

Call to Order Mayor Hansen called the meeting to order at 6:45 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathleen Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee
Also Present: Matthew Nafus, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
Kenny Bohn, DPW Foreman
Charlie Floeser, Code Enforcement Officer
Approximately 15 residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, July 10, 2018

Motion made by Trustee Todd Shero and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, July 10, 2018* Village Board Meeting with notes added.

Board Discussion: Trustee Offen wants more discussion added to the minutes.

Anne Hartman stated that the only items required in the minutes are actions. No discussion is necessary.

Trustee Offen would like to look back and read what was discussed.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tuesday, July 24, 2018

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, July 24, 2018* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Before the Board

50 Rochester St., Steve Cullum; review application to grant a special permit to allow six chickens.

1 East Genesee St. Joyce Oberlin; Fund raising should be done to maintain the flowers. Cost of flowers minimal compared to water and care.

9 Oakwood Lane, Nick Pearl; Float for Santa - 53 floaters, \$5,000 for Parade of Lights and Summer Fest

Mayor Hansen opened the Public Hearing at 7:22 pm.

NOTICE OF PUBLIC HEARING – LOCAL LAW NO. 2-2018 TO AMEND THE SCOTTSVILLE VILLAGE CODE AT PART II “GENERAL LEGISLATION,” BY ADDING CHAPTER 171 “SCOTTSVILLE TREE ORDINANCE”

PLEASE TAKE NOTICE that a proposed Local Law is under consideration by the Village Board of the Village of Scottsville, County of Monroe, State of New York, to amend the Scottsville Village Zoning Code.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file in the Village of Scottsville Village Clerk's Office located at the Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York.

PLEASE TAKE FURTHER NOTICE that a Public Hearing upon said proposed Local Law has been scheduled for the 14th day of August 2018, at 7:15 p.m., to be held by the Scottsville Village Board at the 22 Main Street, Scottsville, New York.

An opportunity to be heard in regard to this proposed Local Law will then and there be given. Written comments may also be directed to Anne Hartman, Village of Scottsville Village Clerk, Scottsville Village Office, 22 Main Street, Suite 3, Scottsville, New York 14546 (or e-mailed to Village Clerk Anne Hartman at deputyclerk@scottsvilleny.org), on or before 4:00 p.m. on 10th day of August 2018. The Scottsville Village Office has barrier-free access for the physically handicapped, and any such handicapped person seeking transportation to said Public Hearing may contact the Village of Scottsville Village Clerk during regular business hours.

Public Comment opened at 7:24 pm.

No public.

Public Comment closed, and Board Comment opened at 7:25 pm.

Board Comment: All pertains to trees in public spaces.

Board Comment at 7:25 pm.

Mayor Hansen closed Public Hearing at 7:26 pm.

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to amend the Scottsville Village Code at Part II "General Legislation", by adding Chapter 171 "Scottsville Tree Ordinance".

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Mayor Hansen opened the Public Hearing at 7:30 pm.

Notice of Public Hearing Village of Scottsville

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, August 14, 2018 at 7:30 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider implementing a monthly fee for extra garbage totes.

Public Comment opened at 7:30 pm.

Wayne Schultz, 62 Rochester St – how many totes allowed? Mayor Hansen answered, 1

How was the fee determined? Mayor Hansen replied \$20 per month. The totes hold 5-6 bags and the Village offers \$1 stickers for extra bags. That works out to \$5 week.

Concerned for the DPW injuries throwing garbage up into the truck.

Jennifer Crowley, 23 Browns Ave, Sentinel reporter – how many residents have extra totes?

Mayor Hansen responded a letter will be sent to all residents informing of the charge. Resident comes in the office and buys an annual sticker. The tote will be picked up as long as there is a sticker.

Public Comment closed at 7:43 pm, and Board Comment opened at 7:44 pm.

Board Comment:

CO How does this effect the businesses on Main St.

