

**VILLAGE OF SCOTTSVILLE**  
**FIRE COMMISSIONERS MEETING**

Minutes of Meeting  
 Tuesday, July 12<sup>th</sup>, 2016

CALL TO ORDER – Mayor Paul Gee called the meeting to order at 6:03 pm.

PLEDGE OF ALLEGIANCE TO THE FLAG

MOMENT OF SILENCE – Mayor Gee asked for a moment of silence for our fallen first responders.

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark and Trustee Ruth Thompson

**Absent:** Trustee Jim Clark, Village Attorney Peter Skivington

**Also present:** Executive Deputy Chief of Compliance and Safety Jay Coates, Scottsville Fire Department Chief Jeff Brown, Fire Company President Frank Wunder and Carole Brown

APPROVAL OF MINUTES

Tuesday, June 14<sup>th</sup>, 2016

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the Tuesday, June 14<sup>th</sup>, 2016 Fire Commissioners meeting as submitted.

**VOTE:** *Carried 3-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	ABSTAINED		

NEW MEMBERS

Possible new addition for fire side – Greg Dunn

Non-resident – lives in Manchester – more investigation required before presenting to board

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF – Jeff Brown

- Monthly Briefing:
  - Call/Activity Summary – attached
  - Another busy month for calls
  - 4617 public hearing looking for update
  - Ordered one set of turnout gear for new member. We had nothing to fit him.
  - Inspections have started also
  - Still waiting on more info on radios
  - Put 4626 up for surplus and sell the van
- Officer appointments:
  - Fill two open Lieutenant spots, looking to appoint:

*Craig Hecker* – Current Firefighter for City of Rochester and EMT

*Mike Koch – Retired Firefighter Rochester Airport and use to be EMT*

**MOTION** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to appoint Craig Hecker and Mike Koch as Lieutenants for the Scottsville Fire Department, filling vacant spots.

**VOTE:** *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

**OLD BUSINESS**

Fire Truck Lease – Updated Quote for 12 month lease attached

Fire Chief Brown will provided Village Attorney with proposed useful-life showing greater than 12 year lease-term

*Set Public Hearing for August 9, 2016*

**NEW BUSINESS**

Currently two Captains – discussing adding one additional, for a total of 3 Captains

**EMS CHIEF** – Matt Jarrett

**Rescue Squad Operations:**

• **Membership update:**

- One membership application in progress. Will seek formal approval next month once all background checks are complete;
- John Fernando – current member has been inactive as of the first of the year; attempts have been made to contact but no response; would like boards permission to terminate membership – Chief Jarrett will also attempt to contact for exit interview

**MOTION** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the termination of John Fernando from active role of EMS squad pending one last final reach-out from the Chief.

**VOTE:** *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

• **Merger:**

- Bow Mac (Steve Bowman) facilitated a very productive session to develop Mission, Vision and Core Values. Document attached.
- Met with Mayor, Henrietta, Chili and Wheatland Supervisors yesterday. Overall meeting was good. – discussed what barriers currently exist and how we can overcome them
- Finance and cost sharing – what does it look like
- Village will most likely not transfer over by the end of 2016, closer to the first quarter of 2017
- Request Executive Session to deal with legal matter regarding merger.
- Henrietta and Chili are both membership corporations
- Both boards previously made resolutions to support the merger
- Last week the Chili Membership approved the board of directors to proceed with the merger and allow the Board of Directors to take any action necessary
- Henrietta’s Membership vote is tonight

• **Injuries/Illness:**

- I have been out of service due to illness since June 16th. I was cleared to return to light duty.
- I will be unavailable for full duty (lifting restriction) for 4-5 more weeks.
- Ed Wihlen and Jay Coates have also been out due to injury.
- We are evaluating changes to dispatch procedures and response procedures to facilitate responses while three members are out due to injury/illness.

- Starting next week first responder vehicle trial allowing medic on duty take home that way they can go right to the scene
- Purchased supplies to bolster our treatment of multiple trauma patients. Supplies are on order.

**PRESIDENT FIRE COMPANY** – Frank Wunder

- Quotes for new truck coming in higher than anticipated
- Fire Company Board made motion last night to add \$10,000 in addition to \$25,000 for the purchase of a truck for Fire Dept; tabled for 30 days and voted on next month
- Sign at Fire Hall not working Sign Company sending new controller for replacement.

**EXECUTIVE DEPUTY CHIEF OF COMPLIANCE & SAFETY** – Jay Coates

- Confirmed as Chair at the last county communications committee meeting – will be acting on behalf of our Fire Battalion, Village Board, etc.
- Discussions with Chief Brown regarding reassigning duties from 2 captains to 3 captains allowing rank movement etc. criteria would be the same only adding one additional person
- Trustee Thompson requested to try to find someone who is EMS certified to fill the new 3<sup>rd</sup> Captain position

**EXECUTIVE SESSION**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to enter into executive session to discuss a particular contract issue at 6:38 pm.

**VOTE:** *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to adjourn executive session and return to regular session at 7:21 pm.

**VOTE:** *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

**ADJOURNMENT**

**MOTION** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark at 7:21 pm.

**VOTE:** *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Respectfully submitted by,

Katie Moffe  
Village Clerk/Treasurer