Board of Trustees: Eileen Hansen, Mayor

Kathie Carl, Deputy Mayor Christie Offen, Trustee Todd Shero, Trustee Leslie Wagar, Trustee

#### Agenda

 <u>Call to Order</u> Mayor Eileen Hansen called the December 11, 2018 Village of Scottsville Board of Trustees to order at pm.

## 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

#### 4. Approval of Minutes

## **Village Board Meeting Minutes**

Tuesday, November 13, 2018

<u>Motion</u> made by Trustee and seconded by Trustee to approve the minutes of the *Tuesday*,

November 13, 2018 Village Board Meeting as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

Monday, November 26, 2018

<u>Motion</u> made by Trustee and seconded by Trustee to approve the minutes of the *Monday*,

November 26, 2018 Special Village Board Meeting as submitted.

**<u>Vote:</u>** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

## 5. **Public Before the Board**

## 6. New Fire Department Member

Motion made by Trustee and seconded by Trustee to accept Georgia Bushen in the Scottsville

Volunteer Fire Department.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

## 7. Public Hearings

Local Law #3-2018, to amend Chapter 54, Article III §54-26 Domesticated Chickens

Mayor Hansen opened the Public Hearing by reading the notice from the Sentinel at

pm.

Legal Notice Village of Scottsville

## NOTICE OF PUBLIC HEARING

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing on Tuesday, December 11, 2018 at 7:00 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider enacting Local Law #3-2018, to amend Chapter 54, Article III §54-26 Domesticated Chickens Subsection H. to allow six (6) chickens for an approved single-family dwelling.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

Public Comment: Opened at pm.

Public Comment Closed and Board Comment opened at pm. Board Comment:

Public Hearing Closed at pm.

<u>Motion</u> made by Trustee and seconded by Trustee to enact Local Law #3-2018, to amend Chapter 54, Article III §54-26 Domesticated Chickens Subsection H. to allow six (6) chickens for an approved single-family dwelling.

<u>Vote:</u> Carried ( - )
Mayor Eileen Hansen
Deputy Mayor Kathie Carl
Trustee Todd Shero

Trustee Christie Offen Trustee Leslie Wagar

Local Law #4-2018, to amend Chapter 170, Article II §170-6 Definitions

Mayor Hansen opened the Public Hearing by reading the notice from the Sentinel at

pm.

# Legal Notice Village of Scottsville NOTICE OF PUBLIC HEARING

**PLEASE TAKE NOTICE** that the Scottsville Village Board will be holding a Public Hearing on Tuesday, December 11, 2018 at 7:15 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider enacting Local Law #4-2018, to amend Chapter 170, Article II §170-6 Definitions.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

<u>Public Comment</u>: Opened at pm.

Public Comment Closed and Board Comment opened at pm. Board Comment:

Public Hearing Closed at pm.

<u>Motion</u> made by Trustee and seconded by Trustee to enact Local Law #3-2018, to amend Local Law

#4-2018, to amend Chapter 170, Article II §170-6 Definitions.

Vote:Carried ( - )Mayor Eileen HansenTrustee Christie OffenDeputy Mayor Kathie CarlTrustee Leslie WagarTrustee Todd Shero

<u>Transferring funds now held in the EMS General Purpose Reserve, into the Fire Equipment Reserve.</u>

Mayor Hansen opened the Public Hearing by reading the notice from the Sentinel at pm.

# Legal Notice Village of Scottsville NOTICE OF PUBLIC HEARING

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, December 11, 2018 at 7:30 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider transferring \$34,756.60, the money now held in the EMS General Purpose Reserve, into the Fire Equipment Reserve.

Public Comment: Opened at pm.

Public Comment Closed and Board Comment opened at pm.

**Board Comment:** 

Public Hearing Closed at pm.

<u>Motion</u> made by Trustee and seconded by Trustee to enact Local Law #3-2018, to amend Local Law #4-2018, to amend Chapter 170, Article II §170-6 Definitions.

**Yote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

#### 8. Reports - Attorney Matthew Nafus

### 9. **Department Reports**

a) **Building Inspector/Code Enforcement Officer** 

**Permits Issued** 

Permits Finalized

**Code Enforcement** 

**Developments/Projects** 

**New Items** 

**Ongoing Items/Concerns** 

#### **Upcoming**

### b) <u>DPW – Ken Bohn</u>

Compliments to the DPW for snow removal and leaf pick up.

#### **Updates**

#### c) Treasurer - Katie Garner

Pay Bills:

<u>Motion</u> made by Trustee and seconded by Trustee to approve payables on the APGL Distribution Report and Voucher Detail Report through December 11, 2018, with General Payables totaling \$.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

Prepaid Bills:

<u>Motion</u> made by Trustee and seconded by Trustee to approve the prepaid bills through

December 11, 2018, with totaling \$.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

## d) <u>Clerk – Anne Hartman</u>

Park Permits

Cheryl Marginean Sunday, December 1, 2019

<u>Motion</u> made by Trustee and seconded by Trustee to approve the above Johnson Park Permits

as listed.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

Action Sheet

North Rd. & Rochester St. light complaints

NYDOT - Matt Oravek has asked people to call him

<u>UNYMWCP – 2019 Member Representative Appointments:</u>

Motion made by Trustee and seconded by Trustee to approve UNYMWCP Member Representative

Appointments for 2019 as follows:

Voting Member:Anne HartmanAlt. Voting Member:Katie GarnerFacilitator:Anne Hartman

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

#### 10. Trustee Reports:

# **Deputy Mayor Kathie Carl**

<u>Liaison to</u>: Village Office

## **Trustee Christie Offen**

<u>Liaison to</u>: Community Organizations

Planning Board/Zoning Board of Appeals

Forestry Board

#### **Trustee Todd Shero**

Liaison to: DPW

Parks

## Trustee Leslie Wagar

<u>Liaison to</u>: Dog Park

**Public Relations** 

## 11. Mayor's Reports - Eileen Hansen

<u>Liaison to:</u> Fire Department

Code Enforcement Officer

#### 12. Old Business

#### Facebook Policy

#### Employee Handbook

## **Volleyball Dates**

Mark Boise Tuesdays, May 2 – August 20, 2019 (Volleyball)

Mark Boise Saturday, August 24, 2019

#### 13. New Business

Sexual Harassment Policy

Motion made by Trustee and seconded by Trustee to approve the (NYS or NYMIR) Sexual

Harassment Policy as submitted.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

## 14. Executive session

Motion made by Trustee and seconded by Trustee to enter into executive session at pm to

discuss a matter.

**Vote:** Carried ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

Motion made by Trustee and seconded by Trustee to adjourn executive session and return to regular

session at pm. **Vote:** *Carried* ( - )

Mayor Eileen Hansen Trustee Christie Offen
Deputy Mayor Kathie Carl Trustee Leslie Wagar

Trustee Todd Shero

# 15. Adjournment

**Motion** made by Trustee

pm.

Vote: Carried ( - )
Mayor Eileen Hansen Deputy Mayor Kathie Carl Trustee Todd Shero

and seconded by Trustee

to adjourn the Village Board meeting at

Trustee Christie Offen Trustee Leslie Wagar