

VILLAGE OF SCOTTSVILLE
FIRE COMMISSION MEETING
 Tuesday, April 12, 2016- 6:00 PM

CALL TO ORDER – Mayor Paul Gee called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Jim Clark,
 Trustee Rick Clark and Trustee Ruth Thompson

Absent: Scottsville EMS Chief Matt Jarrett and Fire Company President Frank Wunder

Also present: Executive Deputy Chief of Compliance and Safety Jay Coates and Scottsville Fire
 Department Chief Jeff Brown, Carole Brown, Village Attorney Peter Skivington – Late
 Arrival (6:16 pm)

APPROVAL OF MINUTES

Tuesday, March 8th, 2016

MOTION: made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to
 approve the minutes of the Tuesday, March 8th, 2016 Fire Commissioners meeting as
 submitted.

VOTE: Carried 4-1

Trustee Jim Clark	ABSTAINED	Deputy Mayor Leslie Wagar	AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE		

NEW MEMBERS - None

PUBLIC BEFORE THE BOARD - None

REPORTS:

A) FIRE CHIEF JEFF BROWN

Monthly Briefing:

- Call/Activity summary March
- Another busy month for calls
- NGFD might donate or really discounted (really really cheap) us some 5 inch hose for 4613
- Working on finding a buyer for the current 4617.
 - With the money from the sale would like to buy a chiefs truck – working on pricing now.

- Fire Company also has a proposal on the floor for buying a new brush truck and donates it back to the village not to exceed 25000. Vote will be next month more to come. Fire plans if that happens will be discussed Tue night.
- 4617 New E-one go over the plan for leasing and truck design. Also tools coming with the truck
- Could we put any leftover contractual money in the equipment reserve at the end of this year? Take the necessary steps to make that happen.
 - Board Discussion – Schedule for next meeting public information session/public hearing if needed.
- Drill night has been moved to Wednesday night at 18:45 starting 5/4/16

Membership update: Josh Soblew has been moved to inactive and has turned in his gear. Not making drills and calls working too much and no time for the fire department.

Upcoming Events:

- *Saturday, May 7th, 2016 - 17:00 to 24:00* – Fill-into East Avon

B) EMS CHIEF MATT JARRETT – (Absent)

Rescue Squad Operations:

- Merger:
 - Presented to Wheatland Town Board on 4/7/16. An overview of the project was delivered;
 - Meeting last week with project Section Chiefs. Representing Scottsville: Capt. Wihlen-Logistics; Lt. Connelie – Operations; Lt. Dunn- Planning; EDC Coates- Finance/Admin. Each agency has assigned a Section Chief.
 - Using ICS/NIMS for management of the project is working out very well so far;
 - Name for new agency has been selected. It's pending attorney review. Name is "CHS Mobile Integrated Health Care";
 - Community meetings scheduled. One in each municipality. Scottsville's meeting is on April 26 at 7:00 pm at the Fire/EMS Facility.
 - Organization by-laws and Org Chart are being worked on.
- New Harris radios installed in Chiefs vehicle, along new antennas. Vendor also replaced a warning light due to failure. To date, County has not yet allowed user purchased equipment on the system;
- Monroe County Fire and EMS Advisory Boards approved two new best practice documents: One relates to procedures when crews are in distress, and the second deals with standardizing EMS responses to structure fires.

Membership update: No Changes.

C) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY JAY COATES

- Annual Officers – A spreadsheet for the Fire Department was attached. All have requirements and qualifications except for one
 - Mayor Gee and the board acknowledged all of the efforts and hard work made by the department and chiefs with regards to officers qualifications
- Radio Update – Due to no action being taken county contract expired and original agreement reinstated which will cost more money. On hold for now until additional information received.

D) PRESIDENT FIRE COMPANY – FRANK WUNDER – (Absent)

- A review class on the following subjects was given at the April meeting of the Fire Company.
 - Workplace Violence
 - Sexual Harassment
 - Discrimination
- This review class will also be given at the May meeting of the Fire Company.
- This review class is an annual requirement for all social and inactive members of the department
- All social and inactive members have been notified by mail and advised if they do not take this review class they jeopardize their access to the fire station.

OLD BUSINESS – None

NEW BUSINESS:

- Fire Department Officer Nominations
 - The officer candidate list for the Fire Department is as follows:
 - Assistant Chief – Brian Ely – (Lacking time in position as fully qualified officer, and “NYS Introduction to Fire Officer” training)
 - Assistant Chief – Robert Valerio – (Not EMT or CFR certified)
 - Captain - Mike Connelie – Fully qualified
 - Captain – David Merritt – Fully qualified
 - Lieutenant – Tyler Connelie – Fully qualified
 - Lieutenant – Mike Wagner – Fully qualified
 - Lieutenant – Nick Wheatley – Fully qualified
 - Lieutenant - Casey Fitzpatrick – Fully qualified
 - Fire Police Captain – Don Brown – Fully qualified

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to approve the Fire Department Officer Nominations as submitted, with compliance chief’s recommendations.

VOTE: 5-0 carried unanimously

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE		

EXECUTIVE SESSION:

MOTION: made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to enter into executive session to discuss a particular personnel matter at 6:25 pm.

VOTE: 5-0 carried unanimously

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE		

MOTION: made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to adjourn executive session and return to regular session at 6:41 pm.

VOTE: 5-0 carried unanimously

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE		

ADJOURNMENT:

MOTION: made by Trustee J. Clark seconded by Deputy Mayor L. Wagar at 6:41 pm.

VOTE: 5-0 carried unanimously

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar	AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE		

Respectfully submitted by,

Katie Meffe

Treasurer/Deputy Clerk