

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, October 12, 2010

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee James Clark and Trustee Richard Clark.

Absent: Trustee Elizabeth Murray

Also Present: EMS Chief Matt Jarrett, Fire Department President Russ Hogue, Building Maintenance Coordinator Frank Wunder, Treasurer Beverly Martin, Dave Sheffield and recording Secretary Elaine Driscoll.

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., September 14, 2010 meeting

Made by Deputy Mayor Wagar seconded by Trustee J. Clark to approve the minutes of the Tuesday, September 14, 2010 Fire Commissioners Meeting as submitted by the Village Clerk.

VOTE: 4-0. Carried unanimously.

NEW MEMBER - None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON was not in attendance previously provided his report and a September incident report via: email, dated: October 12, 2010 (on file). Listed on his report were 37 monthly unit responses and 302 for you year.

- 1990 Pumper Refurbishment - Mayor Gee indicated that the financing of the Fire Dept. 1990 pumper truck rehab will be discussed at the following Village Board meeting. No bid award has been decided on. The bids came in higher than anticipated and there is not enough in the reserve fund. Treasurer Martin is getting clarification of bond rules from the Bank re: question if bonding can be done for a truck rehab. job – vs – a new purchase. Per Mayor Gee, Chief Emerson will be talking to Churchville Fire Equipment (bid winner) to see how other companies handle this situation. The 30 day award limit is up. Bidding may have to be done again. Dave Sheffield indicated that
- the “truck committee” had not been informed during this process. Reserve amounts will be reviewed carefully during the budget process.

RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted his report via: email, dated October 12, 2010, with a Monthly Call for September 2010, a time report and a monthly duty hours report/graph (on file). There were 29 calls for September and 277 for the year. Five of the calls were from Fingerlakes DDSO on Chili Ave. with three of those calls for the same patient.

- Membership updates:
Andrew Fleming has resigned from the department - he has moved out of the district.
Jenna Coates is now on “inactive” status because she has returned to college.
- Duty Hours/overall call coverage – In the past two years there has been 24% increase in duty hours and 11.5% increase in call coverage, realizing a 38% average increase in call volume.
- Community Night and Open House were represented by the Rescue Squad with many residents taking applications for possible future membership.
- Town wide EMS service – In the past, Scottsville Rescue Squad was called for ambulance coverage for Mumford when Caledonia didn’t have a crew to cover the call. There is confusion as to why, but now Scottsville Rescue Squad has been removed from Mumford district’s ambulance coverage. The calls are being covered by Genesee County. Chief Jarrett will continue to try to get clarification on this issue.
- MedEx – A meeting will soon be set up with MedEx to do an annual review of contract. There are pending insurance changes which will change the payment structure.
- Monroe County Narrow Band Radio programming – on Sunday, Oct. 17th, Scottsville EMS and Fire Department will be doing a complete change to narrow band radio frequency due to a County wide conversion. Jay Coates has knowledge of how to do the conversion and is putting in 50 – 60 hours of help; thus saving the Department \$10,000.00 - \$15,000.00. There needs to be on site coverage at the Facility from 6:00 A.M. – 11:00 P.M. in case of radio communication breakdown.

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER reported:

- Gutter heating system has been installed and will be watched with interest as it gets into the winter months. Everything else seems to be good with the building.

PRESIDENT RUSS HOGUE reported:

- Incentives have been done for the year. There will be some revamping for next year.
- Fire Co. Pavilion – work is being done in the pavilion to insulate against noise.
- Fund Drive – the letter campaign went out; return of funds is down; United way donations are down; thus revenue stream is down. The proposed “recipe book” and

“birthday calendar” fund raising projects have died and will not be done because of lack of response.

- Member reduction – as previously mentioned, Andrew Fleming has been taken off membership because he moved out of the district.
- Budget Meeting - there will be a Fire Dept. budget meeting tomorrow night.
- Turkey Party will be held at the Fire Facility on Friday, Nov. 5, 2010, at 7:00 P.M.
- Open House at the Fire Facility was poorly attended this year. Too much is being spent on the event with poor attendance. The event will be reviewed and reworked and may be redirected to another venue to get their message out better, which would be more beneficial to the Dept.
- NIMS – President Hogue presented his “Certificate of Completion” for successfully completing “Incident Command System – National Training Curriculum ICS Intermediate (I-300) Course (24 Hours). There was discussion re: the need to offer more flexibility in taking the instruction, paying compensation for missed work to do the training, Federal Mandates, etc. There are still employees/staff that need to complete required training.

OLD BUSINESS

Storage shed lease – The Addendum to Lease Dated: July 25, 2002 between the Village of Scottsville and Scottsville Fire Co., Inc. dated: October 12, 2010, has been signed by President Russ Hogue and Mayor Paul Gee (on file).

NEW BUSINESS

Health & Safety Officer for the Strategic Plan – Per Mayor Gee: there hasn’t been an appointment for a Health & Safety Officer for the Strategic Plan yet. This person would implement the plan and see that all requirements are complete, see that documentations are done and work with the members to make sure all are in compliance to help avoid liability in any situation. Dave Sheffield believes that this job should be done only by the Chiefs.

ADJOURNMENT

MOTION: made by Trustee J. Clark seconded by Deputy Mayor Wagar to adjourn the Fire Commissioners meeting at 6:25 P.M.

VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk