



22 Main Street, Ste. 3, Scottsville, NY 14546
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BUILDING PERMIT REQUIREMENTS FOR SHEDS (ACCESSORY BUILDINGS)

1. Provide **two** copies of a tape location or instrument survey map of the property with the building outline sketched in. Indicate the distance to the property lines.
2. Provide **two** copies of a construction drawing showing a framing detail with materials and sizes noted. Provide an overview showing overall measurement, beam and support sizes, and locations. For pre-assembled sheds, provide a brochure showing the outside dimensions, a picture, and materials used.
3. Please add property address to all paperwork submitted,
4. Provide an estimated cost of construction.
5. If construction is being done by a contractor, they must have **General Liability, Workers' Compensation and Disability Benefits** insurance on file with the Village of Scottsville before a permit can be issued. Please call the Code Enforcement Officer with any questions.
6. Sheds (accessory buildings) are permitted to be one-story in height, no more than 200 square feet in size, located in the rear yard, no closer than 5 feet to the rear and side property lines, and finished in conformity with the style of the residence. No more than one accessory building is allowed per property. These regulations apply to residential districts only. Per N.Y.S. Residential Building Code, sheds cannot be placed any closer than 10 feet to any structure.
7. Plan review is done by our staff prior to issuance of a building permit. After receiving the above information, this review is done in a timely manner. During busy times, the review of a minor project could take up to five business days. We always try to expedite the review, but planning ahead helps us all.
8. At least 24 hours notice is required for inspections. Required inspections are noted on the Building Permit.
9. Required footers must be 42 inches deep and must be inspected before they are filled.
10. Wind anchors may be substituted when approved by the Building Inspector, minimum of 2 in opposite corners. See attached drawing.
11. A Certificate of Compliance (final inspection) is required on all shed permits. It is the responsibility of the person obtaining the permit to schedule this inspection.
12. Permit Fee: \$.15 per square foot with a \$25 minimum charge.