

Call to Order

Mayor Gee called the Board of Trustees Meeting to order at 6:49 pm

Pledge of Allegiance to The Flag

Roll Call

Present: Mayor Paul Gee
Deputy Mayor Ruth Thompson
Trustee Maggie Ridge
Trustee Todd Shero
Trustee Leslie Wagar
Dan Magill – Village Attorney Representative

Also Present: Ken Bohn – Village DPW Foreman
Ray Barnard – Code Enforcement Officer
Karen Kimbler – Interim Treasurer
Anne Hartman - Deputy Clerk

Approval of Minutes

Village Board Meeting Minutes

Tuesday, May, 9 2017

Motion made by Trustee Ruth Thompson and seconded by Trustee Todd Shero to approve the minutes of the *Tuesday, May 9, 2017*, Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

MRB Group –Rochester Street Sidewalk – David Willard

- Easement for 2 Main St. obtained
- NYS DOT plan has been put together,
- Work permit needed and to bid it out.
- Granite curb will be put in by a contractor and DPW will do the cement work.
- Original grant also covers engineering.
- Granite curb may not be cut for this year. Probable start of project is spring of 2018.

MRB Group –ARCReader Update

- Software web-based allows you to click on Monroe County tax parcel database, NYS aerials, village completed sanitary sewer mapping, GPS man holes and storm sewer mapping.
- MRB will put it on a number of Village computers with updated 2017-2018 tax parcel, sanitary and storm sewer mapping and train employees.
- Ideal for Building Inspector, DPW and Fire Department

Reports - Attorney Dan Magill

- Summer help employment contract
- Review social media guidelines
- Zoning code violation cases
- Drafted temporary treasurer contract

- Paternity leave and disability policy
- Redrafted and obtained 2 Main St. easement temporary access and construction easement
- 99 Year lease between Town of Wheatland and Village of Scottsville
- Caledonia Ave. easement for sanitary sewer system
- New zoning codes; will draft a resolution for next meeting to make into a local law and draft a resolution to schedule a Public Hearing for public comment on the new zoning code
- 60 Main St.
- CHS contract – waiting to hear back
- Made a bid to the Board to become the Village Attorney

Motion made by Deputy Mayor Ruth Thompson and seconded by Trustee Maggie Ridge to authorize the Mayor to sign the retainer agreement between Dan Magill, Esq. and the Village of Scottsville as outlined in the retainer agreement.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Department Reports

Building Inspector/Code Enforcement Officer – Ray Barnard

NEW PERMITS (11 issued)

- 4 Grove St. – new front porch
- 3 Oatka Place – new elect. Service
- 214 Briarwood – new front deck
- 33 Bowerman - (apt. 67) ADA renovations
- 10 Wyvil Ave – lower level bathroom renovation
- 62 Rochester St – new roof
- 7 Caledonia Ave – new roof & porch, rear porch renovations
- 9 Oakwood Lane – garage door renovation
- 12 Browns Ave – new fence
- 43 Diana Drive – new roof
- 4 Caledonia Ave – new fence

FIRE INSPECTIONS (7 completed)

- 12A Main St - Apartment
- 15 Main St – Apartments (A, B, C)
- 15 Main St – Anken Appraisals
- 19 Main St –Ethany Corp.
- 1 Browns Ave - Church

CODE ENFORCEMENT

- **60 Main St** – more calls for the police & additional complaints from the neighbor
- **32 Main Street** (C & D) Met with Tenant, asked that they provide business (type) literature and documentation for review.
- **69 Rochester St** - working with Owner (picking a suitable place for dumpsters & fence)
- **35 Scott Crescent** - Dwelling in process of selling, Existing HO, buyer and neighbor working on a resolution to the sewer lateral encroachment & violation.
- **47 Main St** – Wells Fargo has finally paid us for PM services, we need to pay the Vendor

REQUIRED REPORTS & PERMITS

- Completed NYS 1203 report
- 1st ever (MS4) Storm Water Coalition Report completed & submitted
- Received our MCDOT maintenance permit renewal

VILLAGE PROJECTS

- **Solar Array System** – Larson Engineering has completed their required final inspection. We’re in the process of making final payment minus the 5% discount. Backup generator will be connected to the DPW. Coming up with ideas to keep residents informed of how much kilowatts per hour is being produced and how much that saves the Village.
- **2 Main Street Sidewalk** – easement has been signed, working on last minute minor design changes
- **Raceway** – planning to clean out once we receive approval from DEC
- **Scott Crescent** – working on new easement to fix drainage problem. Put in a pipe or divert the water that is being back fed into the yard.
- **Rochester Street** – Emailed DOT with question and a plan to fix the drainage problem. Working permit has been renewed. (DOT) NO RESPONSE!
- 60 Main St. – still getting active complaints.

