

**Call to Order**

Mayor Paul Gee called the meeting to order at 6:14 pm.

**Pledge of Allegiance to The Flag**

**Roll Call**

- Present:** Mayor Paul Gee  
Deputy Mayor Leslie Wagar  
Trustee Ruth Thompson  
Trustee Rick Clark  
Peter Skivington – Village Attorney
- Absent:** Ray Barnard – Code Enforcement Officer
- Also Present:** Steve Farrell – DPW Superintendent  
Katie Moffe – Clerk/Treasurer  
Jay Coates – Executive Deputy Chief of Compliance & Safety

**Approval of Minutes**

**Village Board Meeting Minutes**  
*Tuesday, November 8, 2016*

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the minutes of the *Tuesday, November 8, 2016*, Village Board Meeting as submitted.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Special Village Board Meeting**  
*Wednesday, December 7, 2016*

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the minutes of the *Wednesday, December 7, 2016*, Special Village Board Meeting as submitted.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Reports - Attorney Peter Skivington**

**Zoning Code Update**

- John Steinmetz Zoning Code Updates Completed
- Will draft Local Law
- Village Board Special Meeting and Public Hearing for Zoning Code Update Local Law

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to schedule a Special Village Board of Trustees Meeting and Public Hearing for Thursday, February 9<sup>th</sup>, 2017 at 7:00 pm to consider enacting updates to the Village Zoning Code; with the regular meeting of the Village Planning Board to follow, if needed.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

EMS Merger Contract Concerns

- Harris Beach not as involved as should be
- CHS is formed once Chili or Scottsville merges into them

Zombie Property Law

- Make sure proposed Village Local Law in compliance with NYS Law once passed in December

Dog Park

- Village Board needs permission from Town Board to continue with Dog Park
- Village Board will create presentation and present it to Town Board

Town Fire District Contracts

- In the process of reviewing past contracts to verify numbers/amounts billed

Speed Hump Issue with Village Resident

- Resident maintains that Speed Humps are not built to NYS code
- DPW Superintendent and Mayor will forward NYS Regulations for speed humps to Village Attorney
- Process followed to install Speed Humps
  - Public Hearing held to lower speed limit to 25mph (required minimum speed limit for speed humps)
  - Letter sent to residents on street where proposed speed humps to be install notifying of proposed changes
  - Public Hearing then held on Speed Humps
  - If passed, speed humps then installed per NYS Guidelines

**Public Hearings – Local Alarm Law**

Mayor Gee opened the Public Hearing at 7:02 pm by reading the following notice from the Sentinel:

**Legal Notice  
Village of Scottsville  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing on Tuesday, December 13, 2016 at 7:00 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider enacting Local Law #6-2016, designed to establish and regulate standards for emergency alarms which transmit signal that may or may not require a police or fire department response.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

Mayor Gee Opened Public Comment at 7:03 pm

Public Comment:

No public present

Mayor Gee Closed Public Comment and Opened Board Comment at 7:03 pm

Board Comment:

- Fire Department receiving multiple false alarm calls due to non-emergency automatic alarms

*Further Discussion Needed – See Attached Local Alarm Law*

Mayor Gee Closed Board Comment at 7:17 pm and looked for a motion.

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to table further discussion of the Local Alarm Law and reopen discussion on Tuesday, January 10, 2017 at 7:15 pm.

Vote: Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Public Hearings – Local Law – Outdoor Fires**

*Mayor Gee opened the Public Hearing at 7:18pm by reading the following notice from the Sentinel:*

**Legal Notice  
Village of Scottsville  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing on Tuesday, December 13, 2016 at 7:15 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider enacting Local Law #7-2016, designed to regulate and control outdoor fires in the Village of Scottsville.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

*Mayor Gee Opened Public Comment at 7:19pm*

**Public Comment:**

No public present

*Mayor Gee Closed Public Comment and Opened Board Comment at 7:20pm*

**Board Comment:**

- Over the year's numerous comments/complaints from residents regarding inappropriate/unsafe outdoor fires

