

**Call to Order**

Mayor Paul Gee called the meeting to order at 6:24pm.

**Pledge of Allegiance to The Flag**

**Roll Call**

- Present:** Mayor Paul Gee  
Deputy Mayor Ruth Thompson  
Trustee Rick Clark  
Peter Skivington – Village Attorney (*arrived at 6:29pm*)
- Absent/Excused:** Trustee Leslie Wagar
- Also Present:** Ray Barnard – Code Enforcement Officer  
Ken Bohn – DPW Foreman  
Katie Moffe – Clerk/Treasurer

**Approval of Minutes**

i. **Village Board Meeting Minutes**

*Tuesday, January 10, 2017*

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the minutes of the *Tuesday, January 10, 2017, Village Board Meeting* as submitted.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

ii. **Village Board Budget Meeting Minutes**

*Saturday, February 4, 2017*

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the minutes of the *Saturday, February 4, 2017 Village Board Budget Meeting* as submitted.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

iii. **Village Board Special Meeting Minutes**

*Thursday, February 9, 2017*

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the Village Board Special Meeting Minutes from *Thursday, February 9, 2017*, as submitted.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

**Mayoral Appointments**

- Mayor Gee appointed Trustee Ruth Thompson as Deputy Mayor for the Village of Scottsville for the 2016-17 year.

**Board Appointments**

- Village Representative on CHS Board of Directors – Robert Valerio

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to approve the Mayoral appointment as listed above for the 2016-2017 year.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
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Mayor Paul Gee

AYE

Trustee Leslie Wagar

ABSENT

**Reports - Attorney Peter Skivington**

**Local Alarm Law – Tabled 01/10/2017**

Provided updated Draft of Local Alarm Law to be reviewed by the board  
Tabled until board reviews then will reopen

**Department Reports**

a) **Building Inspector/Code Enforcement Officer – Ray Barnard**

**Permits Issued**

21 Browns Ave – roof repair

**Permits Finalized**

41 Scott Crescent – structure/roof repair

**Code Enforcement**

Letters were sent to 67 & 69 Rochester St, 28 Caledonia Ave regarding “no dumpster enclosures”.

58 E Grenadier – truck finally off the lawn

**Development/Projects**

Solar Array System is complete! (final inspection, flipping the switch and a walk-through/adjust panels)

Coopervision – 2<sup>nd</sup> phase in progress

2 Main Street and Caledonia easements, Attorneys are still working on it

**New Items**

18 Rochester Street – building permit expired and will not be renewed

Alarm failure at WWTP, fixed

Johnson Park – Kenny had roof sensors shut off (kids throwing sticks)

Dig Safe program failure – Kenny, Katie and I have it updated and squared away

**Ongoing Items/Concerns**

Court Office – seems to be more helpful

- Would like to make changes to our parking ticket (payable to Village Clerk)

80/82 Main St – nothing new

610 North Rd speed bump trial – we had trial, waiting on verdict

517 North Rd – has finally received his permit (interpretations difference)

60 Main St – QUIET!

440 North Road

- More police calls

- Sent registered letter & property posted with notice to condemn given till March 1<sup>st</sup> to appeal

**Upcoming**

NYS re-certification training has been scheduled for March 13-16, 2017

b) **DPW – Ken Bohn & Ray Barnard**

**Updates**

- Sewer flushed - North Road, Scottsville Chili
- Mapping finished by MRP – Ray and I have reviewed it
- Tree taken down – east Genesee St
- 2 Main St – Terry Tree
- Repaired cable on the Old Parker
- Started hauling brush away, 50 loads done & 50 loads to go
- Returned most of the scrap
- Performing shop maintenance, cleaning house and floor drains
- PM service on Old Plow Truck
- Repaired/built new mud flap brackets on the 1 ton
- Trash/recycle

- (3 stumps on Main St)

**Upcoming**

- NYMIR Training – March 22, 11:00am-2:30pm

c) **Clerk/Treasurer – Katie Moffe**

Pay Bills:

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve payables on the APGL Distribution Report and Voucher Detail Report through February 14, 2017, with General Payables totaling \$65,425.90.

**Vote:** Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Payment Preapproval:

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor R. Thompson to approve prepayment to Utica National Insurance for 2017-2018, Fire/EMS Insurance for an amount not to exceed \$31,063.25.

