

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, October 11, 2016- 6:00 PM

Call to Order – Mayor Paul Gee called the meeting to order at 6:03 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark, Trustee James Clark, Trustee Ruth Thompson (*late arrival – 6:07pm*)

Absent: Village Attorney Peter Skivington

Also present: Scottsville EMS Chief Matt Jarrett, Executive Deputy Chief of Compliance and Safety Jay Coates, Scottsville Fire Department Chief Jeff Brown, Fire Company President Frank Wunder and Carole Brown

Approval of Minutes

Tuesday, August 9th, 2016

Motion made by Deputy Mayor L. Wagar and seconded by Trustee R. Thompson to approve the minutes of the Tuesday, August 9th, 2016 Fire Commissioners meeting as submitted.

Vote: *Carried (3-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	ABSENT
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE
Trustee Jim Clark	ABSTAINED		

Public Before the Board – *No public before the board*

Reports

Fire Chief – Jeff Brown

Monthly Briefing:

- Call/Activity summary September – (*document attached*)
- Slow month 9 calls
- House fire in Rush
- Put 4626 up for surplus and sell the van.
- Training is going well
- Fire Department has 4 new EMTs
- Fire Department is working on setting up an EMS Division
- Capt. Connelie is in charge of Fire Dept. EMS

Membership Updates: No new updates

Upcoming Events:

- Bailouts in Rush last 2 Sundays in October
- 4617 Pre-construction meeting October 12th, 2016
- New 4626 should be hear first of November.

**Trustee Ruth Thompson arrived at 6:07 pm*

EMS Chief – Matt Jarrett

Rescue Squad Operations:

- Nearly all of our efforts have been focused on merger operations. Aside from maintenance, no new initiatives.

Merger:

- Harris Beach is currently working on contracts for service and licensing agreement
- Groups continue to work diligently on several aspects:
 - Dispatch and running orders, volunteer incentives, job descriptions, legal and finance.
- Org chart for CHS Organization is attached.
- Action Item: Seek motion from Village Board to Transfer NYS DOH EMS Operating Authority from the Village of Scottsville to CHS Mobile Integrated Healthcare/Henrietta Ambulance.

President Fire Company – Frank Wunder

- LED Sign at Fire Facility upgraded
 - Message can be updated via Windows
- Fire Company Christmas Party in discussions depending upon anticipated attendance

Executive Deputy Chief of Compliance & Safety – Jay Coates

Merger:

- Contract/Merger items being worked on
 - Contract is about 2 weeks behind schedule
 - Pending contact with other party's attorneys
 - Should be caught up within 1 – 2 weeks

Old Business – No old business

New Business

- Annual Fire Facility Inspection – Special Meeting Notice to be set up

Motion made by Trustee R. Thompson and seconded by Deputy Mayor L. Wagar to approve and schedule a Special Fire Commissioners Meeting at Scottsville Emergency Services Building for the Annual Scottsville Fire Facility inspection on Saturday, November 5th, 2016 at 9:00 am.

Vote: *Carried (5-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE
Trustee Jim Clark	AYE		

Executive Session – No Executive Session needed

Adjournment

Motion made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to adjourn the meeting at 6:18 pm.

Vote: *Carried (5-0)*

Deputy Mayor Leslie Wagar	AYE	Trustee Ruth Thompson	AYE
Mayor Paul Gee	AYE	Trustee Rick Clark	AYE
Trustee Jim Clark	AYE		

Respectfully submitted by,

Katie Moffe
Village Clerk – Treasurer