

**Call to Order**

Mayor Paul Gee called the meeting to order at 6:18pm.

**Pledge of Allegiance to The Flag**

**Roll Call**

**Present:** Mayor Paul Gee  
Deputy Mayor Leslie Wagar  
Trustee Ruth Thompson  
Trustee Rick Clark  
Peter Skivington – Village Attorney (*late arrival*)

**Also Present:** Steve Farrell – DPW Superintendent  
Katie Moffe – Clerk/Treasurer  
Ray Barnard – Code Enforcement Officer

**Approval of Minutes**

*Tuesday, December 13, 2016*

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the *Tuesday, December 13, 2016*, Village Board Meeting as submitted.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Public Before the Board**

**Clinton Cross – Village Resident**

- Parking Concerns on Wyvil Avenue
- Cars parked up to stop sign on corner of Wyvil and Main Street
- Requesting New Parking regulations on Wyvil Avenue

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to schedule a Public Hearing for Tuesday, February 14, 2017 at 7:10pm for changes to parking regulations on Wyvil Avenue.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Wayne Schultz – Village Resident**

- Requested Executive Session with Village Board and DPW Superintendent

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to enter into executive session at 6:37pm to discuss a particular personnel matter.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to adjourn executive session and return to regular session at 7:18pm.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

## Public Hearings

### Local Law #1-2017 – Zombie Property Law:

Mayor Gee opened the Public Hearing at 7:20pm by reading the following notice from the Sentinel:

**Legal Notice  
Village of Scottsville  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing on Tuesday, January 10, 2017 at 7:00 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider enacting Local Law #1-2017, designed to establish a process that will address the deterioration, crime and decline in value of the Village of Scottsville neighborhood caused by vacant properties and properties with defaulted mortgages, and to identify, regulate, limit and reduce the number of these properties.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

### Board Comment:

- Public Hearing Tabled without reopen due to New York State passing new Zombie Property Law that prevents any Local Law from being imposed

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to table Local Law, Zombie Property Law.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

### Local Alarm Law: Tabled 12/13/2016

Mayor Gee Reopened the Public Hearing for the Local Alarm Law at 7:22pm

- Attorney recommendation to table until 02/14/2017

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to table Local Alarm Law to be reopened on Tuesday, February 14, 2017.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

## Reports - Attorney Peter Skivington

- Foreclosure properties
- 2 Main Street – sidewalk grant
  - Reached out to owners’ attorney advised will not affect assessment of property
  - Owner requesting survey along with easement
  - Deadline for sidewalk grant is April 1, 2017
  - Ray will send Carl drawings and work with Peter and Carl
- EMS Merger
  - Interim Lease – Allow facility, ambulance and volunteer use during merger/contract negotiations
  - Release will include larger payment
  - Tuesday, February 14, 2017 Meeting – Final Contract for Board Review

- County Environmental Impact Pre-emptive SEQR Part One

**Motion** made by Trustee R. Thompson and seconded by Trustee R. Clark to authorize the Mayor to sign Pre-emptive SEQR Part One and county planning board application.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

- Attorney will send Mayor hours spent on zoning this week
- Fire District Contracts
  - Mayor working with Ray Wagars firm
  - Dispute is within 1%
  - Working diligently to resolve

EMS Interim Equipment Lease

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to authorize the Mayor to sign the Interim Lease for EMS Vehicles 4629, 4619 and 625GS.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Department Reports**

a) **Building Inspector/Code Enforcement Officer – Ray Barnard**

**Permits Issued**

- 711 North Rd CooperVision – interior renovations (5 phases)
- 26 Browns Ave – garage demo & house re-roof
- 12 Second St – interior renovations

**Permits Finalized**

- 23 Browns Ave – standby generator

**Development**

- Solar Array System should be finalized this week; they’ve committed to adjusting some of the panels
- Coopervision – 1<sup>st</sup> phase complete
- 11 Rochester St is being sided, looks great
- 31 Chili Ave (vacant lot)– new Owner as yet to make application
- 2 main Street and Caledonia easements, Peter is working on them