TS What if the Village is not in the garbage business? What would they do?

CO Cost of stickers?

Letter sent to all residents.

Hardship options – case by case.

Hardship? Legion is nonprofit, all nonprofits should get the same deal.

Monroe County Eco Park

Consider single family vs. multiple

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to table the discussion to implement a non-refundable monthly fee of \$20.00 per extra garbage tote payable annually.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Matthew Nafus

Any business pertaining to the WWTP is between the Town and County.

Attorney billable hours are available to Trustees in the office.

Department Reports

Building Inspector/Code Enforcement Officer – Charlie Floeser

Permits Issued

Permit # BP2018-32	653 North Rd	Fence
Permit# BP2018- 33	813 North Rd	Fence
Permit# BP2018-34	65 Oakwood Lane	Screen Porch
Permit# BP2018-35	9 Church St	Door
Permit# BP2018-36	38 Diana Drive	Addition
Permit# BP2018-37	4 Chili Ave	Roof
Permit# BP2018-38	76 Diana Drive	Deck

Inspections:

7-11-18 Inspection	5 Maple Street	Deck Footer
7-17-18 Inspection	4 Chili Ave	Roof
7-24-18 Inspections		
	38 Diana Drive	Foundation
	5 Maple Street	Deck Framing
	623 North Road	Trash
	56 W. Cavalier	Campfire Complaint
	5 Wyvil St	Addition
7-31-18 Inspections		
	38 Weldon Road	Handrail Insp.
	101 Heather Lane	No trash tires
	Scottsville Hollow	New Sign
	4 Grove Street	Lawn is Mowed
	56 W. Cavalier St	Camp fire complaints
	9 Oakwood Lane	Sewer drain Insp.
	54 Rochester St.	Camp Fire Complaints

Permits Finalized

54 Rochester St	Home renovation
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Fire Marshal Inspections & Commercial Property Inspections:

42 Main Street
52 Main Street

32 Main Street
Ikon Ice Cream

Complaints

56 W. Cavalier Campfire Complaint from many neighbors

I visited the home and they denied having fires late at night. On August 8th I sent them a letter siting Fire Code and that they will have to properly extinguish their fires before they go in the home and not leave it smoldering and bothering the neighbors.

54 Rochester St. Campfire Complaint from one neighbor -I visited the home and found no code violations.

Resolved Complaints

One Race Street mowed their lawn.

I have mailed letters to 24 Grove Street and have gone to the house. I don't think anyone lives there anymore. The backyard is very overgrown and has not been mowed for two years. The front yard was mowed on July 31st, 2018 when I went by there doing other inspections.

Ongoing Items/Concerns

Chicken Permit on 50 Rochester Street. I took this issue to the Planning Board and they said it needed to go to the Village Board. Recommend updating the code to allow 6 chickens with 1 acre of property.

Upcoming Items

Oatka Hotel being fixed up to go up for sale/auction. August 14th there is an open house and goes up for auction on August 16th.

Public Hearing Scheduled

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to schedule a Public Hearing on Tuesday, August 21, 2018 at 6:00 pm to grant a special permit to allow three chickens on a one-acre plot of land at 50 Rochester Street, Scottsville, NY.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

578 North Rd is vacant with no code violations.

14 & 16 Main St. – garbage cans and discarded mattresses need to be cleaned up.

**VILLAGE BOARD OF THE VILLAGE OF SCOTTSVILLE
RESOLUTION**

DESIGNATING TAX PARCEL NO. 200.09-1-26 AS 12 HANFORD AVENUE IN THE VILLAGE OF SCOTTSVILLE, MONROE COUNTY, NEW YORK

WHEREAS, Donald Lucas and Delores Lucas are the owner of certain property, which is identified as Tax Parcel No. 200.09-1-26, in the Village of Scottsville; and

WHEREAS, Donald Lucas and Delores Lucas have requested the Village Board to considering numbering said property 12 Hanford Avenue in the Village of Scottsville; and

WHEREAS, the Village Board has reviewed this application with the Village of Scottsville Code Enforcement Officer with regard to an appropriate number for said property; and now, it is

RESOLVED, by the Village Board of the Village of Scottsville that the property owned by Donald Lucas and Delores Lucas, identified as Tax Parcel No. 200.09-1-26, shall now be designated as 12 Hanford Avenue in the Village of Scottsville; and it is further

RESOLVED, that the Village of Scottsville shall notify the taxing authorities, including the Village of Scottsville, Town of Wheatland, and County of Monroe with respect to the numbering of Tax Parcel No. 200.09-1-26 as 12 Hanford Avenue in the Village of Scottsville.

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to designate Tax Parcel No. 200.09-1-26 as 12 Hanford Avenue in the Village of Scottsville, Monroe County, New York.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

DPW – Ken Bohn

- Stormwater Coalition Annual Reports
- Village-wide catch basin visual inspections
- Cleaned out multiple catch basins
- Installed multiple pet waste sign (Stormwater Coalition)
- Transferred Salvatore’s garbage to DPW (Packer at Caledonia Diesel)
- Tiled Johnson Park volleyball courts
 - Tractor maintenance
 - Installed new blades
- Mowing (parks and roadsides)
- Service mowers
 - Sharpened blades
 - Changed oil
 - Complete cleaning
- String trimming (parks, roadsides, ditch lines)
- Oversaw Brown’s Rd. residential plumbing (AP Plumbing/Barefoot/Foster’s)
- High volume brush & bag removal
- Canal St. walkway cleanup/brush removal
- Replaced several boards/railings on Canal; St. walk bridge – Who is responsible for repairs? Attorney Nafus will research.
- Watered trees/flowers 4-5 times a week, 20 hrs a week
Trustee Shero asked how many hours a week spent watering. For the record, flowers were cut from the budget not just because of the purchase but the time and manpower.
Trustee Offen wants the cost of watering flowers
Trustee Shero flowers cut from budget temporarily to get caught up on spending
- Multiple cleanings at cleanings at both parks
- Multiple dump truck drop offs for residential loading
- Loaned & received stump grinder to Wheatland
- Painted Johnson Park dugout & pavilion
- Assisted Wheatland Rec with several issues (overhead door, bees, playground)
- High volume stake outs
- High volume refuse
- Additional high volume extra/sticker pickups
- Multiple truck drop offs for maintenance, inspection and repair
- High volume recycling
- Cleaned up fallen tree on Rochester St. sidewalk
- Swept and sealed concrete (backside of Fire Department)
- Loaded electronics for Sunking
- Paving project
- Borrowed and returned Caledonia’s miller attachment
- Ground & milled Wyvil, Hanford, Maple and Wheldon
- Pug mill drop off and relocation

- Mixed 100s of tons of stone
- Installed chipper on dump truck
- Paved Wyvil, Hanford, Maple and Wheldon
- Chip stoned Wyvil, Hanford, Maple and Wheldon
- Sign assembly and placement
- Measured and painted centerlines on roads
- Filled potholes with blacktop
- Marked and utility covers
- Created barriers for low catch basins to avoid paver oil
- Cleaned/Maintained DPW shop
- Mow/string trimmed
- Washed vehicles
- Serviced/oil changed pickups
- Repaired arm on Packer
- Cleaned, greased, fixed air pressure on Packer

Treasurer – Katie Garner

Treasurers Report:

Pay Bills:

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve payables on the APGL Distribution Report and Voucher Detail Report through August 14, 2018, with General Payables totaling \$49,256.00.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pre-Pay Bills:

Motion made by Trustee Christie Offen and seconded by Trustee Todd to approve the Pre-Pay Bills through August 1, 2018 totaling \$9,730.94.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Office Computer Quote

Possibilities: Buy two computers, take money from Clerk Salary, split between Clerk and Treasurer Contractual or wait until the next budget.

