

Call to Order Mayor Eileen Hansen called the January 14, 2020 Village of Scottsville Board of Trustees to order at 7:03 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero Trustee
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
Kenny Bohn, Labor Foreman
2 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, December 10, 2019

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, December 10, 2019* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tuesday, December 17, 2019 – Treasurer Meeting

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the minutes of the *Tuesday, December 17, 2019* Village Board Meeting as submitted.

Vote: *Carried (3-0- 2 Abstentions)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSTAIN
Deputy Mayor Kathie Carl	ABSTAIN	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Before the Board

No public

Reports - Attorney Thomas Rzepka

Meetings with the Mayor and Supervisor regarding Fire District
Researching a law stating the ZBA can take over the duties of the Planning Board

Department Reports

Building Inspector/Code Enforcement Officer – Doug Barber

Fire Marshal

- Will be starting to work on Annual Public Assembly inspections throughout the village for 2020.
- Reviewed CooperVision remodel, revised sprinkler coverage plans.

Code Enforcement

- 69 Rochester Street, upon follow up they have been cleaning up the junk cars and other storage issues. Progress has been noted and will continue to monitor the situation.
- Maple Street, resident noticed a vacant home with doors falling off. Doors have been properly secured back on the home and home locked up.
- Scott Crescent, neighbor dispute over storm water drainage issue. Working with DPW for a common resolution.
- Briarwood Apts, notified management that there was a complaint about the unsafe swing set on their property.

Building Inspector

- 43 Building Permits were issued in 2019
- Follow up on outstanding permits to check on progress
- 2 new permits have been issued
- Working with a resident on Scott Crescent regarding their letter from FEMA about flood elevation concerns.
- CooperVision Office renovation phase three. Framing is up they are currently working on dry wall
- CooperVision - plans for their redoing of their main entrance is under review, demo has started

Completed 2019 Year report that must be filed with the state by April 1

DPW

- 2008 Leaf Machine reconditioning and repair, spent \$4,000 it should be good for another 8 years (brand new costs \$40,000 plus)
- Hauled brush pile offsite
- Straightened and repaired numerous street signs
- Snow removal/Salted roads
- Automated truck repairs
 - Hoping by mid-April the new truck will be delivered, undercarriage will be treated to prevent corrosion, working with WCCSD
- Christmas tree pickup
- Festival of Lights preparation and cleanup
- Emergency sewer plugs (x3)
- Preventative sewer flushing across entire village

Renewal of Annual Monroe County Maintenance Permit for 2020 (Motion rescinded below)

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to authorize the Mayor to sign the renewal of the Monroe County Annual Maintenance Permit for 2020 for an amount not to exceed \$800.00 pending attorney review.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Hire Full Time DPW Laborer

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to authorize the Mayor to hire Kyle Tillich to fill the position of full time DPW Laborer.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Cyncon Equipment plow quote

This will get pushed to the next budget. – Kenny will verify expiration of the quote.

Dan Walzer Retirement

Submitted letter of intent, last day of work will be March 13, 2020.

Broken Light Pole for parking lot

In contact with National Grid to cut the power, who owns the pole? Pole needs to be cut down and leave connections underground

Treasurer – Katie Garner**Contents**

Packet 1	Treasurers Report AP Checking Rec Bank-Book Activity MM Reserve Accounts
Packet 2	AP Check Listing Prepays
Packet 3	AP Check Listing Payables thru 01/14/2020
Packet 4	Revenue Report
Packet 5	Expense Report

Prepaid Bills:

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the prepaid bills through January 6, 2020, with totaling \$2,854.45.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pay Bills:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve payables on the AP Check Register Report through January 14, 2020, with General Payables totaling \$57,983.27.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:**Updates:**

Working on 1099s to be sent out this month to vendors

Starting budget prep for upcoming budget meetings

Generated & mailed annual bills for WCCSD recycling/Fire Company Rent

Expenses:

	<u>Overspent Lines</u>	<u>Why?</u>
A.5182.4	Street Lighting Contractual	LED Street Light Conversion
A.8140.1	Storm Sewer Salaries	Catch basin grant? EPG
A.8140.4	Storm Sewer Contractual	Grant?