GARBAGE TOTES AND RECYCLING BINS

- Put notice on Facebook for residents to bring back extra bins
- Waiting to hear about DEC recycle grant to order new large recycle totes for the garbage truck.
- Once the year is closed out we will have an idea of how much money can be spent on larger totes to use with garbage truck. Possibly pick up recycling every other week. This will need ongoing discussion. A financial plan would be advantageous as to how this will be implemented.

UPDATES

- Paul and Ray met with members of the Monroe County Environmental Services to discuss Inflow and Infiltration concerns with the Village. Planning a joint effort to camera & inspection the sewer lateral running behind Main St.
- An application to build a new dwelling on a vacant lot on Chili Ave has been received. Waiting on additional information from the Builder and Architect before a permit can be issued.
- Hired a retired resident to mow lawns of homes that are not being maintained. The end of the year the cost of lawn maintenance and all associated costs will be rolled over onto the tax levy. More cost effective than hiring the third party lawn maintenance company. He is an employee of the Village and will use Village equipment.

DPW – Ken Bohn

- Completed parking area for church on Wyvil Ave
- Mowing & string trimming parks
- 3 emergency stake outs
- Repaired post & rail in church parking lot
- Hung new flags
- Hung flowers & watering every other day
- Installed new volley ball poles
- Continuing to pick up brush from storm
- Repaired packer
- Need to focus on the sanitary storm sewer to prevent future issues. A 1,000 gallon water tank would be more efficient while flushing lines.
- Requesting to carry over unused vacation; due to limited staffing and job duties was unable to use up all vacation time. Carryover vacation will be used by September 1, 2017.

Motion made by Trustee Todd Shero and seconded by Leslie Wagar to approve the carryover of Ken Bohn’s 40 vacation hours from 2016-2017 fiscal year to be used by September 1, 2017

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurer

Pay Bills:

Trustee Todd Shero questioned the Chase Greenhouse bill in the amount of \$49.95 coming from the Clerk's budget. Mayor Gee explained it was a plant sent to Ray Barnard while he was in the hospital. Treasurer explained it was an illegal transaction to use public monies for a personal matter. Consider whether there is a business purpose when using funds for any type of donation. In the future it will be best to "pass a hat" for employees to contribute. This bill has been paid, but moving forward it will be best to "pass a hat" for employees to contribute

Motion made by Trustee Maggie Ridge and seconded by Deputy Mayor Ruth Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through June 13, 2017, with General Payables totaling \$96,690.90.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Treasurers Report:

Budget Transfers:

Account Code	Descriptions	To	From
			\$
A1010.1	Board of trustees salaries		480.00
		\$	
A1010.4	Board of trustees contractual	20.00	
		\$	
A1210.4	Mayor Contractual	460.00	
			\$
A1325.2	Treasurer Equipment		6,500.00
			\$
A1410.2	Clerk Equipment		1,400.00
		\$	
A1410.4	Clerk Contractual	1,500.00	
		\$	
A1410.41	Village Clerk Communications	1,992.00	
		\$	
A1420.4	Law Contractual	10,000.00	
			\$
A1640.4	Village Garage Contractual		1,200.00
		\$	
A1640.4	Village Garage Contractual	950.00	
		\$	
A1670.4	Printing and Mailing	1,220.00	
		\$	
A3620.1	Code Enforcement Salaries	2,380.00	
			\$
A3620.4	Code Enforcement Contractual		2,000.00
			\$
A5110.4	Streets Contractual		7,165.00
		\$	
A7140.1	Recreation Salaries	1,500.00	
			\$
A7140.4	Recreation Contractual		1,500.00
			\$
A7140.41	Recreation - Festival on Oatka	\$	

		10.00	
		\$	
A8140.4	Storm Sewer Contractual	213.00	
			\$
A8160.1	Refuse Collection Salaries		4,040.00
		\$	
A8160.11	Recycling Salaries	40.00	
		\$	
A8160.4	Refuse collection Contractual	4,000.00	

Fire Department Transfers:

		\$	
A3410.4	Fire Contractual	6,000.00	
			\$
A1620.41	Fire Building Contractual		6,000.00
		\$	
G8110.4	Sewer Admin Contractual	12,715.00	
			\$
G8110.1	Sewer Admin Salaries		12,715.00
			\$
G8120.1	Sanitary Sewer Salaries		500.00
		\$	
G8120.4	Sanitary Sewer Contractual	500.00	
		\$	\$
		43,500.00	43,500.00

Suggested Budget Amendments:

Budget Amendment:		Revenue	Expense
		Increase	Increase
None			

Motion made by Deputy Ruth Thompson and seconded by Trustee Maggie Ridge to approve the budget transfers as listed above from the June 2017 Treasurers Report.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Trustee Reports:

Deputy Mayor Ruth Thompson

Liaison to: Community Organizations – on hand out
 Activities Committee
 Main Street Committee
 Facebook Administrator
 Clerk/Treasurer’s Office

A resident sent a comment through Facebook asking why the Public Before the Board is in the middle of the meeting. Resident wants to be sure that people can ask questions and respond before topic goes to vote. Public Before the Board was moved to the end to be sure business was completed. Resident comments bring a new perspective to the conversation.

Trustee Maggie Ridge

Liaison to: Forestry Board – made a few adjustments to the tree ordinance for trees in the right of way, will need a Public Hearing to educate the public.

Trustee Leslie Wagar

Liaison to: Dog Park – Have been meeting with Supervisor Dobson regarding the use of leased land for the dog park. After several on-going meetings with the Town, regarding use of the existing property for the dog park and the possibility of expanding the dimensions, a meeting in January confirmed that space was needed for the housing of stray dogs, by the Town, to house any dogs that came in through Todd Shero, Dog Warden. However, the Town felt that housing the dogs at their Highway Department, on Scottsville-Mumford Road, would be better suited to the need, due to the noise factor of barking dogs. It was determined at that meeting, by the Mayor, that the Village would continue to work with the Town, to move forward with the project, by going back to the original plan of the Village assuming responsibility for the park and using the WWTP area ONLY for the dog park. It was also determined that the Village would need to bring the proposal to the Town Planning Board for approval of said use. Dan Magill, Village Attorney, will call Wheatland Town Attorney, John Glavin, to determine the next step.

Trustee Todd Shero

Liaison to: Main Street Committee – No Report

Mayor’s Reports - Paul Gee

Liaison to: Fire Department/Rescue Squad - new brush truck and tanker truck
 Planning/Zoning – met with Steinmetz discuss planning grant
 Code Enforcement – still working with Civil Service to determine job title
 Parks – still cleaning up downed trees
 Chamber of Commerce
 Public Relations
 Memorial Trees – 2 submittals at Canawaugus Park

Community Choice Aggregation

- Energy purchase program
- Enroll customers on an opt-out basis
- Local law needs to be enacted
- Public Information Meeting @ 7:00 pm July 11, 2017

Motion made by Deputy Mayor Ruth Thompson and seconded by Trustee Maggie Ridge to set up a public information meeting at the July 11, 2017 Village Board meeting to discuss the Community Choice Aggregation with the possibility of passing a local law.

Vote: Carried (5-0)

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Scottsville Farmers’ Market

Motion made by Deputy Mayor Ruth Thompson and seconded by Trustee Leslie Wagar to approve a preapproval contribution of \$1,250.00 to the Scottsville Farmers' Market.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Solar Liberty Bill

Final payment for the solar ray needs to be made. At the moment we do not have an accurate amount. Once the amount is confirmed an email will go out to the Trustees to come in the office to sign off on the approval of payment.

MRB Group –Rochester Street Sidewalk

Motion made by Deputy Mayor Ruth Thompson and seconded by Trustee Todd Shero to authorize the mayor to sign the proposal for professional services for Rochester St. sidewalk project with the MRB Group in an amount not to exceed \$11,500.00.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

ArcReader Update

- Is it more than needed?
- Installed on up to 3 computers – Building Inspector, DPW and Fire Department;
- Talk to Terry from the Town who is already using it.
- What support and training comes with the software?
- Table the discussion

Ambulance Lease Agreement

Motion made by Trustee Todd Shero and seconded by Trustee Maggie Ridge to extend the current lease agreement for the use of two ambulances with CHS until July 14, 2017.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Park Permits

Thursday, June 22, 2017	SAA Baseball Party
Friday, June 23, 2017	Wheatland Recreation
Sunday, July 2, 2017	Patricia Hogue

Motion made by Deputy Mayor Ruth Thompson and seconded by Trustee Leslie Wagar to approve the above Johnson Park Permits.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Public Hearings

No Public Hearing

Public Before the Board

Old Business

No old business

New Business

An article on the website states it is safe to jump off the George Bridge. Add a disclaimer to the website saying that the views and opinions of the author do not reflect the views of the Village of Scottsville. The bridge is on the Greenway, New York State property.

43 Rochester St. – Resident is looking at options to reside house in Historic District.

New home being built on Chili Ave. needs a number assigned. Property is set between 31 Chili Ave. and a small empty lot used for access to farm behind homes, next home is 35 Chili Ave. Number assigned will be 33 Chili Ave. Dan will draw up a resolution for the next meeting.

Due to personal work commitments Deputy Mayor Ruth Thompson resigned her position on the Board.

Mayoral Appointment and swearing in of Christie Offen as Village Trustee with term expiring March 31, 2018.

Adjournment

Motion made by Trustee Leslie Wagar and seconded by Trustee Maggie Ridge to adjourn the Village Board meeting at 10:03 pm.

Vote: *Carried (5-0)*

Mayor Paul Gee	AYE	Deputy Mayor Ruth Thompson	AYE
Trustee Maggie Ridge	AYE	Trustee Leslie Wagar	AYE
Trustee Todd Shero	AYE		

Respectfully Submitted by,

Anne Hartman
Deputy Clerk