**Vote:** Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Treasurers Report

Sewer Fund Loan:

- Due to cash flow issues, the general fund has spent out more cash than has come in. 4<sup>th</sup> Quarter sales tax is expected sometime in February. To help with cash flow, the board approves the borrowing of cash up to \$100,000 from Sewer Fund, to be repaid when general fund receipts exceed expenses.

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark approve the loan from Sewer Fund as shown above.

**Vote:** Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Budget Transfers:

No budget transfers needed.

**Trustee Reports:**

**Deputy Mayor Ruth Thompson**

Liaison to: Community Organizations  
 Activities Committee  
 Main Street Committee

i. Union Presbyterian Church:

- Freewill Community Dinner – 02/26 & 03/23
- Youth Group  
 Rochester Area Interfaith Hospitality Networks, helping our homeless  
 Prism Concert – Eastman Theater - 02/19, 4:00pm - 5:30pm  
 Feast before the Fast

ii. Scottsville Free Library:

- Craft It Forward  
 Donations: 02/01 – 02/18  
 Shop: 03/04, 10am-1pm
- Crafty Notions 02/23, 6:30pm (Tie-dying)
- A Novel Bunch (book club) 02/27, 6:30pm
- Family Tree 02/27/17, 6:30pm

\*\* Closed Monday, 02/20/17

- iii. Scottsville Lions Club:
  - Successful Ground Hogs Day Dinner
  - Lotto Raffle this month
  - Snowball Volleyball Tournament with D&Ds 02/18
- iv. WCCS:
  - 02/13 & 02/27 Board of Education meetings 7:00pm - 9:00pm
  - 03/03 District Concert
  - 03/10 Open House TJC
  - Winter Recess 02/20 - 02/24/17

PTA

  - Scholastic Book fair 02/13 students
  - 02/16 family night
  - Bedtime Stories at TJC 6:30pm
  - Nicolosi Family Fundraiser 02/18, 7:00pm, Scottsville Ice Arena
- v. Scottsville Ice Arena:
  - Open Skate 02/21 & 02/23 1:00pm - 3:00pm
- vi. Wheatland Recreation:
  - Director Abbey Jones
  - Schedules and events: <http://www.townofwheatland.org/recreation-department>

**Trustee Leslie Wagar** - (*Absent*)

Liaison to: Village Zoning/Planning Boards  
Code Enforcement Dept  
Facebook Administrator  
Clerk/Treasurer's Office  
Dog Park

**Trustee Richard Clark**

Liaison to: Department of Public Works  
- Nothing new to report on

**Mayor's Reports - Paul Gee**

Liaison to: Fire Department  
Rescue Squad  
Main Street Committee  
Chamber of Commerce  
Public Relations  
Memorial Trees

i. Arbor Day Proclamation

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called ARBOR DAY, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, ARBOR DAY is now observed throughout the Nation and the World; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating costs and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees in our City increase property values, enhance the economic vitality of the business areas and beautify our community; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal; and

**WHEREAS**, The Village of Scottsville has been recognized as a "TREE CITY USA" by The National Arbor Day Foundation and desires to continue its tree planting ways;

**NOW, THEREFORE**, I, Paul Gee, Mayor of the Village of Scottsville, do hereby proclaim

**Friday, April 28, 2017**

***ARBOR DAY***

in The Village of Scottsville, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support our City's urban shade tree program; and

**FURTHER**, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to authorize the Mayor to sign the Arbor Day Proclamation.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

ii. **CDBG Grant Resolution**

**A RESOLUTION** authorizing the submittal of the 2017 Community Development Block Grant (CDBG) application to the Monroe County (New York) Community Development Organization by *Mayor Paul F Gee* and the subsequent appropriation of *Scottsville, New York* grant funds for the Second Street Sidewalk Project.

**WHEREAS** the *Village of Scottsville* believes itself to be qualified, and is willing and able to carry out all activities described in the CDBG grant application; and

**WHEREAS** in this action the *Village of Scottsville of Board Trustees* has declared its intent to conduct the Second Street Sidewalk Project described in the application; and,

**WHEREAS** in this action the *Village of Scottsville* will, upon an award and acceptance of the grant, agree to the terms of the grant;

**IT IS THEREFORE RESOLVED THAT:** The *Village of Scottsville Board of Trustees* requests the funds and assistance available from the Monroe County New York Community Development Organization under the Community Development Block Grant (CDBG) Program and will comply with county rules for the program, and,

**HEREBY AUTHORIZES** the authorized representative *Mayor* to act on behalf of the *Village of Scottsville* to submit and sign an application to Monroe County for financial aid for the Second Street Sidewalk Project purposes, sign related documents, and,

**HEREBY AUTHORIZES** the authorized representative Mayor to act on behalf of the Village of Scottsville to sign the grant agreement if the grant funds are awarded.

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to authorize the above CDBG resolution.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

**Park Permits**

- Saturday, February 18, 2017 – Scottsville Lions Club
- Saturday, March 4, 2017 – Brittney Maier

- Saturday, March 25, 2017 – Stacy Dean
- Saturday, June 24, 2017 – Stephanie Parker
- Sunday, June 25, 2017 – Heather Humphrey
- Saturday, August 12, 2017 – Tina Cina

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the above Johnson Park Permits.

**Vote:** Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

### **Public Hearing #1**

Mayor Gee opened the Public Hearing at 7:00pm by reading the following notice from the Sentinel:

**Legal Notice  
Village of Scottsville  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Board of Trustees of the Village of Scottsville on, **Tuesday, February 14, 2017, at 7:00pm** at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, to consider releasing monies now on deposit in the EMS General Purpose Reserve Fund in an amount not to exceed \$30,000 to pay for legal fees associated with the EMS Merger.

This Public Hearing is being held pursuant to the General Municipal Law of the State of New York, and any resolution adopted thereafter will be subject to permissive referendum as permitted by law.

At this time and place all interested persons will be given an opportunity to speak for or against this proposed expenditure.

Mayor Gee Opened Public Comment at 7:01pm

**Public Comment:**

No public comment.

Mayor Gee Closed Public Comment and Opened Board Comment at 7:01pm

**Board Comment:**

No board comment.

Mayor Gee Closed Board Comment at 7:02pm and looked for a motion.

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve the release of monies now on deposit in the EMS General Purpose Reserve Fund for an amount not to exceed \$30,000 to pay for legal fees associated with the EMS merger.

**Vote:** Carried (3-0)

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

### **Public Hearing #2**

Mayor Gee opened the Public Hearing at 7:05pm by reading the following notice from the Sentinel:

**Legal Notice  
Notice of Public Hearing  
Village of Scottsville**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 14, 2017 at 7:05pm, at the Wheatland Municipal Building, 22 Main Street Scottsville, New York to consider Property Tax Cap Local Law #2-2017 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c. At this time and place all interested parties will be given an opportunity to speak for or against this proposed legislation.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

**Public Hearing Tabled:** *Supermajority vote required; Village Board tabled public hearing and discussions.*

**Public Hearing #3**

*Mayor Gee opened the Public Hearing at 7:14pm by reading the following notice from the Sentinel:*

**Legal Notice  
Notice of Public Hearing  
Village of Scottsville**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on **Tuesday, February 14, 2017 at 7:10pm**, at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider Local Law #2-2017, Parking Restrictions for the west side of Wyvil Avenue from #1 Wyvil Avenue to the corner of Wyvil Ave and Main Street.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law #2-2017 will be available at the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

*Mayor Gee Opened Public Comment at 7:17pm*

**Public Comment:**

Concerned Resident – 1 Wyvil Avenue

- Cars parked along street up to stop sign
- Driveway blocked
- Hazard if ever an emergency
- Accidents could be caused

Church Official

- Parking was allowed in front of church
- State mandated no parking striping due to possible fire hazard

*Mayor Gee Closed Public Comment and Opened Board Comment at 7:22pm*

**Board Comment:**

No Board Comment.

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to approve Local Law # 3-2017, Parking Restrictions on Wyvil Avenue.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

**Public Before the Board**

Approximately 23 members of the public were in attendance

**Old Business**

No old business.

**New Business**

No new business.

**Executive session**

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to enter into executive session at 8:32pm to discuss a particular personnel matter.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

**Motion** made by Deputy Mayor R. Thompson and seconded by Trustee R. Clark to adjourn executive session and return to regular session at 9:35pm.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

**Adjournment**

**Motion** made Trustee R. Clark and seconded by Deputy Mayor R. Thompson to adjourn the Village Board meeting at 9:36pm.

**Vote:** *Carried (3-0)*

Deputy Mayor Ruth Thompson	AYE	Trustee Rick Clark	AYE
Mayor Paul Gee	AYE	Trustee Leslie Wagar	ABSENT

Respectfully submitted by,

Katie Moffe  
Village Clerk/Treasurer