*Mayor Gee Closed Board Comment at 7:26pm and looked for a motion.*

**Motion** made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to pass Local Law #6-2016 to regulate and control outdoor fires in the Village of Scottsville.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Public Before the Board****Reg Allen – Henrietta EMS Chief**

- Discussion on EMS Merger to CHS
- Village CON transfer process

**Jay Coates**

Expressed contract concerns

- Response times 1<sup>st</sup> transport vehicle on scene
  - Current Priority Response Time (1<sup>st</sup> transport vehicle on scene)
    - P1 – 15mins
    - P2 – 16 min
  - Non-emergency
    - P3 – 23 min
    - P4 – 24 min
- CHS will meet current response times and will work to improve them
- Asset transfer needs to be addressed in contract

**Board Discussion**

Contract Concerns

- Will Village be able to appoint members to CHS Board?

**Department Reports**

**Building Inspector/Code Enforcement Officer – Ray Barnard** (*Absent*)

**Permits Issued – 5**

23 Browns Ave – standby generator  
 2 Parades  
 27 Caledonia Ave - fence  
 9 Oatka Place – kitchen renovations

**Permits Finalized – 7**

15 Cavalier St  
 7 Main St  
 48 Main St  
 75 Diana Dr  
 31 ½ Scott Crescent  
 2 Parades  
 27 Caledonia

**Development**

Solar array system in its final stages (maybe 3 more weeks)  
 11 Rochester St is being sided  
 31 Chili Ave (vacant lot)– new Owner as yet to make application  
 Coopersvision – met with them & Contractor, will be applying for a (5 phases) building permit

**Other Issues**

610 North Rd appeared in Court for noise disturbance (wants to fight it)  
 578 North Rd – property maintenance issues almost resolved  
 517 North Rd – has submitted preliminary plans for an addition & interior renovation  
 60 Main St – property cleaned up, junk vehicle gone, resolved for now. Owner applying to build storage building  
 51 Main St – junk vehicles gone, resolved for now  
 440 North Rd – Residents asked to move back in (to clean property) water still off so I denied them  
 6 Maple St – received their Certificate of Occupancy

**DPW – Supt. Steve Farrell**

- All decorations are up on Main St and Johnson Park. WC soccer banner is also up and will be taken down this week and given to the school or SAA.
- All plow equipment is set up and ready to go.
- Leaf season ended last week. We extended it one extra week due to the snow.
- Will need to have a discussion soon for the replacement of the automated garbage truck. I will have prices for you at the next meeting but preliminary estimates are close to \$250,000.
- We have also discussed changing up the recycling pick up schedule. We may propose picking up recycling Tuesday in the big track after Tuesday’s garbage route. Once we get the details straightened out, I will bring it back to the board for discussion.
- Policy discussion needed.
- Solar trench is dug with conduit in place. No wire is run and work on the building hasn’t started.
- Skate park has been moved and rink is ready to be flooded once the weather turns colder.
- Lunch-in to be held for Retiring DPW Foreman on January 17<sup>th</sup>, 2017
- Will discuss a few other things at meeting.

**Clerk/Treasurer – Katie Moffe**

*Pay Bills:*

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through December 13, 2016 with General Payables totaling \$42,717.71.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**UNYMWCP – 2017 Member Representative Appointments:**

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve UNYMWCP Member Representative Appointments for 2017 as follows:

Voting Member: Katherine Moffe  
Alt. Voting Member: Steve Farrell  
Facilitator: Katherine Moffe

**Vote:** Carried (3-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	ABSTAINED
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

- Treasurers Report
- Document Destruction Completed – 12/12/16 Lincoln Archives

### **Trustee Reports:**

#### **Deputy Mayor Leslie Wagar**

Liaison to: Village Zoning/Planning Boards

- Code Update
- New Planning Board Member Applicant Interest
- Code Enforcement Dept
- Facebook Administrator
- Clerk/Treasurer's Office
- Dog Park
- Village Board to develop a presentation to present to Town Board for approval

