

Call to Order: Mayor Gee called the Board of Trustees Meeting to order at 7:00 pm

Pledge of Allegiance to the Flag

Roll Call

Present: Paul Gee, Mayor
Christie Offen, Trustee
Maggie Ridge, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Dan Magill, Attorney
Ray Barnard, Code Enforcement Officer
Anne Hartman, Deputy Clerk

Absent: Karen Kimbler, Treasurer
Ken Bohn, DPW Labor Foreman

Approval of Minutes

Village Board Meeting Minutes
Tuesday, July 11, 2017

Motion made by Trustee Todd Shero and seconded by Trustee Maggie Ridge to approve the minutes of the *Tuesday, July 11, 2017* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Hearings

Mayor Gee opens the Public Hearing at 7:05 pm

NOTICE OF PUBLIC HEARING – LOCAL LAW NO. 7-2017 TO AMEND THE SCOTTSVILLE VILLAGE CODE AT PART II “GENERAL LEGISLATION,” CHAPTER 170 “ZONING”

PLEASE TAKE NOTICE that a proposed Local Law is under consideration by the Village Board of the Village of Scottsville, County of Monroe, State of New York, to amend the Scottsville Village Zoning Code.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file in the Village of Scottsville Village Clerk’s Office located at the Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York.

PLEASE TAKE FURTHER NOTICE that a Public Hearing upon said proposed Local Law has been scheduled for the 8th day August, 2017, at 7:05 p.m., to be held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York.

An opportunity to be heard in regard to this proposed Local Law will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at deputyclerk@scottsvilleny.org), on or before 4:30 p.m. on 8th day of August, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

Public Comment: Opened at 7:06 pm
Steve Leasure – 610 North Rd. confirmed his comments were received via email.

Close Public Comment at 7:07 pm

Attorney Dan Magill addressed emailed comments- Mr. Leasure main concerns – new zoning does not take in account online business practices and signage in residential area for such businesses.

Public Hearing remains open until September 12, 2017

Board Comment: Opened at 7:10 pm
Grant received to update zoning received from GTC (Genesee Transportation Council)

State Environmental Quality Review Act (SEQRA) Parts Two & Three

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero that Local Law 7-2017 to amend the Scottsville Village Code at Part II “General Legislation”, Chapter 170 “Zoning” will make no significant impact on the environment in accordance with SEQRA.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Table Public Hearing at 7:16 pm until September 12, 2017 when the Board will vote on passing Local Law No. 7-2017.

Mayor Gee opens the Public Hearing at 7:45 pm

NOTICE OF PUBLIC HEARING – LOCAL LAW NO. 8-2017 TO AMEND THE SCOTTSVILLE VILLAGE CODE AT PART II “GENERAL LEGISLATION,” BY ADDING CHAPTER 171 “COMMUNITY CHOICE AGGREGATION PROGRAM”

PLEASE TAKE NOTICE that a proposed Local Law is under consideration by the Village Board of the Village of Scottsville, County of Monroe, State of New York, to amend the Scottsville Village Code by adding Chapter 171 to establish a “Community Choice Aggregation Program” in the Village of Scottsville.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file in the Village of Scottsville Village Clerk’s Office located at the Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York.

PLEASE TAKE FURTHER NOTICE that a Public Hearing upon said proposed Local Law has been scheduled for the 8th day August, 2017, at 7:45 p.m., to be held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York.

An opportunity to be heard in regard to this proposed Local Law will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Deputy Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Deputy Village Clerk Anne Hartman at deputyclerk@scottsvilleny.org), on or before 4:30 p.m. on 8th day of August, 2017. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Deputy Village Clerk during regular business hours.

Mayor Gee opened public comment at 7:47 pm.

Public Comment:

Eileen Hanson – 51 W. Cavalier –in favor of CCA, but does not believe questions have been answered, continue to involve the public
Steve Leasure – 610 North Rd. – in favor of CCA, look into CCA administrators that consider all types of energy

Board Comment:

Clarification – passing the local law allows Scottsville to take advantage of being a part of a CCA
Public Hearings will continue throughout the rest of the process

Motion made by Trustee Christie Offen and seconded by Trustee Maggie Ridge to pass Local Law No. 8-2017 to amend the Scottsville Village Code at Part II “General Legislation”, by adding Chapter 171 “Community Choice Aggregation Program”.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Dan Magill

- Dog Park
- Scott Crescent easement work
- Steinmetz - Zoning Code
- SEQRA done
- Public Hearing – CCA
- 20 Caledonia Ave. easement
- Family Fun Festival meeting

Motion made by Trustee Maggie Ridge and seconded by Trustee Christie Offen to declare ambulances 4619 and 4629 and the equipment on board as excessive equipment in order to disposes of the asset cards and sell to CHS.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Department Reports

Building Inspector/Code Enforcement Officer – Ray Barnard

New Permits (12)

- 75 North Cavalier Road – standby generator
- 39 Main Street – replace 17’ x 40’ flat roof
- 9 Oakwood Lane – new fence
- 21 Rochester Street – new roof
- 9 Maple Street – rear addition
- 14 Genesee Street – new roof
- 15 West Cavalier Road – new 500 sq. ft. deck
- Youngs Explosives – fireworks display @ Family Fun Fest
- 29 North Cavalier Road – fence in front yard
- 22 Grenadier Road – shed
- 113 Heather Lane – shed
- 940 North Road WCHS – homecoming parade (September)

Finalized Permits (4)

- 75 North Cavalier – standby generator
- 44 Diana Drive – renovation back to a garage
- 39 Main Street - new 17’ x 40’ flat roof
- 14 Chili Ave – new privacy fence

Fire Inspections

- **60 Main Street** – Re-inspection of the main building, failed again but progressing

Code Enforcement

- **60 Main St** – since MCSD delivered the Court Injunction the son has been staying in front building. Parents have purchased 20 Caledonia Ave for him, the dwelling needs a lot of work and will require a C of O.
- **35 Scott Crescent** - Sanitary easement was resolved with neighbor, existing HO moved out & new HO has moved in
- **440 North Road** - new Owner is mowing lawn and clearing out the dwelling, will be applying for a building permit
- **517 North Road** - after receiving a final violation notice the HO has begun making improvements.

Planning/Zoning Board, Historic Commission September meeting

- **21 Rochester St** – received a new roof application. Requires C of A
- **6 Second Street** – possible variance application to build new garage exceeding the height restrictions

COOPERVISION is close to completing several phases of interior renovations and now in the planning stages of 4 separate additions. Adding a dumpster cover. A variance for lot coverage will be needed.

Village Projects

Pavement Striping – We have approximately 6 speed bumps, 25 crosswalks, 36 stop bars and all the parking on Main Street that need to be restriped and or repainted at least annually. It’s time-consuming burden for DPW. In an effort to free up their time and save the Village money, I’ve received a couple estimates and waiting on a 3rd. Mayor Gee suggested go ahead this year with contractor to stripe, price out for purchasing for next year. Board in agreement, for this year, we hire an outside contractor. Forward estimates to the Board.

Motion made by Trustee Maggie Ridge and seconded by Trustee Christie Offen to allow the Mayor to sign the final contract with the striping company chosen after Board reviews of the contracts.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

SG Security - has installed a new camera in the DPW garage for security purposes and now we need to install a camera to view the solar array field. DPW has been removing some poles from JP and one of which can be used to mount a camera. Running the line from the pole to the DPW is approximately \$5,000; SG Security has agreed to allow us to run it in house.

Solar Array System – meeting with Larson next week to discuss our electric bills and verify we are being charged correctly.

MCDES is still working periodically in the Village installing flow meters and conducting camera inspections in the sanitary lines. We will be meeting with Supervisor soon to discuss all the data collected.

2 Main Street Sidewalk – DOT released their comments and requirements, MRB is responding. Unfortunately, the Contractor we hired (for the curbing) has backed out, MRB selected a new contractor, we all met this afternoon to discuss project. Hope to have State permit, granite curbing to start 3rd week of September.

Mill Race – DEC has responded to our request and is requiring a permit. (No mechanical equipment in the stream or on the banks) We’ve purchased new waders and hand tools, discussing where and when to start. Mayor Gee stated that once the Race is cleaned up CEO can issue violation tickets to homeowners for dumping debris in the Race.

29 Scott Crescent drainage problem – we have agreed running a drainage pipe south along the garage would be the most efficient way. Easement needed. Consider engaging an engineering firm to do a survey to determine what easements are needed. The issue crosses Village and Town boundaries.

64-72 Rochester Street drainage concern – we met with DOT and agreed on a couple different options. I sent letters to all 5 properties owners with an invite to meet and get their input and discuss the options. One response and meeting set for Friday.

DPW – Ken Bohn & Ray Barnard

- Ground stumps
- Flower beds (15 ton stone)
- Volley ball courts (30 ton sand)
- Prepare shop for inspection
- Maple Street – removed “hanger” from tree
- Tree brush – hauled 6 loads

- Stone driveway (6 ton CRI)
- 4700 Big Truck 2 – adjusted brakes
- Remove poison ivy from willow tree
- Main Street – clean up bricks
- July 20 we received 2.5 inches of rain. Fielded multiple calls, including remove of dead raccoon from culvert.

Treasurer – Karen Kimbler

Pay Bills:

Motion made by Trustee Christie Offen and seconded by Trustee Maggie Ridge to approve payables on the APGL Distribution Report and Voucher Detail Report through August 8, 2017, with General Payables totaling \$66,933.54.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurer is absent due to illness. Report will be emailed to the Board.

End of year close out done.

AUD sent in, state sent back a few questions to be answered

10% excess funds, amount recommended by the state

This year will be a tight budget year

Clarification: the Mayor and Treasurer have check signing authority, approval of bills goes to the department heads

Treasurers Report:

Budget Transfers:

Trustee Reports:

Liaison to: Community Organizations
Activities Committee
Facebook Administrator
Clerk/Treasurer's Office

Trustee Maggie Ridge

Liaison to: Forestry Board – Maggie will not be at the next meeting Mayor Gee will cover.

Motion made by Trustee Maggie Ridge and seconded by Trustee Christie Offen to set a Public Hearing to amend the existing tree ordinance on September 12, 2017 at 7:45 pm.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Leslie Wagar

Liaison to: Dog Park – met with Dan, if it is at the WWTP need to meet with Town Board and County Planning, looking into grant money to put it on Village property
Dan will contact John Glavin

Trustee Todd Shero

Liaison to: Main Street Committee – Meeting w/attorney recommendation to contact Rotary Club; they are already a nonprofit; it will be easier for them to form 501.

Mayor's Reports - Paul Gee

Liaison to: Fire Department/Rescue Squad
 Planning/Zoning
 Code Enforcement
 Parks
 Chamber of Commerce
 Public Relations
 Memorial Trees – 3 trees this year between the Greenway and the pump station, no more room at Johnson Park

New Liaison Assignments

Paul Gee

Lions
 Forestry
 DPW

Maggie

Social Media
 Planning and Zoning

Christie

Library
 Legion
 Clerk
 Code Enforcement

Todd

Parks
 Chamber of Commerce/Main Street
 School/PTA
 Wheatland Rec

Leslie

Dog Park

Public Relations – everyone already does this on a daily basis

Community Organizations – Divide groups among Board members; report on organizations that members have connection to.

Mayor Gee appointed Trustee Maggie Ridge as Deputy Mayor.

Deputy Clerk Anne Hartman

NYCOM – Sept. 11-15, Katie will record meeting minutes, work out office coverage, and submit agenda items early

Governmental Accounting – Oct. 17-19

Taxes – 21 unpaid thus far

Record Management grant

ClearGov.com – Village and school district having a joint press release

Lowe's account – Board approved adding Ray

Fall Newsletter deadline – Oct 2

Out of district garbage pickup – Marie Krenzer 880 North Rd. – Board approved

Park Permits

Sunday, September 3, 2017 Heather Humphrey

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the above Johnson Park Permit.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Before the Board

Resident: 51 W. Cavalier St. had a good experience with CHS; recommends staying in the merger

Old Business

Administrative fee for property maintenance – suggested adding \$50 to the actual cost of maintaining property, total amount goes on the tax levy. Anne and Ray will research other towns and bring to the September Board meeting

Slow Road Consulting – we have the website login information. Scottsville Green website reactivated. Payment resolved we own domain names Scottsville.gov and Scottsville.com. Domains must be renewed annually.

MRB ArcReader – Gathering more information for September meeting, Maggie Ridge will have the final request for proposal to approve.

Ambulances and equipment sold to CHS. Money is going into the Fire Reserves.

New Business

FMLA – paid for by the employees, cost come to Village in the form of extra coverage and short staffed. Municipalities can opt out.

Employee health insurance renewal

Current plan cost has increased about 12%.

Motion made by Trustee Maggie Ridge and seconded by Trustee Christie Offen to authorize the Mayor to sign the contract with the broker, Bond Financial, to keep the current Standard Silver policy through Excellus including the cost increase for the employees.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Wheatland Fire Agreement

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to allow the Mayor to sign the Wheatland Fire Agreement as drafted after consultation with the accountant.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

SAA would like to put storage shed on Village property

Location to be determined and Attorney will draft a contract with Scottsville Athletic Association.

Motion made by Trustee Maggie Ridge and seconded by Trustee Todd Shero to allow the Scottsville Athletic Association to place a storage shed on to be determined Village property.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tree Ordinance Public Hearing

Motion made by Deputy Mayor Maggie Ridge and seconded by Trustee Christie Offen set a Public Hearing on September 12, 2017 at 7:45 pm to amend the existing tree ordinance.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Executive session

Motion made by Trustee Maggie Ridge and seconded by Trustee Christie Offen to enter into executive session at 9:46 pm to discuss a particular personnel matter.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to adjourn executive session and return to regular session at 10:09 pm.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to allow unpaid leave until September 21, 2017 to Clerk/Treasurer Katie Mofte with the intention that she pays her health care reimbursement and uses her Personal and Sick time at the beginning of September so the Village can avoid the COBRA.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to adjourn the Village Board meeting at 10:11 pm.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Trustee Christie Offen	AYE
Deputy Mayor Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully Submitted by,

Anne Hartman
Village Deputy Clerk