

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, February 12, 2019  
Meeting Minutes

**Call to Order** Mayor Hansen called the meeting to order at 6:42 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Kathie Carl, Deputy Mayor  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee

Also Present: Matt Nafus, Attorney  
Katie Garner, Treasurer  
Anne Hartman, Village Clerk  
Approximately 10 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, January 8, 2019*

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, January 8, 2019* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

*Saturday, January 26, 2019 Budget Meeting*

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Saturday, January 26, 2019* Village Board Budget Meeting as submitted.

**Vote:** *Carried (4-0-1)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

*Tuesday, February 6, 2019 Budget Meeting*

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve the minutes of the *Tuesday, February 6, 2019* Village Board Budget Meeting as submitted.

**Vote:** *Carried (4-0-1)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

**Ram Shrivastava – Larsen Engineer**

- Getting proposal from National Grid to purchase street lights
- Moving toward Climate Smart Community and the grants that qualifies
- Possibility – energy storage batteries for power outage
- Yearly - 120,000 kw solar array field = \$15,000 credit on NG bills
- System reset – Mr. Shrivastava will provide information for software that alerts when the system needs to be reset
- Upcoming seminar at the public library on green grants available
- Once the numbers of kw hours produced and credit amounts are in, we can discuss better options than the County consortium

**Public Hearing – Tax Cap override**

*Mayor Hansen opened the Public Hearing by reading the following notice from The Sentinel at 7:15 pm.*

**Legal Notice  
Notice of Public Hearing  
Village of Scottsville**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 12, 2019 at 7:15pm, at the Wheatland Municipal Building, 22 Main Street Scottsville, New York to consider Property Tax Cap Local Law #1-2019 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2019-2020 Fiscal Budget.

At this time and place all interested parties will be given an opportunity to speak for or against this proposed legislation.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

*Mayor Hansen opened Public Comment at 7:16 pm.*

**Public Comment:**

Theresa Dunn, 68 Rochester St. - Taking in account the loss of state AIM funding, recouping that alone will bring us over the tax cap.

*Mayor Hansen closed Public Comment and Opened Board Comment at 7:18 pm.*

**Board Comment:**

Deputy Mayor Carl stated approving the tax cap override is just a safety net.

*Mayor Hansen closed Board Comment at 7:18 pm.*

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve a Local Law #1-2019 to override the Tax Cap for the 2019-2020 budget year.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Public Before the Board**

Theresa Dunn, 68 Rochester St. – illegal parking along the curve at Rochester, Main and River Rd. make very dangerous conditions. Also, Ms. Dunn gave the Board an email she received from

Mayor Gee on Aug. 16, 2017 stating the drainage issue on Rochester St. would be completed in the Spring.

### **Combining the Planning Board and Zoning Board of Appeals**

Member Andy Fraser spoke to the efficiency created by combining. Village Board asked the Planning Board to come up with the why of combining and the number of members they thought should serve.

The Planning Board chair submitted their thoughts on combining:

1. Other municipalities that have or are changing to combined boards
  1. Village of Holley
  2. City of Oneida
  3. Town of Springport
  
2. Benefits of having a combined Zoning Board of Appeals and Planning Board
  1. May potentially save money by only having to pay for one board
  2. The board can discuss the both planning and zoning related topics at the same meeting. Since it is the same members on both boards anyway it takes away the delays of having to pass items from one board to the next. This will add efficiency for making decisions for the public
  3. Easier more streamlined access to the Zoning Board of Appeals. Currently the ZBA only meets when required. At time it has been 1 year or longer between meetings. That schedule doesn't easily allow the public to come to the board to ask questions or talk to the board about proposed projects. Combining the boards will allow public to come before the board to ask questions or get information at every monthly meeting.
  
3. Negatives of having a combined Zoning Board of Appeals and Planning Board
  1. May be misunderstood by the public as though there will be less transparency. It has been expressed that since issues can be dealt with at one meeting instead of being potentially passed from one board to the next, things might get approved without as much public awareness. However, for issues of variances or special use permits there will always be a public hearing required.

### **Declare Miscellaneous Fire Equipment Surplus**

2002 Chevy Tahoe frame mounts are rusted away. We want to strip it down and use it for training.  
 The original Hurst pump from the early 80s  
 EMS stretcher we have no need for it.  
 Some small equipment from the 80s and 90s that has been sitting in storage since the new firehouse opened.

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to declare the above listed fire equipment as surplus.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Reports - Attorney Matthew Nafus**

Village liable for snow, ice and other defects on the sidewalks only after a Notice of Defect has been filed with the Clerk.

Reviewed and approve the MRB Proposals for the sanitary sewers on Scott Crescent and engineering study

### **Department Reports**

#### **Building Inspector/Code Enforcement Officer**

<b>Permits Issued:</b>	None
<b>Permits Closed:</b>	19 Weldon Street      Hot Tub 33 Bowerman Road      Ramp Handrail
<b>Complaints:</b>	
2 Scott Crescent	Barking Dogs
35 Browns Ave.	Single family home used as an Airbnb
56 W Cavalier	Rubbish in yard, open burning
17 Oatka Place	Unfinished Garage, Permit?

