

Call to Order Mayor Eileen Hansen called the August 13, 2019 Village of Scottsville Board of Trustees to order at 7:13 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero, Trustee
Leslie Wagar, Trustee

Also Present: Thomas Rzepka, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
0 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, July 9, 2019

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve the minutes of the *Tuesday, July 9, 2019* Village Board Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Tuesday, July 16, 2019

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, July 16, 2019* Village Board Meeting as submitted.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Hearing – Local Law 3-2019 – Procurement of Goods and Services on the Basis of Best Value

Mayor Hansen opened the Public Hearing at 7:16 pm by reading the notice from the Sentinel.

**Legal Notice
Village of Scottsville
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Scottsville Village Board will be holding a Public Hearing on August 13, 2019 at 7:00 pm held at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to consider Local Law 3-2019 regarding the Procurement of Goods and Services on the Basis of Best Value.

All interested persons will be given an opportunity to speak for or against the above proposed legislation at the time and the place set herein.

A copy of the proposed Local Law will be available in the Village of Scottsville Office, located in the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, during normal business hours.

Mayor Hansen opened Public Comment at 7:17pm.

No public

Mayor Hansen closed Public Comment and opened Board Comment at 7:18 pm.

This law will allow the Village to purchase either from state bid or best value option if it is more cost efficient over time.

Mayor Hansen closed Board Comment and the Public Hearing at 7:21 pm.

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adopt Local Law 3-2019 regarding the Procurement of Goods and Services on the Basis of Best Value.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Before the Board

Mayoral Appointment – Deputy Clerk, Fire Department, Planning Board

Deputy Clerk

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve the appointment of Ginny Winter as Deputy Clerk with term expiring April 6, 2020.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Fire Department

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve Andrew Kraska as a new member to the Scottsville Fire Department.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Planning Board and Zoning Board of Appeals Appointment

Motion made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to appoint Patricia Brandes as a Planning Board member and an alternate on the Zoning Board of Appeals term ending March 31, 2024.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Thomas Rzepka

Review the Davey Tree agreement for the Forestry Board
Solar Panels – checking into warranty claims since it has been down so much

Department Reports

Building Inspector/Code Enforcement Officer – Doug Barber

Permits Issued

2 Special Events Permits
14 Building Permits

Permits Finalized

Issued the Certificate of Occupancy for CooperVision Phase 3

Code Enforcement

10 + property maintenance complaints on various properties along with repeat complaints thought the Village.
5 Fire Marshall inspections

Developments/Projects

Working with CooperVision on their ongoing commercial construction upgrades to 711 North Rd.
Working with the Contractor who is upgrading all the fire alarm systems to the School District.

DPW – Ken Bohn

- Sidewalk – Second Street
 - Removed old sidewalk
 - Set forms
 - Stone/tamping
 - Pour new sidewalk
 - Soil/seed
 - Blacktopped driveways
 - Sealed new walk
- New Loader/backhoe arrived
- Restored Catch Basins (Browns Road)
- Mow/string-trimmed parks/shop/roadsides
- Cleaned Canawaugus Park (litter/debris)
- Brush and bag pickup
- Hauled in soil/stone
- Hauled out sticker pickups/extras
- Significant amount of stakeouts
- Sewer flushed multiple locations

Notes:

Recycling will remain every other week, heading into the slower/lighter season.
Solar Array is now up and running on all panels.

Signage in Triangle

Treasurer – Katie Garner

Pay Bills:

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve payables through August 13, 2019, with General Payables totaling \$44,835.76.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Offen left the meeting at 7:44 pm.

Prepaid Bills:

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to approve the prepaid bills through August 13, 2019, with totaling \$14,082.95.

Vote: Carried (4-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	ABSENT
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Offen returned to the meeting at 7:45 pm.

Treasurer Meeting Dates

October 15, 2019	February 18, 2020
November 19, 2019	March 17, 2020
December 17, 2019	April 21, 2020
January 21, 2020	May 19, 2020

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to schedule Treasurer Meetings as listed above all meetings starting at 6 PM held at the Wheatland Municipal Building at 22 Main St., Scottsville, New York.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Clerk – Anne HartmanPark Permits

Nicole Williams	Sunday, September 8, 2019
Union Presbyterian Church	Sunday, September 15, 2019
Michael Mowry	Saturday, September 21, 2019

Newsletter – add community watch

Trustee Reports:**Deputy Mayor Kathie Carl**

Liaison to: Finance

Trustee Christie Offen

Liaison to: Grants – Forestry Board will have the arborist contract ready for the Aug. 20 meeting
DEC grant information class in Avon – Mayor Hansen will attend

Trustee Todd Shero

Liaison to: Equipment

Trustee Leslie Wagar

Liaison to: Communications – working with the Chamber to get out a community events calendar
Dog Park location – at the Fire Department, the land has water and shade, letter needs to be sent to Senator Gallivan’s office to acquire funds

Mayor’s Reports - Eileen Hansen

Liaison to: Departments

Will attend the next Planning Board
Meeting scheduled with National Grid to get clarification on the bills and credits from the solar
Paul Gister coming to the October meeting
Canal St. boardwalk closed, in need of repairs, NYS Parks and Recreation will do the work
Monroe County Sheriff Office – met with Capt. DeLella
Need committed people to establish a Neighborhood Watch
Mayor will meet with MCSO on a regular basis
CAV Scott Crescent update – DEC is contacting LaBella to get the proper documentation for the encroachment review
Engineers will shoot the elevation levels on Scott Crescent soon

Old BusinessNational Grid

Fire Department Lighting Grant – the bills need to be reviewed to compare savings, upcoming radios will be a big expense

Social Media Archive - \$200 a month, we do not have enough Facebook traffic to justify

PFML Policy Review

Motion made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the Paid Family Leave Policy in the Employee Handbook.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Sexual Harassment Complaint Officer

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to appoint Todd Shero and Eileen Hansen as Sexual Harassment Complaint Officer ending April 6, 2020.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

New Business

Motion made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to cancel the village phone issued to Daniel Walzer.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Old Business

No old business

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 8:43 pm.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk