

VILLAGE OF SCOTTSVILLE
BOARD OF TRUSTEES MEETING

Minutes of Meeting
 Tuesday, April 12, 2016

CALL TO ORDER

Mayor Paul Gee called the meeting to order at 6:42 pm.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Jim Clark,
 Trustee Rick Clark, Trustee Ruth Thompson

Also Present: Steve Farrell – DPW Superintendent,
 Katie Mofe – Deputy Clerk/Treasurer, Peter Skivington – Village Attorney

OATHS OF OFFICE

- Jim Clark – Trustee (4-year term)

APPROVAL OF MINUTES

Tuesday, March 8, 2016

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve the minutes of the Tuesday, March 8, 2016 Village Board Meeting as submitted.

VOTE: *Carried 4-0*

| | | | |
|---------------------------|-----------|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | ABSTAINED | | |

Friday, April 1, 2016

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the Friday, April 1, 2016, Annual Organizational Meeting as submitted.

VOTE: *Carried 4-0*

| | | | |
|---------------------------|-----------|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | ABSTAINED | | |

PUBLIC BEFORE THE BOARD:

ADT Representatives

Donovan & Joseph ADT Representatives – Introduced themselves to the board, inquiring about solicitation permits and requirements for the Village of Scottsville.

- Mayor Gee thanked them for coming and introducing themselves.
- Board advised permit application could be picked up from village office and background checks required.

PUBLIC HEARINGS:

- Public Hearing Tentative Budget Adoption
 Mayor Paul Gee opened the Public Hearing at 6:49pm by reading the Public Hearing Notice as published in the Sentinel

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, April 12, 2016 at 6:40 PM, at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to review and adopt the 2016-2017 Tentative Budget.

A copy of the Tentative Budget is available at the Office of the Village Clerk, where it may be inspected by any person during office hours. The proposed annual compensation for the Mayor is \$11,736.00, for Deputy Mayor \$4,559.50, and for each Trustee \$3,939.50.

- Mayor Gee also included a statement, later summarized by The Sentinel;
- "...this budget will increase the levy 5.4% (\$27,190) or an increase of \$13.20 per household, based on a \$120,000 home. This is over the tax cap but the board anticipated this and overrode the tax cap by local law in January. The increase was due to a number of factors, including the Board deciding to provide the same level of service as it has in the past. Other drivers were the rise in cost of health care, worker comp, and unfunded mandates passed down by the state. Additionally increases are also due to adhering to recommendations suggested by the state comptroller in our recent audit. The budget provides a modest 1.5% wage increase for Village personnel. The Village Board will not receive an increase. Mayor Paul Gee says "As a reference, the state wide village tax cap for this fiscal year was set at less than 0. 2%. It is very difficult to adhere to a rate that low when costs are rising by double digits."
- No Public Comment
Closed Public Comment at 6:50 pm
- Board Comments
 - All of the board worked diligently over the past few months on everything put into the budget and each member is well versed.
- *Public Hearing Closed at 6:52 pm*

MOTION made by Trustee R. Thompson and seconded by Trustee J. Clark to adopt the 2016-2017 Village of Scottsville Budget.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

- Public Hearing for Bobcat Buyback
Mayor Paul Gee opened the Public Hearing at 6:53pm by reading the Public Hearing Notice as published in the Sentinel

**Legal Notice
Village of Scottsville
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Board of Trustees of the Village of Scottsville on, **Tuesday, April 12, 2016, at 6:45 PM.** at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York, to consider the release of monies now on deposit in the Village's General Equipment Reserve Fund in an amount not to exceed \$3,800 to pay for the Bobcat buyback.

This Public Hearing is being held pursuant to the General Municipal Law of the State of New York, and any resolution adopted thereafter will be subject to permissive referendum as permitted by law.

At this time and place all interested persons will be given an opportunity to speak for or against this proposed expenditure.

- No Public Comment
Closed Public Comment 6:54 pm
- Board Comment
 - Cost of emissions continue to rise*Closed Board Comment at 6:55 pm*
- *Closed Public Hearing at 6:55 pm*

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to approve the release of monies on deposit in the Village's General Equipment Reserve Fund in an amount not to exceed \$3,800 to pay for the Bobcat.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

REPORTS:

Attorney Peter Skivington

- 60 Main Street
 - Latest case ruled in favor of Planning Board
 - Appeal still pending of injunction order received
- Easement updates – Waiting on Monroe County Response
- Upcoming meeting with the town to discuss fire district bills and dog park
- FOIL Requests – letters sent out, no updates
- Fire Truck Lease – Public Notice Requirements

DEPARTMENT REPORTS

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER- Bob Panik (Absent)

- Activity Report for April 2016
- Submitted Annual 1203 report to State.
- Attended Annual Re-certification classes (28 hours)
- 5 Building Permits issued for March, 9 Year to date.
- Continue to perform Fire Safety inspections on Commercial properties

DPW - Supt. Steve Farrell

- Cameras are now installed at Johnson Park and the DPW. At JP there are 3 cameras, one camera faces the skate park, one in under the pavilion and one is on pole and does a full scan of park. If anyone would like to see how they work, let me know and we meet down there. At the DPW we have 3 cameras also, two are out front showing parking lot and entrance and one is interior showing the front door.
- Earth day is the 23rd and we have everything covered on our end. Electronic drop off is set up, signs are up and holes for trees will be dug the day before.
- Pulled all weeds at Main St triangle and at the memorial at the park. Will weed the memorial trees soon.

- Will set up the schedule for Chris Chamot's later this month.
- Brush and bags are already keeping us busy.
- Have all mowers serviced and ready to go.
- Flushed 3000ft of sewers.
- Took down the Bradford Pear on Main St. There still are a minimum of 3 trees that still need to be addressed on Main St.
- Will be setting up at the Rochester Tech Park for my WNYVSA Equipment show this week. The show is Wednesday and a couple of the guys will go over and help out with it.
- Would like to attend Cornell Roads Highway School, June 5th-7th. This will be my 10th year.
- Deputy Clerk/Treasurer – Katie Moffe to send Kathy Bohn an updated list of approved dates for Johnson Park as dates are approved.
- Thank you to board for reappointment

TREASURER – Katie Moffe and Jen Talbot

Pay Bills:

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through April 12, 2016 with General Payables totaling **\$16,218.37**.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

Budget Modification:

MOTION made by Trustee J. Clark and seconded by Trustee R. Thompson to close out and return the remaining cash of \$13.23 (from interest earned on WWTP reserve) as an inter-fund transfer out of WWTP project into Sewer Fund.

Board Discussion – Determine town's portion of the above \$13.23 and hold as a credit.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the budget modifications dated to the current 2015-2016 Village Budget. Total increase in Revenues: \$32,699, Total increase in Expense: \$32,699.

- Financial Update
- Treasurers Report

TRUSTEE REPORTS:

DEPUTY MAYOR LESLIE WAGAR

Liaison to: Village Zoning/Planning Boards
Code Enforcement Dept
Facebook Administrator

Treasurer
Clerk's Office
Dog Park

Updates:

- Village Office – All is going well, things are getting done in a timely manner.
- Planning Board – It is the Planning/Zoning Board's recommendation to appoint Kyle Burns for the position of Vice Chairman for the Village of Scottsville's Planning Board.

Board Discussion

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to appoint Kyle Burns for the position of Vice Chairman on the Village of Scottsville's Planning Board.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

TRUSTEE – RUTH THOMPSON

Liaison to: Community Organizations
Activities Committee
Assistant Main Street Committee

Updates:

- Family Fun Festival – Saturday, August 20th, 2016
 - Advertisement options – The Sentinel

MOTION made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to allow the Festival Committee to use the Village of Scottsville fish logo for t-shirts and advertisement.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

- Hometown Heroes
 - Get list of active members
 - Post on Facebook, Advertisement
 - Solicit Sponsor's for banner costs

TRUSTEE JAMES CLARK

Liaison to: Village Parks
Forestry Board
Town Asset Committee
- *No updates*

TRUSTEE RICHARD CLARK

Liaison to: Department of Public Works
- *No updates*

MAYOR'S REPORTS - PAUL GEE

Liaison to: Fire Department
Rescue Squad
Main Street Committee
Chamber of Commerce

Public Relations
Memorial Trees

- Main Street Committee
 - Working on bylaws, almost completed
 - Sub-committee – Planning beer tasting and food truck rodeo, will require DPW to setup Detour signs & close part of Main Street
- WWTP – Begin to move excess records from village office into WWTP storage

Mayoral Appointments:

- Village Code Enforcement Officer/ Fire Marshall – Robert Panik

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the above Mayoral appointments for the year 2016-2017.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

- Office of Emergency Management- Workshop April 20, 2016- Local Emergency Response Preparedness.

OLD BUSINESS:

- Wheatland Chili High School Girls Soccer Team held their banquet at the Fire Hall on April 3, 2016.

HGAC BUY

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to authorize Mayor to sign an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (HGAC Buy).

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

NEW BUSINESS:

EMS LINE OFFICERS

- Ed Wihlen – Captain
- Mike Connelie – Lieutenant
- Greg Dunn – Lieutenant

All EMS Line Officers above meet qualifications and requirements.

MOTION made by Trustee R. Clark and seconded by Trustee J. Clark to approve the above EMS Line Officers as submitted.

VOTE: *Carried 5-0*

| | | | |
|----------------|-----|--------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
|----------------|-----|--------------------|-----|

| | | | |
|---------------------------|-----|-----------------------|-----|
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

KOCHER SURVEYING PROPOSAL – WWTP CORPORATION LINE

- Details and proposal were attached.

MOTION made by Trustee R. Clark and seconded by Trustee R. Thompson to approve the Mayor to sign the contract for Kocher Surveying services revision of existing subdivision plot.

VOTE: *Carried 4-1*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | NAE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

MRB PROPOSAL

Details and proposal were attached.

MOTION made by Trustee R. Thompson and seconded by Trustee R. Clark to approve the attached MRB proposal related to the Storm Sewer Mapping.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

PARK PERMITS:

- Edd Kuhn – Lions Club of Scottsville – Thursday, May 12th, 2016 – Meeting
- Edd Kuhn – Lions Club of Scottsville – Thursday, May 26th, 2016 – Meeting
- Shellie Hess – 41 Rochester Street – Sunday, July 17th, 2016 – Graduation Party – (beer & wine)
- Kathy Bohn – 87 Smith Street, Mumford – Saturday, April 30th, 2016 – Shower

MOTION made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the above rentals for Johnson Park as submitted.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

SIGNIFICANT DATES:

- *Monday, May 30, 2016*, Annual Memorial Day Parade & Service – Invitation from American Legion to Village Board to march in the parade.

EXECUTIVE SESSION

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to enter into executive session at 7:59 pm to discuss two particular personnel matters.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn executive session and return to regular session at 8:24 pm.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

ADJOURNMENT

MOTION made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn the Village Board meeting at 8:25 pm.

VOTE: *Carried 5-0*

| | | | |
|---------------------------|-----|-----------------------|-----|
| Mayor Paul Gee | AYE | Trustee Rick Clark | AYE |
| Deputy Mayor Leslie Wagar | AYE | Trustee Ruth Thompson | AYE |
| Trustee Jim Clark | AYE | | |

Respectfully submitted by,


 Katie Moffe
 Deputy Clerk/Treasurer