

VILLAGE OF SCOTTSVILLE
 BOARD OF TRUSTEES MEETING
 Minutes of Meeting
 Tuesday, August 9, 2016

Call to Order

Mayor Paul Gee called the meeting to order at 6:54 pm.

Pledge of Allegiance To The Flag

Roll Call

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar,
 Trustee Ruth Thompson, Trustee Rick Clark

Absent: Trustee Jim Clark, Peter Skivington – Village Attorney

Also Present: Katie Moffe – Clerk/Treasurer, Steve Farrell – DPW Superintendent,
 Lauren Grossman – Deputy Clerk

Approval of Minutes

Tuesday, July 12, 2016

MOTION made by Deputy Mayor L. Wagar seconded by Trustee R. Clark to approve the minutes of the *Tuesday, July 12, 2016*, Village Board Meeting as submitted.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Public Before the Board – *No public before the board*

New Business

- Mayor Gee introduced the new Village Deputy Clerk, Lauren Grossman, to the Board.

Public Hearing #1 – *Fire Truck Reserve Funds*

Mayor Gee opened the Public Hearing at 7:00 pm by reading the following notice from the Sentinel:

**Legal Notice
 Notice of Public Hearing
 Village of Scottsville**

Please take notice that a public hearing will be held by the Board of Trustees of the Village of Scottsville on Tuesday, August 9, 2016, at 7:00 p.m. to consider the release of monies now on deposit in the Village Fire Truck Reserve Fund in an amount not to exceed \$70,000 to pay the cost of the down payment for the lease of an E-One Typhoon Tanker.

This public hearing is being held pursuant to the General Municipal Law of the State of New York and by resolution adopted thereafter will be subject to permissive referendum by law.

Mayor Gee Opened Public Comment at 7:01 pm

Public Comment – No public present to comment – outside of two Village residents that are also Village employees

Mayor Gee Closed Public Comment and Opened Board Comment at 7:01 pm

Board Comment – No Board Comment – Mayor Gee noted that the lease and purchase has been discussed at previous board meetings.

Mayor Gee Closed Board Comment at 7:02 pm and looked for a motion and vote

MOTION made by Trustee R. Clark and seconded by Deputy Mayor L. Wagar to approve the release of monies from the Village Fire Truck Reserve Fund for the down payment for the lease of an E-One Typhoon Tanker; for an amount not to exceed \$70,000.00, subject to a 30 day permissive referendum.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Public Hearing #2 – *Fire Truck Lease Purchase*

Mayor Gee opened the Public Hearing at 7:16 pm by reading the following notice from the Sentinel:

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

Please take notice that a public hearing will be held on Tuesday, August 9, 2016, at 7:15 p.m. to consider the lease by the Village of Scottsville of a 2016 E-One Typhoon Tanker for use by the Scottsville Fire Department for a lease period of 12 years pursuant to the General Municipal Law and Local Finance Law of the State of New York.

The public hearing is being held pursuant to the General Municipal Law, Village Law, and the Local Finance Law of the State of New York and any resolution adopted thereafter shall be subject to permissive referendum by law.

Mayor Gee Opened Public Comment at 7:17 pm

Public Comment – No public present to comment

Mayor Gee Closed Public Comment and Opened Board Comment at 7:17 pm

Board Comment

- Mayor Gee noted that everything has been discussed in previous board meetings
- Old tanker will go out to bid once repaired and money will go back into reserves

Mayor Gee Closed Board Comment at 7:18 pm and looked for a motion and vote

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the lease of a 2016 E-One Typhoon Tanker for use by the Scottsville Fire Department for a lease period of 12 years pursuant to the General Municipal Law and Local Finance Law of the state of New York.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

REPORTS - Attorney Peter Skivington

- Old Business – Local Alarm Law – see attached sample

DEPARTMENT REPORTS

Building Inspector/Code Enforcement Officer

- 10 Building Permits issued
- 21 Property maintenance issues
- Mayor Gee
 - Mr. Panik's last day as Village Code Enforcement Officer and Fire Marshall was 8/2/16
 - Two interviews lined up for this week and will let everyone know how they go
 - Mayor has issued two minor building permits in meantime
- Trustee Thompson inquired about residents' parking concerns on Main Street
- Mayor Gee will reach out to Sheriff's Department and request temporary monitoring of parking violations on Main Street until new Code Enforcement Officer starts

DPW Superintendent – Steve Farrell

- Tree work is in progress; Terry Tree has had some issues with their trucks, so it's taking a little longer than expected. One tree removal is still remaining on Rochester St. They have removed trees on Beckwith, Browns, Maple, Genesee, Caledonia Ave and Wyvil Ave. We will stump grind later this month. Trees will be ordered for planting, but not till fall.
- Road work started yesterday and ended quickly. Suit Kote had an issue with the paver and mix and the project was called off. Work resumed today.
- Will be back in a few weeks to finish up
- We are watering flowers and tree planting daily. Memorial trees are being watered daily also with gator bags. All work on these trees is per Broccolo's recommendations. First was water once or twice a week now gator bags daily.
- Update on Scot Crescent drainage. Molly from Monroe County will send a letter out with and update and apologized for the delay in this project moving forward. They are now looking at a bigger project that the board will have to give some consideration to.
- Flushed sewer again that are the notorious problem areas. We will do this every couple months.
- Made a few benches that can be used throughout the village. They are a different style of bench.
- Festival is right around the corner and everything is coming together.
 - Finalizing Events
 - Contacting Firework Company
- Festival Meeting tomorrow night, Wednesday 8/10, at Johnson Park at 7:00 pm
- Meeting with Chuck Town Highway Dept to discuss roadwork at Fire Hall coming up
- Trustee Thompson inquiry regarding National Grid cutting down trees in village status – done
- Broccolo Agreement for planting 3 more trees, high charge for mulching, Mayor Gee wants DPW to lay mulch, and will be taking that out of contract– sent Mayor Gee contract

Superintendent Steve Farrell and Deputy Clerk Lauren Grossman left at 7:32 pm

Clerk/Treasurer – Katie Moffe

- Decision on new copier Toshiba or Xerox – as discussed last month
- MOTION** made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the Mayor to sign the lease agreement with BXI Consultants Incorporated for the lease of a new copier as presented.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

- Tax Collection Updates – 95% Collected
 - Have been sending out letters to residents with outstanding taxes on a monthly basis notifying of late payment schedule
- Treasurer’s Report
- Microsoft 365 – *see attached document*
 - *Mayor Gee and Village Clerk Katie Moffe will sit down with Pinpoint Group prior to setup of 365 to go over accounts to keep and add*

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the Mayor to sign any agreements for the installation and transfer to Office 365.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Standard Workday Resolution:

MOTION made by Trustee R. Thompson and seconded by Trustee R. Clark to approve the following resolution:

BE IT RESOLVED, that the Village of Scottsville/Location Code 40389 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities – *see attached resolution*

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Pay Bills:

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve payables on the APGL Distribution Report and Voucher Detail Report through August 9, 2016 with General Payables totaling \$40,533.26.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Budget Transfers: *None*

Budget Amendments: *None*

Trustee Reports:

Deputy Mayor Leslie Wagar

- Liaison to: Village Zoning/Planning Boards
- Meeting on Thursday, 8/11/16, Planning Board Chairman will not be at meeting
- Code Enforcement Dept
Facebook Administrator
Treasurer/Clerk’s Office
Dog Park
- No updates everyone still seems to be on board
 - Town busy budgeting for new year currently
- * Majority of Village Board cannot attend September 9th meeting

- * Village Clerk will send out proposed date changes for bill pay only meeting and postpone any public hearings until October's Board Meeting

Trustee – Ruth Thompson

Liaison to: Community Organizations
Activities Committee
Main Street Committee
Farmers Market –

- Ends Wed Sept 28
- rough summer – in need of community support to keep it vibrant

Legion- reached out to Gary gave him my contact info

- Emergency Blood Drive was held yesterday goal of 9 donors, 22 gave
- Next scheduled for November
- Willing to help if we have a project
- Euchre every Sunday 1-4 \$5 part of proceeds goes to veterans out reach
- Annual Corn & Sausage roast Sept 10 from 4-7
- SAL Clam Bake October 8th

Summer Festival

- Meeting Wednesday, 8/10, 7:00 pm – Johnson Park
- Depending on weather Sheriff's Dept will have Child ID Booth setup

Winter Fest Coordination

- Meeting being set for the week of Aug 22 – Fri or Sat
- Potentially looking into Saturday instead of Friday
- Union Presbyterian Church – Manse (Rochester St) is up for sale with Keeler Williams
- Scottsville Lions Club – New President Marshall Gronemeyer
- Main St Committee: Meeting 8/18 7:00 pm
 - Relationships set up with Genesee Valley Railroad Museum
 - Relationship in process with Genesee Country Museum
 - 5013c application – specialized attorneys being reviewed
 - Looking to fill vacant store fronts on Main Street
- Awaiting recommendations from Forestry Board for Main St tree replacement

Trustee James Clark

Liaison to: Village Parks
Forestry Board
- left message for Forestry Board Chairman but have not heard back
Youth Assets Committee
- Preparation of 5k Race & Festival

Trustee Richard Clark

Liaison to: Department of Public Works

Mayor's Report - Paul Gee

Liaison to: Fire Department
Rescue Squad – Merger continued, getting into more difficult stuff now
Main Street Committee
Chamber of Commerce
Public Relations
Memorial Trees

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to authorize the Mayor to sign the contract with Broccolo for the planting of three new memorial trees.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT

Fire Truck Lease Agreement:

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to authorize the Village of Scottsville to enter into a lease purchase agreement with E-One for a period not to exceed 12 years and authorize the Mayor to sign the E-One Tanker Lease Purchase agreement.

VOTE: Carried 4-0

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Local Law Review:

- Automatic Alarms – Document Attached

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to set a public hearing for Tuesday, October 11th at 7:00 pm to consider adopting Local Law #6-2016, Automatic Alarms.

VOTE: Carried 4-0

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

- Outdoor Fire Regulations – Document Attached

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to set a public hearing for Tuesday, October 11th at 7:15 pm to consider adopting Local Law #7-2016, Outdoor Fire Regulations.

VOTE: Carried 4-0

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Old Business

Clerk/Treasurer Katie Moffe will review 2015-2016 revenues vs. expenses

- Johnson Park – Deposit and Cleaning Fee Charges
- Will be coming up with protocol/policy for Village Employees

New BusinessPark Permits

- Thursday, August 11, 2016 – Lions Club Meeting
- Sunday, September 11, 2016 – Amanda Bucher
- Thursday, September 15, 2016 – Lions Club Meeting
- Friday, September 16, 2016 – Jim Clark
- Saturday, September 17, 2016 – Lauren Grossman
- Thursday, September 29, 2016 – Lions Club Meeting

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the above Johnson Park Permits.

VOTE: Carried 4-0

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Executive Session – No Executive Session needed.

Payment Authorization:

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar for the preapproval of payment to Eternal Bliss Yoga for 1 hour of yoga at the Scottsville Family Fun Festival pending Certificate of Insurance with Village of Scottsville as additionally insured party and W-9.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Adjournment

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to adjourn the Village Board meeting at 8:35 pm.

VOTE: *Carried 4-0*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Jim Clark	ABSENT
Trustee Rick Clark	AYE		

Respectfully submitted by,

Katie Moffe
Village Clerk/Treasurer