

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, October 13, 2009

CALL TO ORDER: Mayor Michael Souers called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Lino Contestabile, Rick VenVertloh and Elizabeth Murray.

Also Present: Fire Chief Bob Emerson, EMS Chief Matt Jarrett, Building Coordinator Frank Wunder, Treasurer Beverly Martin and recording secretary Elaine Driscoll.

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., September 8, 2009 meeting

Made by Deputy Mayor Gee seconded by Trustee Murray to approve the minutes of the Tuesday, September 8, 2009 Fire Commissioners meeting as written.

VOTE: 5-0. Carried unanimously.

NEW MEMBER

EMS Chief Jarrett introduced Matthew Davis, 32 Weldon Street, who has submitted application to be an EMS member. He has lived here for three years. He will begin EMS courses soon. Mayor Souers thanked him for his desire to serve the community.

MOTION – New member Matthew Davis

Made by Deputy Mayor Gee seconded by Trustee Contestabile to accept Matthew Davis, 32 Wheldon Street, as a member of the Scottsville Rescue Squad.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF BOB EMERSON previously submitted his report via: email, dated: October 13, 2009 and a September incident report (on file). There were 8 calls for the month and 121 for the year. He reported the following:

- Pump tests are completed.
- Scott Nice took a leave of absence for personal reasons.
- Open House at the Fire Facility will be October 17, 2009 from 11:00 A.M. – 3:00 P.M.

- The UNICEF parade will be Friday, October 30, 2009. Assembly place will be in the parking lot behind T.J. Connor at 6:45. Parade to begin at 7:00 P.M., going from the T.J. Connor, down Oatka Place, Genesee Street, Browns Ave., and to the Union Presbyterian Church. Fire Police will be on duty.
- The Fire Department will be on standby on Halloween - Saturday, October 31, 2009.
- For safety reasons, Chief Emerson is getting prices for a rail in the loft storage area above the closets at the end of the Fire Facility bay area. OSHA would require it. Mayor Souers will be at a Mayor's meeting at Churchville Fire Dept. and will look at their similar rail. Chief Emerson believes it can be done for under \$1,000.
- Fire Department responded to a call at 440 North Road on 10/5/09. Two men were arrested for making Methamphetamine at that location. The Fire Department was at the scene from 12:00 Midnight to 2:00 A.M. The State Police ordered a company to come from Pittsburgh PA. to remove materials from the house. Deputies were on guard for 24 hours waiting for material removal. Because the Firemen observed the very poor interior condition of the house, it was suggested that Building Inspector Rech be informed so he could do a letter to encourage clean up of the property.

RESCUE SQUAD

EMS CHIEF MATT JARRETT previously submitted his report via: email dated: October 13, 2009, the Monthly Call Report for September 2009 and a four page Med-Ex Billing Summary (on file). There were 15 calls for the month and 82 for the year. EMS Chief Jarrett discussed the following:

- H1N1 (Swine Flu) Status Updates:
 - NYS Department of Health has mandated seasonal flu and H1N1 vaccine for all institutional medical providers and workers. This does not include EMS workers.
 - There has been trouble securing the seasonal flu vaccine. They are awaiting Monroe County Department of Health shipment in mid month. In the meantime, members have been encouraged to get the vaccine at PCP offices or clinics and if they have to pay co-pay, EMS will reimburse them.
 - The Rescue Squad will follow local Department of Health recommendations for treatment and response to patients with suspected influenza. He will be going to Chili this Thursday and will see how they plan to distribute H1N1 vaccine.
- EMS Chief Jarrett attended a 40 hour State Emergency Management Officer Leadership Training. He felt the training was very beneficial and recommends that

current and future Officers attend it. This training would be appropriate for all Public Service people. The training consisted of:

- Problem Solving and Decision Making
 - Effective Communications
 - Leadership and influence
- There was an 8 hour “Pathways to Effective Leadership” class held at Scottsville Fire Dept. last week. It was attended by Michelle Hellaby, Ed Wihlen, Steve Bowman and Matt Jarrett.
 - The Rescue Squad had a booth at “Community Night” on Sept. 17th. The event went very well. They handed out information and actually got a new member from the event.
 - Although it is listed on the report that the N95 fit testing has begun, they are actually on back order and will begin when received.
 - On Saturday, November 14, 2009 there will be Free Training of CPR and AED at the Scottsville Fire House, 385 Scottsville-Mumford Rd. at 10:00 a.m. – 2:00 p.m. Registration is necessary. There was discussion re: Village employees that attend could get paid. EMS Chief Jarrett indicated that since he is certified to train, he would be willing to set a training session up for a daytime course so employees could attend in their normal working hours.
 - EMS Chief Jarrett reviewed MedEx billing summary. Year to date the total gross charges and claims is \$60,445.00 (document on file).
 - The next POD meeting will be on Wednesday, October 21, 2009 at 7:00 P.M. at the Fire Facility.

BUILDING COORDINATOR

FRANK WUNDER reported:

- The new storage building has been erected.
- The simplification of the heating/cooling system done by George Taylor, is working great. The system taken out was computerized and difficult. This one is simple thermostats. The generator is working fine.
- All the necessary lightning resistance grounding at the Fire Facility is adequate now.
- Per Fire Chief: the security camera is now password protected and the mouse has been removed to prevent tampering by unauthorized people.

PRESIDENT

RUSS HOGUE was not present due to class schedule.

OLD BUSINESS

- Officer Training – When the Scottsville Rescue Squad split off from the Scottsville Fire Department it became necessary for the Fire Department to get their own State Department of Health number. Fire Chief Emerson explained that at present the paperwork is being worked on to secure that number. When it is received, it will be required to respond to so many calls and members to have CPR certification. At the Strategic Planning Committee meeting last night, tasks were delegated to members as follows:
 - Russ Hogue, Board President – Recruitment and retention of the plan.
 - Fire Chief Bob Emerson – Identify the present & future equipment needs.
 - EMS Chief Matt Jarrett – Rescue Squad response time and how to improve staffing (daytime coverage, etc).
 - Mayor Souers – NFPA Standards - prioritize compliancy list.

ADJOURNMENT

MOTION: made by Trustee VenVertloh seconded by Trustee Contestabile to adjourn the meeting at 6:20 P.M.

VOTE: 5-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk