)
- Barking Dogs on West Cavalier
- Grass Complaints on Cavalier, Wyvil and Caledonia Ave (Letters will be sent if needed)
- Campers Parking on Cavalier, blocking view (No issue found)
- Tree and Boundary lines questions on North Rd

**Extension of Building Permits and Planning and Zoning Approvals - [S.8236-A](#) (Gaughran) /[A.10409-A](#) (McDonald) –**  
Authorizes local governments, during the COVID-19 state of emergency, to issue a single resolution extending the expiration

date for all active building permits as well as planning and zoning approvals for a period of up to 120 days beyond the expiration date stated in the permit or approval.

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to extend the expiration date for all active building permits as well as planning and zoning approvals for a period of up to 120 days beyond the expiration date stated in the permit or approval.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar

a) **DPW – Ken Bohn & Todd Schwasman**

- Started full sidewalk replacement work @ Oatka Place
- High-volume stakeouts (70+)
- Mowing/String-trimming (all locations)
- High-volume brush and bag pickup
- Significant cleanup at Canawaugus Park
- Blacktopped potholes & plow-damaged apron @ 3 Sanhurst
- Sidewalk repairs/topsoil and seed
  - Hanford Avenue
  - 8 Maple Street
- Catch Basin rebuilds
  - 21 Diana Drive
  - 201 Briarwood Lane
- New Refuse Truck is now licensed as of July 9, 2020
- 2009 Ford F150 is in need of major transmission/electrical repair

b) **Treasurer – Katie Garner**

Prepaid Bills:

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve the prepaid bills through June 30, 2020, with totaling \$5,866.05.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar

Pay Bills:

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to approve payables as listed on the AP Check Register Reports through July 14, 2020, with invoices totaling \$30,783.22 and prepaid invoices totaling \$5,866.05.

**Vote:** *Carried ( - )*

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar

c) **Clerk – Anne Hartman**

Park Permits

Heritage Crystal Clean Class Action Suit

An illegal charge on the bills; we received \$136.76

September 15, 2020 Village Election Polling Site

**Motion** made by Trustee \_\_\_\_\_ and seconded by \_\_\_\_\_ that the designated polling place for the Village of Scottsville Election to be held on September 15, 2020 will be the Senior Center located within the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 between the hours of 12:00 Noon and 9:00 pm.

**Vote:** Carried ( - )

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar

9. **Trustee Reports:**

**Deputy Mayor Kathie Carl - Finance**

**Trustee Christie Offen - Grants**

**Trustee Todd Shero - Equipment**

**Trustee Leslie Wagar - Communications**

10. **Mayor's Reports - Eileen Hansen**

Employee Healthcare

Fire District Update

11. **Old Business**

Planning Board Update

12. **New Business**

13. **Adjournment**

**Motion** made by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_ to adjourn the Village Board meeting at \_\_\_\_\_ pm.

**Vote:** Carried ( - )

Mayor Eileen Hansen

Deputy Mayor Kathie Carl

Trustee Todd Shero

Trustee Christie Offen

Trustee Leslie Wagar