

Village of Scottsville
Board of Trustees Meeting

Tuesday, April 14, 2020

APPROVED Meeting Minutes

Due to COVID-19 the meeting was held remotely.

Call to Order Mayor Eileen Hansen called the April 14, 2020 Village of Scottsville Board of Trustees to order at 6:50pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Eileen Hansen, Mayor
Kathie Carl, Deputy Mayor
Christie Offen, Trustee
Todd Shero Trustee
Leslie Wagar, Trustee

Also Present: Anne Hartman, Village Clerk
Katie Garner, Treasurer
Thomas Rzepka, Attorney
Doug Barber, Code Enforcement Officer

Approval of Minutes

Village Board Meeting Minutes

Tuesday, March 10, 2020

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Tuesday, March 10, 2020 Village Board Meeting* as submitted.

Vote: *Carried (4-0-1Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Wednesday, March 18, 2020

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the minutes of the *Wednesday, March 18, 2020 Village Board Budget Meeting* as submitted.

Vote: *Carried (4-0-1Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

Scottsville Fire Department Officers

Brian Ely	Deputy Fire Chief
Robert Valerio	Assistant Chief
Mike Connelie	Captain
Dave Merritt	Captain
Kyle Wilson	Captain
Nicholas Wheatley	Lieutenant
Chris McDonald	Lieutenant
Tony Whitmarsh	Lieutenant

Motion made by Trustee Christie Offen and seconded by Trustee Todd Shero to extend the fire department officers for the 2020-2021 year.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Schedule Public Hearing Fire Truck Reserve

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to schedule a public hearing on Tuesday, April 28, 2020 at 6:30 pm to release monies now on deposit in the Fire Truck Reserve for repairs to truck 4613 in an amount not to exceed \$20,000, due to Executive Order 202.1 and 202.15 the meeting will be held remotely.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Hearing – 2020-2021 Budget

The Public Hearing scheduled for today has been changed from an in-person meeting to a remote. This public hearing is being rescheduled due to for proper noticing requirements.

Motion made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to set a public hearing on April 28, 2020 at 6:45 pm to consider approval of the proposed 2020 / 2021 budget, due to Executive Order 202.1 and 202.15 the meeting will be held remotely.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Reports - Attorney Thomas Rzepka

Lease of building at Canawaugus Park

Department Reports

a) **Building Inspector/Code Enforcement Officer**

Permits issued via email

- 1 garage – 8 Oatka Pl, 24ft garage addition within code requirements
- 3 fences
- 2 roofs

Finalize and reissuing old permits

CooperVision offices, sprinklers, new entrance, framing and plumbing. Will contact the Fire Chief for a walkthrough of the new layout.

11 Rochester St work continues

Attending County webinars for fire marshal

Trustee Offen has had complaints from Main St. businesses about 2 hr parking violations

b) **DPW – Ken Bohn & Todd Schwasman**

Getting as close to business as usual

Garbage & recycling

Mowing

Patching roads

Mulch delivered outside the gate – residents may pick up at any time

May 4 – start delivering mulch and brush truck rental

c) **Treasurer – Katie Garner**

Contents

Treasurers Report
 AP Checking Rec
 Bank-Book Activity
 MM Reserve Accounts
 AP Check Listing Prepaids
 AP Check Listing Payables thru 04/14/2020
 Revenue Report
 Expense Report

Month End Close March 31, 2020

Prepaid Bills:

Motion made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve the prepaid bills through April 7, 2020, with totaling \$60,437.99.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Pay Bills:

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to approve payables on the AP Check Register Report through April 14, 2020, with General Payables totaling \$309,473.92.

Vote: Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Updates:

Received Extreme Winter Recovery&PAVE-NY totalling \$18,421.72

Received UPNYMWC \$40,550.00

Generated and mailed Fire Company invoice for insurance portion \$3,505.10

Garbage truck was delivered and paid for

Going to hold off on selling the old one for now

Expenses:

Overspent Lines		Why?
A.1440.4	Engineering Contractual	MRB Scott Crescent ???
A.5010.1	Street Admin Salaries	Underbudgeted for Todd & Kenny wages
A.5182.4	Street Lighting Contractual	LED Street Light Conversion
A.8140.1	Storm Sewer Salaries	Catch basin grant?
A.8140.4	Storm Sewer Contractual	EPG Grant?
A.8430.4	Forestry Board Contractual	Received invoices for tree inventory grant amount exceeded budgeted grant award of \$22,500 by \$9,365.00 held off on printing checks for this, clarification needed

Suggested Budget Transfers:

Description	Account Code	To	From	Why?
Street Admin - Salaries	A.5010.1	\$ 14,211.74		Underbudgeted for Todd
Street Maint - Salaries	A.5110.1		14,188.68	
Street Admin - Contractual	A.5010.4		23.06	
Street Lighting - Equipment	A.5182.2	12,295.35		LED Street Lighting Upg
Street Maint	A.5110.4		12,295.35	
		-		
		\$ 26,507.09	\$ 26,507.09	

Suggested Budget Amendments:

None

Revenue Expense

Suggested Board Resolution:

None

d) Clerk – Anne Hartman

Park Permits Johnson Park is closed

Delinquent Taxes Paid by Monroe County

1. **Trustee Reports:**

Deputy Mayor Kathie Carl - Finance

Trustee Christie Offen - Grants

Trustee Todd Shero - Equipment

Trustee Leslie Wagar - Communications

2. **Mayor's Reports - Eileen Hansen**

3. **Old Business**

4. **New Business**

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Eileen Hansen, Mayor of the Village of Scottsville, do hereby proclaim Saturday, April 21, 2020 as

 **Arbor Day**

in the **Village of Scottsville**, and I urge all citizens to **celebrate Arbor Day** and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

5. **Adjournment**

Motion made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to adjourn the Village Board meeting at 8:08 pm.

Vote: *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully submitted by,



Anne Hartman
Village Clerk