#### **Trustee Ruth Thompson**

Liaison to: Community Organizations  
 Activities Committee  
 Main Street Committee

- i. **Parade of Lights:** Success – follow up meeting in January
  - Lions Club – so happy to participate in the Parade of lights
  - Rotary – providing information and direction of the day's activities
  - Girls Scouts had a Large hull for Graces Table
  - Wreath sale – 4 left
  - Farmers Market – vendors glad to have a winter offering
  - Dentist office – please to participate & meet new folks
  - Salvatore's & Coffee Shop out did themselves!
- ii. **Union Presbyterian Church:**
  - Christmas Shoppe 12/3
  - Collecting mittens/scarves/hats for Rochester's Cameron Community Ministries
  - Collecting items for Secret Santa program at Kirkhaven
  - Christmas Pageant 12/18
  - Blue Christmas 12/14 7 pm – candle light service of remembrance
- iii. **Lions Club:**
  - Christmas Food Baskets – Dec 17<sup>th</sup>
  - February Fundraiser – Lotto
  - Election Day Chicken BBQ – sold out
- iv. **WCCS:**
  - Congratulations to Girls Varsity Soccer who won State
    - recognized at Parade of Lights & banner in town
  - Boys Varsity rally to support Super P wearing Super P Jersey
  - Alumni Senior Tea – Dec 22
- v. **Sage Marlowe Open House** – 12/11 2-4

- vi. **Scottsville Rotary** - caroling at Monroe Community Hospital
- vii. **Scottsville Free Library** – bell ringing concert 12/10 11 am  
FYI – originally Windom Hall –
  - 1891 purchased by James Kelly as a meeting center
  - 1935 Scottsville free Library was established
  - 1994 registered as NY Historical site
- i. **Residents eager for JP ice rink**

**Trustee Richard Clark**

**Liaison to:** Department of Public Works  
- Met with DPW Superintendent to review Personnel Policies and changes

**Mayor's Reports - Paul Gee**

**Liaison to:** Fire Department  
Rescue Squad  
Main Street Committee  
Chamber of Commerce  
Public Relations  
Memorial Trees

i. **Fire Department – Red Alert Proposal**

- Authorize Mayor to sign software purchase agreement (2) for Red Alert Software

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to authorize the Mayor to sign the Red Alert Software Purchase Agreement for an amount not to exceed \$7,055.00.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

ii. **Community Choice Aggregation (CCA) – Document Attached**

- Would allow village to negotiate for all residents who opt-in
- Local Law would need to be passed
- More to come

iii. **Mayoral Appointments:**

- a. Deputy Clerk – Lauren Grossman
- b. Code Enforcement Officer/Fire Marshall – Ray Barnard

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the above Mayoral appointments for the year 2016-2017.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

iv. **Scottsville Midweek Famer's Market – See attached document**

- June 7 – September 27, 2017

v. **MRB Proposal – Records Grant Preparation**

- Submittal Date of Records Grant Application January 17, 2017
- 100% Reimbursable
- Authorize Mayor to sign proposal

**Motion** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to authorize the Mayor to sign the MRB Proposal for the preparation of the records grant for an amount not to exceed \$2,500.00.

**Vote:** Carried (4-0)

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Old Business**

No old business

**New Business**

No new business

**Park Permits**

- Saturday, February 11, 2017 – Ruth Thompson – Seneca Siberian Husky Club
- Saturday, March 14, 2017 – Ruth Thompson – Seneca Siberian Husky Club

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve the above Johnson Park Permits.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Executive session**

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to enter into executive session at 9:58 pm to discuss a particular personnel matter.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Motion** made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to adjourn executive session and return to regular session at 10:07 pm.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

**Adjournment**

**Motion** made by Trustee R. Thompson and seconded by Trustee R. Clark to adjourn the Village Board meeting at 10:07 pm.

**Vote:** *Carried (4-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE

Respectfully submitted by,

Katie Moffe  
Village Clerk/Treasurer