

VILLAGE OF SCOTTSVILLE BOARD MEETING

Tuesday, March 8, 2016 – 6:30 p.m.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:33 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark and Trustee Ruth Thompson

Absent: Trustee Jim Clark, Attorney Peter Skivington, DPW Superintendent Steve Farrell and Treasurer/Deputy Clerk Katie Moffe

Also present: Village Clerk Lee Mikewicz and Code Enforcement Officer Bob Panik

APPROVAL OF MINUTES

Village Board Meetings:

- **Tuesday, February 9, 2016**

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to approve the minutes of the Tuesday, February 9, 2016 Village Board Meeting as submitted.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

PUBLIC BEFORE THE BOARD – None

PUBLIC HEARINGS

- Set public hearing to adopt tentative budget for Fiscal Year 2017 (June 1, 2016 to May 31, 2017) on Tuesday, April 12, 2016 at 6:40 PM.

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to set a public hearing on Tuesday, April 12, 2016 at 6:40 PM to consider adopting a tentative budget for fiscal year 2017.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

DEPARTMENT REPORTS

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER- Bob Panik

- Activity Report for February 2016:
 - One building permit issued
 - Reviewed Property Maintenance Code and compared to Pittsford, Irondequoit and Brighton
 - Answered FOIL request
 - Had abandoned car towed
 - Conducted building inspections
 - Attended Finger Lakes Building Officials Meeting
 - Parking and unlicensed vehicle complaints
 - Filled out forms for Hazard Mitigation for Monroe County
 - Started Fire Safety Inspections for “Assembly” classified properties
- Mr. Panik will be attending his annual re-certification conference next week.
- 752 North Road – smashed cars and unregistered vehicles – Last night the court adjourned the issue until April 4th. After that date, we may need to get Attorney Skivington involved if the problem persists.

REPORTS:

- Attorney Peter Skivington (absent)
 - He will be setting up a meeting next week with John Glavin and Linda Dobson to go over the Fire/Ambulance contracts.
 - John and Candace McIntosh have filed an Article 78 proceeding against the Planning Board with regard to the decision made for 60 Main Street. We will notify our insurance carrier of the filing.

WWTP – Chief Operator Steve Farrell

DPW - Supt. Steve Farrell (absent)

- Set up a public hearing for the Bobcat buy back for the amount of \$3,800.

MOTION: made by Trustee Thompson and seconded by Trustee R. Clark to set a public hearing on Tuesday, April 12, 2016 at 6:45 PM to consider releasing monies now on deposit in the Village’s General Equipment Reserve Fund in an amount not to exceed \$3,800 to pay for the Bobcat buyback.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

- The storm sewer GPS is about 80% done. We should finish up and get the info to MRB by the end of the week.
- Took our last round of salt last week. This fills the minimum amount required for the year.
- The decorations are down on Main St, snowman is still up.
- We received the sewer camera from Brockport/Spencerport/Hilton last week. Harry Donahue from Brockport will stop out soon and show us how to use it.
- Todd S will start more training videos for us soon. We need to purchase a TV/DVD/VCR player.
- Will return from Albany tomorrow evening.

- Gus inquired about purchasing a couple items from the WWTP. I wouldn't get rid of anything yet until we have a solid plan for the future.
- Camera system will be installed at Johnson Park next week. It was delayed because their installer broke his ankle last month. Pulled drain plugs in ice rink and cleaned around the park.

FINANCE – Katie Moffe and Jen Talbot (absent)

- **Pay Bills:**

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to approve payables on the APGL Distribution Report and Voucher Detail Report through March 4, 2016 with General Payables totaling \$77,321.16.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

- Financial Report and Budget Amendments

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to approve the following budget transfers:

A1325.4 (Treasurer – Contractual) - Increase \$6,000
 A1325.2 (Treasurer – Equipment) - Decrease \$2,145
 A1410.4 (Clerk – Contractual) – Decrease \$1,000
 A1450.4 (Elections – Contractual) – Decrease \$270
 A3620.4 (Code Enforcement – Contractual) – Increase \$215
 A7140.2 (Parks – Equipment) - Decrease \$2,800
 G9040.8 (Sewer Fund – Workers Compensation) – Increase \$146
 G9730.7 (Sewer Fund – BAN Interest) – Decrease \$146

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

- Bond Bid Results

The Public Improvement Serial Bonds with a value of \$2,430,978 were purchased by Roosevelt & Cross Inc. and Associates with a Net Interest Rate of 3.3589%. They were the only bidder. The cost per year in principle and interest will be around \$181,000 or around \$81.00 per sewer unit.

VILLAGE CLERK –Lee Mikewicz

- Election Update – The Village Election will be next Tuesday. A representative from the Board of Elections will be by tomorrow afternoon to install the reporting software. Polls are open from 12 Noon to 9:00 PM.

- Monroe County Sales Tax Distribution for 4th Quarter 2015 – The Village received \$115,472.64 from the County which represents an increase of 2.8% (\$3,169) of the same period last year.
- Records Disposal Update – The Village Clerk met with Historian Barb Chapman on February 29th and she reviewed the boxes of records we have scheduled to be destroyed. She selected out 4 boxes and a bin of tax bill receipts. The interest is due to the names and addresses that can prove residency. The rest of the items can now be scheduled for shredding.
- Personnel Policy Manual – The Mayor and Village Clerk met once via phone with Margaret at HR Complete to begin the process of revamping our personnel manual. Our next conference call will be on March 22nd to discuss the first stage. She hopes to have a preliminary draft done on content for the new manual.

TRUSTEE REPORTS:

DEPUTY MAYOR LESLIE WAGAR

Liaison to: Village Zoning/Planning Boards – The Article 78 paperwork for the McIntosh property has been filed. The Boards are now filled with the addition of David Garner and Abigail Timberlake. Mayor Gee mentioned, that with an almost completely new Board, the members should begin reviewing the Master Plan as it pertains to the Village and report back on how we are doing in meeting the goals that were set 15 years ago. Perhaps it is time to review the plan and suggest changes.

Code Enforcement Dept. – Bob Panik brought us up to date earlier.

Facebook Administrator – She has spent about 40 hours working with MRB on grants for the Village.

Treasurer – Katie is doing very well. Things are getting organized and efficiency has improved.

Clerk's Office – Going along fine. No complaints. The office team is working well.

Dog Park – We need to set up a meeting with the Town to work out some issues.

Working with Trustee Thompson on the “Hometown Heros” banners for Main Street.

TRUSTEE – RUTH THOMPSON

Liaison to: Community Organizations – Working with Deputy Mayor Wagar on the “Hometown Heros” banners. Patty Kaye from the American Legion is working to compile a list of potential people for the banners. We are also getting ideas from other municipalities that are doing it. We are looking into funding ideas and sponsorship for the project. We will also need to talk to National Grid about using the poles. Banners would probably be up for a year before being replaced with new people, unless current people on banners are still deployed. The logistics still need to

be worked out. Eventually banners would be given to those veterans when they return home or they would be given to the family. In checking qualifications from other municipalities, it appears that those recognized are either current residents of the community or graduates of the local high school.

On March 18th and 19th, the high school is having their musical production, "Hairspray."

May 14th is the Lions' Club Golf Tournament.

The first Festival meeting was held last week. The Festival itself will be held on August 20th. Trustee Jim Clark will work on the Festival this year. Trustee Thompson is looking to join the Main Street Committee.

Mayor Gee mentioned that there is no Main Street Meeting tomorrow because everyone is sick.

Trustee Thompson has contacted various organizations in the community and asked them to get their information to the Sentinel Newspaper by March 14th so they can be highlighted in the community.

Trustee Thompson reported that in using Johnson Park she found that the bathrooms needed cleaning and the garbage cans/barrels should be scrubbed out. DPW will be notified.

TRUSTEE JAMES CLARK (absent – no report)

Liaison to: Village Parks
Forestry Board
Town Asset Committee

TRUSTEE RICHARD CLARK

Liaison to: Department of Public Works – Very quiet, not much happening.

MAYOR'S REPORTS - PAUL GEE

Liaison to: Met with Mike Souers, John Holtz, Trustee Thompson, and Steve Farrell to go over Earth Day festivities. It will be kept simple with a cleanup, Forestry Board Arbor Day event, Solar demonstration and electronics drop-off. It will be held on April 23rd.

Fire Department and Rescue Squad – Names were put in last night for Officer election. It was the same group as last year.

It is a possibility that the Fire Company may purchase a new grass truck and donate it to the Village. They have to still go through official motions, but it looks good from whom we've talked to.

Main Street Committee – Met last week. The new owner of the Sentinel was there. He is looking for articles about Scottsville businesses. They will try to start having copies of the paper at Salvatore's and Artisans Coffee House.

- Request by Wheatland Chili High School Girls Soccer Team to hold their banquet at the Fire Hall on April 3, 2016. The Board was okay with the use of the Fire Hall by the soccer team.
- Consider authorizing Mayor to sign an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (HGACBuy). There is no charge to join.

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to authorize the Mayor to sign the Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (HGACBuy).

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

PARK PERMITS

- Tina Franklin – 8 Oatka Place – Tuesday, March 15, 2016 – Team Party
- Diane Jennings – Wheatland Recreation – Wednesday, March 30, 2016 – Spring Recess Day Camp
- Steven J. Robinson – 108 Grangerford Heights – Sunday, May 1, 2016 – First Communion
- Jane Eadie – 8507 Harris Road (LeRoy, NY) – Saturday, July 9, 2016 – Family Reunion
- Katherine E. Mofe – 226 Briarwood Lane – Saturday, August 13, 2016 – First Birthday Party
- Tom Nersinger – 109 West Cavalier – Saturday, September 10, 2016 - Picnic

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to approve the Johnson Park permits detailed above.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

Mayor Gee announced that the Village Board got its annual invitation by the American Legion to march in the Memorial Day Parade. The parade is on May 30th and line-up is at T. J. Connor School at 9:00 AM.

OLD BUSINESS:

- Mail delivery problems – No reply from the Post Office

NEW BUSINESS: None

EXECUTIVE SESSION

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to enter into executive session at 7:20 PM. to discuss particular legal contract matters and a particular personnel issue.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

MOTION: made by Deputy Mayor Wagar and seconded by Trustee R. Clark to adjourn executive session and return to regular session at 7:36 PM.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

CORRESPONDENCE: – See Folder

ADJOURNMENT:

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Thompson to adjourn the Village Board meeting at 7:36 PM.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Ruth Thompson - AYE
Mayor Paul Gee	AYE	

Respectfully submitted by,

Lee Mikewicz

Village Clerk