

VILLAGE OF SCOTTSVILLE
FIRE COMMISSION MEETING
 Tuesday, December 9, 2014- 6:00 P.M.

CALL TO ORDER – Mayor Gee called the meeting to order at 6:01 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Rick Clark and Trustee Alex Ronnenberg

Absent: Trustee Jim Clark and Attorney Peter Skivington

Also present: Scottsville EMS Chief Matt Jarrett, Scottsville Fire Chief Jeff Brown, Village Treasurer/Deputy Clerk Juliann Green, Village Clerk Lee Mikewicz, President of the Fire Company Frank Wunder and Executive Deputy Chief of Compliance and Safety Jay Coates

APPROVAL OF MINUTES

Thursday, November 13, 2014

MOTION: made by Trustee Ronnenberg and seconded by Deputy Mayor Wagar to approve the minutes of the Thursday, November 13, 2014 Fire Commissioners meeting as submitted.

VOTE: Carried 4-0

Trustee Jim Clark	ABSENT	Deputy Mayor Leslie Wagar - AYE
Trustee Rick Clark	AYE	Trustee Alex Ronnenberg - AYE
Mayor Paul Gee	AYE	

NEW MEMBER - None

PUBLIC BEFORE THE BOARD - None

REPORTS:

A) FIRE CHIEF JEFF BROWN

Monthly Briefing:

- Call/Activity summary for October
- Gear inspections and cleaning still in progress
- ISO went down to a 4 from a 6. All board members should have received a copy. Utica national rep said we should put this out to our district members. Should lower their insurance a little bit
- Fire in Leroy; We tanked water in on the Oatka Trail.

- Capital projects future planning. Worked on by Jeff Brown Jay Coates and Brian Ely. Jay will put on a small presentation.
- Grant was submitted for rescue tools on November 30th.
- Holiday Parade went well. Will be changing a few things next year to better show off SANTA. We need to slow down a bit and put some lights on Santa so people can see him.
- Snap Fitness looking into with the fire company to provide a fitness program.
- EMS Chief Jarrett and Chief Brown are working together with the Bryx 911 dispatch alerting program. This sends alerts to mobile phones, i-pads or Droid devices. The cost is \$2.00 per user versus the County pagers (which are mostly sitting unused) at \$3.00 each per month. We will keep some of the County pagers as backups.

B) EMS CHIEF MATT JARRETT

Rescue Squad Operations:

- Membership update: Two new applicants in process. No action necessary this month.
- Lieutenant Connelie is out of service after knee surgery.
- Ebola update.
- *North Road calls are picking up again.
- * The ambulance submission report has been sent in to the Department of Health for re-certification

C) EXECUTIVE DEPUTY CHIEF OF COMPLIANCE AND SAFETY JAY COATES

- *County Communications Committee - The trunk line conversion is still set for the end of 2016.
- * OSHA/PESH – Personnel records will be reviewed with the chiefs over the next two weeks to determine member status. We will be ready for January if we get inspected.
- *Application Process – We found out we have not been getting a complete background check on our applicants. We need to make some changes. We have modified the application to reflect our needs. We are asking Attorney Skivington to review it. It also appears to be a good idea to bring the background check procedure in-house under the Village Clerk. This way, we can be sure we are getting the information that we need. We will ask the attorney to also review a “Wishes” form to be completed by each member and only opened if the member suffers a serious injury or death in the line of duty. This would clarify the member’s final wishes should this type of event occur.
- * Updated Fire/EMS rosters were provided to the Board.
- * The Fire Department’s Strategic Plan was explained to the Board. It was put together with the help of Chief Brown and Assistant Chief Ely.

D) PRESIDENT FIRE COMPANY – FRANK WUNDER

- *The Christmas Party starts at 6:00 PM on Saturday night with dinner at 7:00 PM.
- * The new sign is up and running. Thank you to Trustee Ronnenberg for his help. It is now programmable from the Fire House.
- * The Fire Department will be using the Fire Company’s storage building for training. The Company will need a “hold harmless” agreement from Attorney Skivington.

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT

MOTION: made by Deputy Mayor Wagar and seconded by Trustee Ronnenberg to adjourn the Fire Commissioners' Meeting at 6:24 PM.

VOTE: Carried 4-0

Trustee Jim Clark
Trustee Rick Clark
Mayor Paul Gee

ABSENT
AYE
AYE

Deputy Mayor Leslie Wagar - AYE
Trustee Alex Ronnenberg - AYE

Respectfully submitted by,

Lee Mikewicz

Village Clerk