**Ongoing Items/Concerns**

- Court Office – now needs our parking tickets updated to “*not allow checks*” and give recipient a place to plead guilty or not guilty on ticket
- 80/82 Main St – received use variance in 1995 to have jewelry business. There’s no record of a fire inspection, wants to build an addition
- 610 North Rd – scheduled for trial 30 January
- Sent letters to all residents on Grove St, asked to testify
- 517 North Rd – has applied for a permit (addition & interior renovations)
- 60 Main St – Owner applying to build storage building (still need application)
- 440 rth Rd – Residents asked to move back in (to clean property) water still off
- 34 Chili Ave – Zombie Home – Recently Sold
  - Complaints about debris – contacted realtor/bank – nothing done
  - Will follow up with new owners on Thursday

**Upcoming**

My NYS re-certification training has been scheduled for March 13-16, 2017

b) **DPW – Supt. Steve Farrell**

- Flushed sewers on North Rd, Caledonia Ave and Chili Ave. These are the known problem areas that we try to hit every few months.
- Solar work is still on going. Not sure when this will finish up.
- Ice rink is open for business and being used. Next year we should look into a liner for the rink.
  - We have priced a few out and you’re looking at roughly \$1200
  - This will eliminate numerous problems we are having
  - Kids walked thru after flooded breaking ice with skateboards
- Plow trucks have been out regularly and everything seems to be working fine.
- Policy discussion
- Curbside Christmas tree pick-up will run through January.

- Have had a few issues with the automated garbage truck. The air system needed repair along with the main cylinder for the packing unit.
- May have prices for you by tonight for new automated garbage truck.
  - Estimated to cost around \$250,000.00
- More tree work will take place this month.
  - Removing 3 trees from Main St and 2 from E Genesee St
  - DPW crew will be removing 1 tree from Johnson Park.
  - Forestry Board made aware no specific recommendations for replants
- Renewal of Annual Maintenance Permit for 2017

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve renewal of the Monroe County Annual Maintenance Permit for 2017 for an amount not to exceed \$800.00.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Board Discussion:**

No personal property should be kept at shop overnight and needs to be removed at end of workday.

c) **Clerk/Treasurer – Katie Moffe**

Pay Bills:

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through January 10, 2017, with General Payables totaling \$129,100.77.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Treasurers Report:

· Budget Transfers:

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the Budget Transfer as listed on the January 10, 2017 Treasurer’s Report.

Account Code	Descriptions	To	From
A9010.8	ERS		\$ 3,454.00
A1990.4	Contingent Account		\$ 700.00
A9040.8	Workers Comp	\$ 4,154.00	

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

2017-2018 Budget Meeting Schedule:

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the following dates for the 2017-2018 Budget Meeting Schedule, beginning at 8:00am each day.

- Saturday, February 4, 2017
- Saturday, February 11, 2017
- Saturday, February 18, 2017
- Saturday, February 25, 2017
- Saturday, March 4, 2017 (only if needed)

**Board Discussion:** Will review board members’ liaison duties during budget meetings

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

EMS General Purpose Reserve Funds:

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to setup a Public Hearing for Tuesday, February 14, 2017 at 7:00pm, to consider the release of funds from the EMS General Purpose Reserve to use for EMS merger legal fees for an amount not to exceed \$30,000.00.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

2017-18 Tax Cap Override:

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to set a Public Hearing for Tuesday, February 14, 2017, at 7:05pm to consider a Local Law to override the tax cap for the 2017-18 budget year.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Trustee Reports:****Deputy Mayor Leslie Wagar**

Liaison to: Village Zoning/Planning Boards

- Received applications for vacant seat on Planning Board

Code Enforcement Dept  
Facebook Administrator  
Clerk/Treasurer's Office  
Dog Park

- Setup meeting between Mayor and Deputy Mayor to discuss
- Mayor and Deputy Mayor will then go before Town Board (date to be determined, Town Board meets first Thursday of each month)

**Trustee Ruth Thompson**

Liaison to: Community Organizations  
Activities Committee  
Main Street Committee