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to table the discussion to schedule a Public Hearing to release money from the Village Building Reserve to purchase three new computers for the office, (Treasurer, Clerk and Deputy Clerk), not to exceed \$1,800.00.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Clerk – Anne Hartman

Park Permits

Ryan Cook	Sunday, September 9, 2018
Freddie Allen	Saturday, August 10, 2019 – Car Show

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the above Johnson Park Permits as listed.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tax Collection

26 unpaid tax bills

Trustee Reports:

Deputy Mayor Kathie Carl

Liaison to: Village Office: Employee Handbook – in the event of an employee driving personal vehicle for Village business, who’s insurance covers and can the Village require a drug test?

Trustee Christie Offen

Liaison to: Community Organizations - Corn & Sausage Roast 9/8 and Library ended Summer Reading
Planning Board/Zoning Board of Appeals - Chickens
Forestry Board – off in August

Trustee Todd Shero

Liaison to: DPW
Parks

Trustee Leslie Wagar

Liaison to: Dog Park – meeting with the Town of Henrietta, Monroe County
Public Relations - Facebook

Mayor’s Reports - Eileen Hansen

Liaison to: Fire Department – met with Jeff, budget presented line by line in the future
Code Enforcement Officer

Old Business

Scott Crescent Focus Group Update

Email from Dave Willard, MRB, to Mayor Hansen.

Based on our meeting August 13, 2018, the following is a brief summary of items discussed with action items:

1. We discussed the outcome of the site visit on July 17th which concentrated on review of the drainage issues occurring in rear yards (outside of the Village Boundary and within the Town of Wheatland. Generally these drainage issues are the result of an existing drainage pathway that has not been maintained. Our thoughts concerning this issue are to:
 - a. First, meet with the Town to discuss these issues and determine if they can offer any advice or assistance concerning the issues, since these issues are occurring within the Town. Mayor Hansen will discuss the issues with the Town Supervisor and try to arrange a meeting.
 - b. Second, meet with the affected property owners (the Loucks, Mathias, and Finglands) to discuss the issues observed and outline possible solutions. Ideally, we thought a good tentative date for this meeting would be September 10th.
2. We also discussed the lack of road side drainage along the south side of Scott Crescent Drive, which is affecting properties such as Ms. Saeva’s property. Kenny Bohn will investigate this further since it’s believed there is existing

drainage piping along the south side of Scott Crescent, which is currently not in use. This investigation will entail uncovering existing catch basin locations and video inspection of the existing piping (with the help of Monroe County). Once we complete this investigation, pipe condition can be reviewed and a degree of engineering and survey may be required to determine if this piping can be utilized to improve these particular drainage issues, and make sure that any adverse effects are identified.

- 3. Additionally, we briefly discussed drainage issues occurring in the area of the American Legion area, and it was thought that this area should also be reviewed in terms of the existing piping, and drainage swales which drain this area southward to Oatka Creek, similarly to the site investigation we performed above under no. 1.

It was thought that after the meeting referenced above and Kenny’s investigations, the scope of a project to complete improvements could be developed. The engineering scope may include limited topographical survey, a degree of hydraulic review, conceptual plans, environmental permitting, perhaps easements, estimates of construction cost, and a review of construction (to determine if elements of these improvements would require bidding and work by a contractor).

Employee Health Insurance Renewal

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to authorize the Mayor to sign the contract with the broker, Bond Financial, to enroll in the Liberty EPO Silver 3 policy through MVP; the Village cost will be 95% of the bill plus funding the HSA with the current \$2,000.00/single and \$4,000.00/family in the 2018-2019 year, with the understanding that the HSA contribution will decrease to \$1,000.00/single and \$2,000.00/family in the following years.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

New Business

Executive Session

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to enter into executive session at 9:18 pm to discuss employment history of a particular employee.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn executive session and return to regular session at 9:35 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 9:35 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk