

**Call to Order** Mayor Hansen called the meeting to order at 6:45 pm.

**Pledge of Allegiance to The Flag**

**Roll Call**

Present: Eileen Hansen, Mayor  
Kathleen Carl, Trustee  
Christie Offen, Trustee  
Todd Shero, Trustee  
Leslie Wagar, Trustee  
Also Present: Dan Magill, Attorney  
Charlie Floeser, Code Enforcement Officer  
Katie Moffe Garner, Treasurer  
Anne Hartman, Village Clerk  
Approximately 16 residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, March 13, 2018*

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Todd Shero to approve the minutes of the *Tuesday, March 13, 2018* Village Board Meeting as submitted.

**Vote:** *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	ABSTAIN	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	ABSTAIN	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Emergency Budget Meeting Minutes**

*Sunday, March 25, 2018*

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the minutes of the *Sunday, March 25, 2018* Village Board Meeting as submitted.

**Vote:** *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	ABSTAIN	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	ABSTAIN	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Budget Meeting Minutes**

*Wednesday, March 28, 2018*

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the minutes of the *Wednesday, March 28, 2018* Village Board Meeting with suggested change.

**Vote:** *Carried (3-0-2 Abstentions)*

Mayor Eileen Hansen	ABSTAIN	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	ABSTAIN	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Organizational Meeting Minutes**

*Monday, April 2, 2018*

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Leslie Wagar to approve the minutes of the *Monday, April 2, 2018* Village Board Meeting as submitted.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Phyllis Wickerham – Senator Gallivan’s Office**

Senator coming out May 10

**Public Before the Board**

No Public

**Public Hearing** Mayor Hansen opened the Public Hearing at 7:05 pm.

**Legal Notice  
Notice of Public Hearing  
Village of Scottsville**

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, April 10, 2018 at 7:05 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York to authorize expending an amount not to exceed \$45,000 from the Village Equipment Reserve to purchase recycle totes for the purpose of expanding the Village recycling program.

Public Comment: Opened at 7:05 pm.

Stephanie Dailey, 66 Rochester St., recommends waiting for the grant money

Public Comment closed at 7:07 pm.

Board Comment: Opened at 7:07 pm

Deputy Mayor Carl and Trustee Wagar agree the purchase should be held until the money comes in.

Mayor Hansen, have not received an award letter, matching grant, listen to the community, waiting for OSC audit, look at the impact on the DPW

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to table the discussion of expending an amount not to exceed \$45,000 from the village equipment reserve to purchase recycle totes for the purpose of expanding the villages recycling program to the June 12, 2018 meeting.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Reports - Attorney Dan Magill**

9 Oakwood Lane project – ZBA rescinded the Building Permit, the CEO should have sent application to the Planning Board  
Brought Mayor up to speed with ongoing issues  
Sanitary Sewer easement  
American Legion

**Department Reports**

**Building Inspector/Code Enforcement Officer – Charlie Floeser**

See attached report

**Permits Issued**

4 permits

**Code Enforcement**

Barking dog complaint  
 Property borders  
 Heany fence

**DPW – Ken Bohn**

Trucked 150 loads of brush to the recycler  
 Had Caledonia Diesel replace two slack adjusters on auto arm  
 Fixed rear axle seal and replaced rear brake on the 1 ton truck  
 Took the salter off the 1 ton dump  
 12 stakeouts  
 Who is buying the volleyball nets, Village or teams? – Village purchased, 3 of the nets need replacing  
 Painted Johnson Park walls  
 Hydro line on loader was repaired  
 A lot of extra bulk stops  
 Safety meeting  
 Put skate park ramps out for kids  
 Drainage issue on Briarwood Lane  
 Scott Crescent Focus Group – Andy Fraser, Jamie Krolak and Kenny Bohn  
 Extra Garbage Tote Fees – need to look at residents with one versus more garbage totes

**Treasurer – Katie Moffe**

Pay Bills:

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve payables on the APGL Distribution Report and Voucher Detail Report through April 10, 2018, with General Payables totaling \$31,956.74.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Prepaid Warrant:

**Motion** made by Trustee Christie Offen and seconded by Trustee Leslie Wagar to approve the prepaid warrant through April 10, 2018 totaling \$31,094.12.

**Vote:** Carried (5-0)

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

**Budget Transfers:**

Account Code	Descriptions	<u>To</u>	<u>From</u>	<u>Why?</u>
A5142.4	Snow removal Contractual	\$ 78.00		underbudgeted
A5142.2	Snow removal equipment		\$ 78.00	
A9060.8	Health Insurance	\$ 3,400.00		underbudgeted
A5410.4	Sidewalks Contractual		\$ 3,400.00	
G9040.8	Workers Comp	\$ 290.00		underbudgeted
G8120.1	Sanitary Sewers Salaries		\$ 290.00	
		\$ 3,768.00	\$ 3,768.00	

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to approve the budget transfers as listed on the April 2018 Treasurers Report.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Clerk – Anne Hartman**

**Park Permits**

Saturday, April 21, 2018	Brian Bucher (after 3pm)
Sunday, April 22, 2018	Tricia Haenle
Sunday, May 20, 2018	Emily Allen
Sunday, June 10, 2018	Katie Garner
Sunday, July 29, 2018	Pat Strassen

**Motion** made by Trustee Leslie Wagar and seconded by Trustee Christie Offen to approve the above Johnson Park Permits as listed.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Liaisons**

**Mayor Eileen Hansen:**

Liaison to: Fire Department  
Code Enforcement Officer

**Deputy Mayor Kathie Carl**

Liaison to: Village Office

**Trustee Christie Offen**

Liaison to: Community Organizations  
Planning Board/Zoning Board of Appeals

**Trustee Todd Shero**

Liaison to: DPW  
Parks

**Trustee Leslie Wagar**

Liaison to: Dog Park  
Public Relations

**Motion** made by Trustee Leslie Wagar and seconded by Deputy Mayor Kathie Carl to designate the Board liaison representatives as listed.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Old Business**

**Standard Work Resolution**

**MOTION:** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to approve the following resolution:

***BE IT RESOLVED,*** that the Village of Scottsville (40389 location code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on a seven (7) hour work day and their record of activities:

Mayor Gee filled out a working time calendar for October, November and December 2017 to be used in determining his retirement days credited each quarter. The average came out to 34.38 days per quarter.

Trustee Shero filled out a working time calendar for April, May and June 2017 to be used in determining his retirement days credited each quarter. The average came out to 2.76 days per quarter.

**Vote:** *Carried (4-0-1 Abstention)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	ABSTAIN		

**Code Enforcement Agreement**

**Motion** made by Trustee Christie Offen and seconded by Deputy Mayor Kathie Carl to authorize the Mayor to sign the Code Enforcement Officer Intermunicipal Agreement with the Village of Brockport pending attorney approval.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Continue Discussions**

**Fire Department Parking Lot**

**Scott Crescent Focus Group**

Andy Fraser, Jamie Krolak and Kenny Bohn to start

**Planning Board and Zoning Board of Appeals** – Look into combining, gather information for the June meeting

**Fire Marshal** – Combining with the Town to get a marshal on scene quicker

Plan for 2019-2020 budget

**CCA** – No new information

## **New Business**

**Fire Lieutenant Appointment**

**Motion** made by Trustee Christie Offen and seconded by Trustee Todd Shero to appoint Kyle Wilson to the position of lieutenant in the Scottsville Fire Department, term ending May 31, 2018.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

## **Executive session**

**Motion** made by Trustee Todd Shero and seconded by Trustee Christie Offen to enter into executive session at pm to discuss a policy, procedural, and a personnel matter at 8:00 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Motion** made by Trustee Todd Shero and seconded by Deputy Mayor Kathie Carl to adjourn executive session and return to regular session at 8:36 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

**Adjournment**

**Motion** made by Deputy Mayor Kathie Carl and seconded by Trustee Todd Shero to adjourn the Village Board meeting at 8:36 pm.

**Vote:** *Carried (5-0)*

Mayor Eileen Hansen	AYE	Trustee Christie Offen	AYE
Deputy Mayor Kathie Carl	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		