

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSION MEETING  
 Tuesday, March 11, 2014- 6:00 P.M.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:01 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Jim Clark and Trustee Elizabeth Murray.

**Absent:** Trustee Rick Clark, Attorney Peter Skivington, Fire Chief Jeff Brown, EMS Chief Matt Jarrett and Fire Company President Frank Wunder.

**Also Present:** Jay Coates, Captain Mike Connelie, Carole Brown, Captain Ed Wihlen, Treasurer/ Deputy Clerk Juliann Green, Village Clerk Lee Mikewicz and Alex Ronnenberg.

APPROVAL OF MINUTES

Tuesday, February 11, 2014

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to approve the minutes of the Tuesday, February 11, 2014 Fire Commissioners meeting as submitted.

**VOTE:** Motion carried 4-0 (Trustee R. Clark absent).

Trustee Elizabeth Murray	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Jim Clark	AYE	Trustee Rick Clark - ABSENT
Mayor Paul Gee	AYE	

PUBLIC BEFORE THE BOARD – None

Mayor Gee introduced Alex Ronnenberg from the audience. Mr. Ronnenberg is running for a Trustee position in the Village election next week.

REPORTS:

A) FIRE CHIEF JEFF BROWN (absent)

Captain Mike Connelie reported for Chief Brown.

Monthly Briefing:

- Call/Activity summary for Dec
- Hurst tool problems; will need to be replaced soon, discussion needed with board on this topic
- Working on OSHA compliance. Training is continuing on OSHA/PESH items.

- All but 2 firefighters have been fit tested. We will be getting the fit tester back for the county at the end of March.
- Record keeping is coming together and also lesson plans are almost complete to make things easier.
- The Quint should be back this week.
- Working on grants
- 4610 came back today and was placed back in service.

A crew is in place for the snowstorm that has been forecasted for tomorrow.

Upcoming Events:

OSHA inspection upgrades moving along

B) EMS CHIEF MATT JARRETT (absent)

Captain Ed Wihlen reported for Chief Jarrett.

**Rescue Squad Operations:**

- New trainees are progressing nicely.
- Letters/Resume's received for the following EMS Line Officer positions: Captain-Ed Wihlen Lieutenant-Mike Connelie. All applicants meet the requirements of the position (both currently hold the position). EMS nominations will take place on Thursday March 13th, at the EMS membership meeting.
- 724 North Road is becoming a problem again. Currently working with MD's and MCSO to come up with a "game plan". Discussions with DDSO will commence once we collaborate on a plan of action.
- Steve Bowman's retirement party was a success. We wish Steve well in his future endeavors. He has been a huge asset to our department and the public safety community. He has left large shoes to fill.
- Migration to Centrelearn learning management system has been very successful.

**Building Maintenance:**

- All is operating well. Thanks to Elizabeth Murray for composing and distributing the press release for the energy efficiency project that was completed.

Mayor Gee introduced Juliann Green, the new Treasurer/Deputy Clerk.

C) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY  
JAY COATES

- The entire focus over the last month has been OSHA compliance items.
- Three of the five mandated plans are completed. They are "Infectious Disease", "Hazard Communication", and "Respiratory Protection." Training has begun with them.
- Chief Brown has begun going through the personal files to verify training records and determine what is needed for the volunteers.
- Chief Brown is working with the County to get members signed up for training with regards to the Emergency Action Plan and the Hazmat Plan. We need to establish both for our facility.
- We are meeting with the OSHA/PESH representative on Friday to clear up the first two truck issues.
- Forms and procedures have been created to put a lot of this training and planning in place.
- Fire Department and EMS officer nominations and elections are coming up.
- Files are getting completed with medical and personal information that was missing. No emergency contact information was on file for anyone.

C) PRESIDENT FIRE COMPANY – FRANK WUNDER (absent)

There was no report from the Fire Company.

OLD BUSINESS

Trustee J. Clark asked about the Hurst Tool. Right now, it is working. Chief Brown is getting quotes together for a replacement tool.

NEW BUSINESS - None

ADJOURNMENT

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to adjourn the Fire Commissioners Meeting at 6:15 PM.

**VOTE:** Carried 4-0 (Trustee R. Clark absent)

Trustee Elizabeth Murray  
Trustee Jim Clark  
Mayor Paul Gee

AYE  
AYE  
AYE

Deputy Mayor Leslie Wagar - AYE  
Trustee Rick Clark - ABSENT

Respectfully submitted by,

*Lee Mikewicz*

Village Clerk