- i. **Girl Scouts:**
  - Troop #60557 announced that it is Cookie Time
  - Please Call/Text 290-1211 with questions or orders
  - To join: <https://girlscouts.secure.force.com/girl>
- ii. **Community Gospel Church will add me to distribution list**
- iii. **St. Mary's Red Cross Blood Drive – 12/29/16**
  - Successful – The Red Cross is a critical low, please donate today.
- iv. **Ice Skating:**
  - Johnson Park:
    - Ice rink now open
  - Scottsville Ice Arena:
    - 2/16 MLK Day Clinic
    - Open Public Skating  
Sat 7-9 pm ends 5/10/17  
Sunday 3-5 pm ends 3/12/17
    - <http://scottsvilleicearena.com/index.htm>
- v. **WCCS:**
  - 1/16 closed in honor of MLK day
  - 1/23 Board of Education Meeting – 7pm
  - 1/25 Kindergarten Registration TJC Library 6:30
  - 1/27-1/28 Solo Fest
  - 1/30 no school 6-12

- vi. **Scottsville Lions Club**
  - Medical Loan Closet has been busy
  - 02/02 – Ground Hogs Day Dinner 3pm-7pm – WCCS HS
- vii. **Wheatland Recreation:**
  - 02/21 – Open Swim, 10am – 2pm
  - 02/22 – Roller Skating Party – High School Gym, 1pm – 2:30pm
  - 04/15 – Easter Egg Hunt – Firehouse, 11am – 1pm
  - Flier & Class registration information:  
[http://media.wix.com/ugd/c27aec\\_8343191a3f99474da9940322a5f7ad6b.pdf](http://media.wix.com/ugd/c27aec_8343191a3f99474da9940322a5f7ad6b.pdf)
- viii. **Chili Recreation** – <http://www.townofchili.org/working-for-you/town-departments/recreation/>
- ix. **Scottsville Free Library:**
  - Closed – 01/16
    - Hours:  
Monday, Wednesday & Thursday 1 pm to 8:00 pm  
Tuesday 10 am to 8:00 pm  
Friday 10 am to 5 pm  
Saturday 10 am to 1 pm

**Trustee Richard Clark**

- Liaison to: Department of Public Works
- Schedule preliminary meeting with DPW Superintendent Steve Farrell prior to budget meetings
  - Discuss/review budget, reserves and asset replacement schedule
  - Clerk/Treasurer Katie Mofe will email Trustee Rick Clark DPW reserve account balances

**Mayor's Reports - Paul Gee**

- Liaison to: Fire Department/Rescue Squad
- Constant discussions with Fire Chief Jeff Brown on Operations
- Main Street Committee  
Chamber of Commerce  
Public Relations  
Memorial Trees

i. Slow Road Consulting – Document Attached

Board Discussion:

- Went over budget by almost \$ 1,700.00
- October and November's invoices were not submitted until December; unable to advise that he would be over budget
- Aware that invoices to be submitted on a monthly basis by the first of the month and \$10,500 was total budget for 16-17 year
- Board Decision to pay only remaining budget \$ 255.00, after Mayor consults with legal

ii. EMS SOPs

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to approve the EMS SOPs pending board and attorney review.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Board Discussion:

- Board to review and advise Mayor by Friday of any changes/concerns
- Forward to Village Attorney for review and approval

iii. Disability Policy Changes – Document Attached

- Working with AFLAC to offer disability policy for employees
- Maternity Leave Policy needs review

- Board review and make suggestions/adjustments
- Send to attorney for review

iv. Zoning Code Update Informational Session

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to schedule an informational meeting on the Village Zoning Code Updates, open to the public on Thursday, February 9<sup>th</sup>, 2017 from 5pm – 6:30pm at the Wheatland Municipal Building.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Old Business**

No old business

**New Business**

No new business

**Park Permits**

- Saturday, July 15, 2017 – Nichole Trotto

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the above Johnson Park Permits.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Executive session**

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to enter into executive session at 9:04pm to discuss three particular personnel matters.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to adjourn executive session and return to regular session at 9:54pm.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Adjournment**

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to adjourn the Village Board meeting at 9:55pm.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Respectfully submitted by,

Katie Moffe  
Village Clerk/Treasurer