

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSION MEETING  
 Tuesday, January 14, 2014- 6:00 P.M.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**Present:** Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Jim Clark and Trustee Rick Clark

**Absent:** Attorney Peter Skivington, Fire Chief Jeff Brown and EMS Chief Matt Jarrett

**Also Present:** Assistant Fire Chief Robert Valerio, Jay Coates, Fire Company President Frank Wunder, Carole Brown, Captain Mike Connelie and Village Clerk Lee Mikewicz

APPROVAL OF MINUTES

Tuesday, December 10, 2013

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee E. Murray to approve the minutes of the Tuesday, December 10, 2013 Fire Commissioners meeting as submitted.

**VOTE:** Carried 4-0 with 1 abstention (Trustee R. Clark).

Trustee Elizabeth Murray	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Jim Clark	AYE	Trustee Rick Clark - ABSTAIN
Mayor Paul Gee	AYE	

PUBLIC BEFORE THE BOARD – None

Mayor Gee announced that due to the need for an Executive Session, the Board will address any questions for Chief Brown or Chief Jarrett on their own outside the meeting. Both chiefs were absent. Fire Company President Frank Wunder was asked to give his report.

REPORTS:

A) FIRE CHIEF JEFF BROWN (Absent)

Monthly Briefing:

- Call/Activity summary for Dec
- Hurst tool problems; will need to be replaced soon. Discussion needed with board on this topic.
- 18 calls for the month
- Fire in Mumford on Christmas Day
- Getting things fixed around the firehouse
- Cleaned Firehouse from top to bottom
- Fun had by all at the holiday parade

Upcoming Events:

OSHA inspection upgrades

B) EMS CHIEF MATT JARRETT

**Rescue Squad Operations:**

- Another new EMS member is in progress.
- Participated in the “Wellness in Wheatland” event which was a Wheatland Rec endeavor, held at TJC. Rescue Squad members handed out information, held blood pressure clinic and taught “hands only CPR”.
- Rescue Squad began “LearnEMS” learning management program. This will be used to deliver mandatory training, as well as assist with administering and tracking training programs overall. Positive feedback so far.
- Uniforms and gear for new members are on order.
- One new member taking EMT class (started last week) and one existing member taking refresher course. Two members are participating in “Core Content” class at Henrietta Ambulance. In other words.....lots of training this month.

**Building Maintenance:**

- HVAC systems are on a maintenance agreement with vendor now. They will be serviced 2x/year.
- Lounge/ready room is progressing nicely. Tile has been completed. Most of the furniture has been purchased. Fire Co. assisted with \$2,000 towards furniture. Remainder to come from Rescue Squad accounts.
- Issues are being had by National Grid’s vendor installing energy efficient programs at facility. Update to follow.
- With help of several members, we’ve been successful in a thorough “de-junking” at the facility. Thanks to Steve Farrell for assisting with removal of the items.

C) PRESIDENT FIRE COMPANY – FRANK WUNDER

- President Wunder informed the Board that he will be out of the area for 2 months and Vice-President Bob Valerio will be taking over while he is gone.
- Applications and recruitment posters have been delivered to the high school with the hope that we can recruit students into the Explorer program.
- General recruitment posters have been ordered to solicit area residents to join the fire or EMS service. They will be posted throughout the Village.
- Letters have gone out to all active, life and social members of the department advising them that they will have to take a refresher course on Work Place Violence, Sexual Harassment and Discrimination to remain members of the Fire Department and have access to the Fire Station. These will be scheduled later in the year after a monthly meeting or on a drill night.
- The Fire Company passed a bylaw revision to allow residents who live outside the district to become members of the department as long as they meet the duty requirements of the Fire and EMS departments.

EXECUTIVE SESSION:

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to enter into executive session to discuss a particular legal issue at 6:05 PM.

**VOTE:** Carried unanimously 5-0.

Trustee Elizabeth Murray

AYE

Deputy Mayor Leslie Wagar - AYE

Trustee Jim Clark

AYE

Trustee Rick Clark - ABSTAIN

Mayor Paul Gee

AYE

**MOTION:** made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to adjourn executive session and return to the regular session at 6:39 PM.

**VOTE:** Carried unanimously 5-0.

Trustee Elizabeth Murray	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Jim Clark	AYE	Trustee Rick Clark - AYE
Mayor Paul Gee	AYE	

**ADJOURNMENT**

**MOTION:** made by Trustee J. Clark and seconded by Deputy Mayor L. Wagar to adjourn the Fire Commissioners Meeting at 6:40 PM.

**VOTE:** Carried unanimously 5-0.

Trustee Elizabeth Murray	AYE	Deputy Mayor Leslie Wagar - AYE
Trustee Jim Clark	AYE	Trustee Rick Clark - AYE
Mayor Paul Gee	AYE	

Respectfully submitted by,

*Lee Mikewicz*

Village Clerk