Renewal of Annual Monroe County Maintenance Permit for 2020

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl Offen to rescind the motion made to authorize the Mayor to sign the renewal of the Monroe County Annual Maintenance Permit for 2020 for an amount not to exceed \$800.00 and to authorize Ken Bohn to sign the renewal of the Monroe County Annual Maintenance Permit for 2020 and to authorize payment for an amount not to exceed \$800.00.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

2020-2021 Tax Cap Override:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to set a Public Hearing for Tuesday, February 11, 2020, at 7:15 pm to consider a Local Law 1-2020 to override the tax cap for the 2020-2021 budget year.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Set Budget Workshop Dates

Department Heads will have budgets in by January 24

Mayor Hansen and Treasurer will put a tentative budget together to present to the Board per guidelines of municipal law for the process of putting a budget together. Tentative budget will be disseminated to the Board before the workshop dates.

Trustee Offen opposed to this process.

Attorney Rzepka stated this is the process set forth by Municipal Law.

February 18, 2020 at 6:00 pm

February 24, 2020 at 6:30 pm

March 4, 2020 at 6:30 pm

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the dates listed above for the 2019-2020 Budget Meeting Schedule.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Clerk – Anne Hartman

Park Permits – no new permits

Update Employment Application

Remove the salary history question, new law prohibits asking

Photo Release Form

We currently do not have one

Deputy Clerk Computer

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to authorize the purchase from The PinPoint Group of a desktop for the Deputy Clerk in an amount not to exceed \$631.54.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

2020 Paid Family Leave rider

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the Paid Family Leave rider 2020 as submitted by ShelterPoint Life Insurance.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Attorney Rzepka stated he sees no concerns with the Monroe County Maintenance Permit.

Trustee Reports:**Deputy Mayor Kathie Carl - Finance**

Working with the Treasurer on fire finances.

Trustee Christie Offen - Grants

No report

Trustee Todd Shero - Equipment

No report

Trustee Leslie Wagar - Communications

Meeting with Mark Turner for a Community Calendar

Mayor's Reports - Eileen Hansen

Summarized NYCOM legislative update

Old BusinessNational Grid LED Conversion

Sent in payment for the conversion

Solar Liberty

The Mayor and Attorney met with SL, they will give the 3 yrs of operating and maintenance at no charge, do not need their 32" monitoring system, we can use any tv at a lower cost, SL monitors once a week, with a screen hooked up the Village will be able to see the output and any problems immediately. The Mayor will ask Solar Liberty for a brochure explaining the monitoring.

Recently panel box upgrade – did Solar Liberty hire the contractor to connect to the panel box? The box is fried, we will need to install a new one. We did not receive any bills, must have been a Solar Liberty contractor.

WWTP building being used by the Greenway – develop the Town property

Surplus 2003 Chevy Tahoe

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to declare the Chief's 2003 Chevy Tahoe as surplus with a \$0 value and turn it over to the Fire Department for training.

Discussion Chiefs vehicle appraised? FD does not know where the keys are.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Hearing purchase of Fisher V-plow

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to set a Public Hearing for Tuesday, February 11, 2020, at 7:30 pm to release monies already on deposit in the General Equipment Reserve for a Fisher V-Plow not to exceed an amount of \$9,000.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Scott Crescent

MRB needs a couple more scans done, a report will be put together and meeting with residents

Dave Willard also looked at N. Cavalier and E & W Grenadier Roads and thought putting up extra stop sign would be appropriate

New Business

Executive session

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to enter into executive session at 8:42 pm to discuss a particular legal matter.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn executive session and return to regular session at 8:55 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 9:00 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk