

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSION MEETING  
 Tuesday, July 8, 2014- 6:00 P.M.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:01 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Alex Ronnenberg, Trustee Jim Clark and Fire Chief Jeff Brown

**Absent:** Trustee Rick Clark, Attorney Peter Skivington, EMS Chief Matt Jarrett and Executive Deputy Chief of Compliance and Safety Jay Coates

**Also present:** President of the Fire Company Frank Wunder, Carole Brown, Captain Mike Connelie and Village Clerk Lee Mikewicz

APPROVAL OF MINUTES

Tuesday, June 10, 2014

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee J. Clark to approve the minutes of the Tuesday, June 10, 2014 Fire Commissioners meeting as submitted.

**VOTE:** Carried 4-0.

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	ABSENT	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

NEW MEMBER

Greg Dunn has requested to come over and join the Fire Department. He is already a member of Scottsville EMS. Mr. Dunn provided a letter of request to the Village. The Fire Department is supportive of the request.

**MOTION:** made by Trustee J. Clark and seconded by Trustee Ronnenberg to accept Greg Dunn as a firefighter for the Scottsville Volunteer Fire Department pending a successful firefighter physical.

**VOTE:** Carried 4-0.

Trustee Jim Clark	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	ABSENT	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

PUBLIC BEFORE THE BOARD – None

REPORTS:

A) FIRE CHIEF JEFF BROWN

Monthly Briefing:

- Call/Activity summary for June. There were 38 calls.
- The Hurst tool grant is in progress. The department has submitted for \$25,000.
- Working on refurbishing costs for 4613
- Working fire in Clifton SFD; crews were praised for their efforts from the Clifton Chief and Chili Chief. Very professional crew and knew their jobs on-scene. Also 4610 provided a fill-in to Clifton during the fire with 4 firefighters. SFD total man power for the call was 17. Very proud of our department.
- Working fire in Rush on the 27<sup>th</sup> for 4613. Once again many compliments from other Chiefs for the hard work done by the SFD. Scottsville was the last truck released from the scene with the Rush Chief.
- Letter from Gravel ponds thanking us for our participation in their safety days
- Gear inspections and cleaning have started
- Hose, Hurst system, Airpacks, Aerial and Ladder testing has been scheduled
- Had an ISO inspection; everything went well. They were very impressed with how much training we do and our record keeping.
- We got through the OSHA/PESH inspection with flying colors.
- Creating a 5<sup>th</sup> battalion Task Force for water rescue which includes Scottsville, Rush and Honeoye Falls
- Brian Ely course requirement update. He has received a 16-hour certificate from his work. It will be brought in on Thursday.

Deputy Mayor Wagar asked Chief Brown about the status of the fire whistle. She has been approached by numerous citizens who haven't heard it. Apparently when the Chief tests the siren, it works. There may be something wrong with the relay or circuit board. Residents like to hear it. The Chief is concerned in the cost to get it fixed and if the Village would want to fix it. Chief Brown said that he would rather not spend his budget on this repair, when other tools or equipment could be purchased. The siren is always left on; it just isn't getting the call signal or relay from the dispatcher once it hits the radio. We will look into getting quotes for repairing it.

Scottsville made a good showing at the Chili Firemen's Parade. We had more trucks there than Chili.

Upcoming Events:

- To appoint Dave Merritt at the August meeting to Captain. Mayor Gee mentioned that he would need to get together with the Chief to discuss the appointment.
- We will be fill-ins for the Rush and Hilton Firemen's Carnivals.

B) EMS CHIEF MATT JARRETT (absent)

Captain Mike Connelie reported in Chief Jarrett's absence.

**Rescue Squad Operations:**

- Cassie Wihlen has passed her EMT exam. She has begun the process of clearing as a "Medic";
- Our electric charting system is going out of business. We will be working with the County to review new electronic medical record systems. Several vendors are being evaluated.
- A posting for the open Lieutenant's position yielded one application. Greg Dunn applied for the position. The Line Officers of the department have reviewed the application and desire the Village Board to appoint Greg Dunn to the position. His application has been reviewed by EDC Coates and meets requirements of the position with the exception of time in job. I request the Village waive the requirement of "time in department". This waiver will need to be done as part of the Village Board Meeting.

- Planning for a large scale search/rescue drill involving multiple departments and agencies in the fall of this year at Oatka Park. More details to follow.
- Final document regarding recommendations on EMS delivery will be in final draft form soon. This has been a collaborative effort between Scottsville, Chili and Churchville.

**Building Maintenance:**

- Faucets in the men's lavatory have been replaced. Thanks to Frank Wunder for replacing the units.
- Cameras on the security system were replaced. Several were faulty due to their age
- Painting at the station will take place. Painting of the kitchen and hallway areas are the only areas remaining.

C) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY - JAY COATES (absent)

An e-mail was sent to each Board Member prior to the meeting.

D) PRESIDENT FIRE COMPANY – FRANK WUNDER

- Fund drive mailers will go out by the end of the month.
- The first draft of the proposed LED sign came back from the manufacturer with a cost of \$26,000. That is approximately twice the allocated budget for the sign. We feel that the best idea for the sign would be to incorporate it within the sign already up. The same vendor will look at submitting a lesser quote utilizing the existing signage. This would be a community sign, not just for fire department use. The budget is around \$15,000. Once the revised information comes in, Mr. Wunder will share it with the Village Board.

OLD BUSINESS - None

NEW BUSINESS: - None

ADJOURNMENT

**MOTION:** made by Deputy Mayor Wagar and seconded by Trustee J. Clark to adjourn the Fire Commissioners Meeting at 6:24 PM.

**VOTE:** Carried 4-0.

Trustee Jim Clark  
Trustee Rick Clark  
Mayor Paul Gee

AYE  
ABSENT  
AYE

Deputy Mayor Leslie Wagar - AYE  
Trustee Alex Ronnenberg - AYE

Respectfully submitted by,

*Lee Mikewicz*  
Village Clerk