I will be leaving the Village as of the end of April.

Thomas Perkins  
Village of Scottsville  
Code Enforcement Official

#### **DPW – Ken Bohn**

Switched to by-weekly recycle/new totes and rules  
One man returned 1/14  
Another out 1/29  
And another out 2/4  
Leaves  
    Removed and stowed leaf boxes (1-ton/4700)  
    Finished remaining leaves  
Brush and Christmas tree pickup  
Cleaned multiple catch basins (leaves)  
Wind damage cleanup  
    Streets and sidewalks  
    Fallen tree at treatment plant  
Snow removal/salting roads  
    Multiple instances of OT  
Hauled garbage sticker pick ups  
Collected and packaged blue bins  
Plow on 4700  
Received 100 ton salt  
Automated packer  
    New mud flap installed  
    Fixed brakes  
Chainsaw maintenance  
Shop maintenance and cleaning  
Water main break oversight and stake-out  
Washed/power sprayed vehicles (removed salt)  
Grants  
    Sidewalks  
    Stormwater  
    Trucks  
1-ton  
    Maintenance  
    Oil change

Plow on  
 Salter fully repaired and cleaned  
 Salter on  
 New bracket and mud flap installed  
 Johnson Park  
 Moved skate park  
 Flooded and maintained the rink  
 Chopped wood or pavilion

DPW Staff

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to change the conditions of Kyle Carpino's employment to fulltime @ \$11.50 per hour with a raise to \$12.50 per hour when he gets his CDL license.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Earth Day Recycling

May 4 – confirm with SunnKing

**Treasurer – Katie Garner**

Pay Bills:

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve payables on the APGL Distribution Report and Voucher Detail Report through February 12, 2019, with General Payables totaling \$272,119.81.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Prepaid Bills:

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the prepaid bills through February 12, 2019, with totaling \$20,482.77.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Budget Hearing

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to set a public hearing March 20, 2019 at 6:15 pm to consider approval of the proposed 2019 / 2020 budget.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Johnson Park

Discussion:

Non- Refundable Deposit  
 Not-for-Profit Groups

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to set the Johnson Park rental fee to a non-refundable \$75 for residents and non-refundable \$125 for non-residents at the time of the reservation and the a \$50 refundable security deposit for both residents and non-residents when the key is picked up, deposit to be returned when the key is returned and the pavilion has been left in a satisfactory condition.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Clerk – Anne Hartman**

#### **Park Permits**

Nicole Williams	Sunday, February 17, 2019
Jessica VanderVeer	Saturday, February 23, 2019
Brandon Taggart	Sunday, May 26, 2019
Dan Walzer	Saturday, June 22, 2019
Sara Donals	Saturday, July 20, 2019
Benton Beherns	Saturday, July 27, 2019
Tim Ozminkowski	Sunday, July 28, 2019
David Buckner	Saturday, August 3, 2019
Heidi Klossner (volleyball)	Thursdays, May 9 – August 8, 2019

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the above Johnson Park Permits as listed.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

### **Trustee Reports:**

#### **Deputy Mayor Kathie Carl**

**Liaison to:** Village Office

#### **Trustee Christie Offen**

**Liaison to:** Community Organizations  
Planning Board/Zoning Board of Appeals  
Forestry Board – administering tree inventory grant

#### **Trustee Todd Shero**

**Liaison to:** DPW  
Parks

#### **Trustee Leslie Wagar**

**Liaison to:** Dog Park  
Public Relations

### **Mayor's Reports - Eileen Hansen**

**Liaison to:** Fire Department  
Code Enforcement Officer

Starting to update the website  
Governor Cuomo will give the AIM funding a second look, he received a lot of push back.  
Garbage quote signed

30 yr. lease with Union Presbyterian Church has been renewed for 5 years at \$1 a year with the Village plowing the parking lot.

MRB sent out for three quotes to cap the manhole cover – received two

Mr. Willard will come out to the 2/25/19 meeting to discuss the quotes and sewer grant for Scott Crescent

Will meet with affected residents from Scott Crescent in early March

### **Old Business**

Volleyball – scheduling a meeting with volleyball leagues

### **New Business**

Advertise in WC yearbook/play – not with tax payer money

### Arbor Day 2019

*Whereas*, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

*Whereas*, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas*, Arbor Day is now observed throughout the nation and the world, and

*Whereas*, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

*Whereas*, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

*Whereas*, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

*Whereas*, trees, wherever they are planted, are a source of joy and spiritual renewal.

*Now, Therefore, I,*                    **Eileen Hansen**, Mayor of the  
**Village of Scottsville**, do hereby proclaim  
**Saturday, May 4, 2019** as

# Arbor Day

in the **Village of Scottsville**, and I urge all citizens to **celebrate Arbor Day** and to support efforts to protect our trees and woodlands, and

*Further*, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to authorize the Mayor to sign the Arbor Day Proclamation.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Executive session**

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to enter into executive session at 8:39 pm to discuss a legal matter.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to adjourn executive session at 8:54 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Adjournment**

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 8:54 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman  
Village Clerk