

VILLAGE OF SCOTTSVILLE
FIRE COMMISSION MEETING

Minutes of Meeting
 Tuesday May 10, 2011- 6:00 P.M

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG.

ROLL CALL

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar, Trustee Elizabeth Murray, Trustee Jim Clark, Trustee Rick Clark and Attorney Peter Skivington.

Also Present: Treasurer - Beverly Martin, Fire Chief –Bob Emerson, EMS Chief – Matt Jarrett, Jay Coates, Frank Wunder, Dave Sheffield, and Town Councilperson- Roger DeWitt

APPROVAL OF MINUTES

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark approve the minutes of the Tuesday, April 12, 2011 Fire Commissioners meeting as submitted.

VOTE: 5-0 Carried Unanimously

NEW MEMBER

None

PUBLIC BEFORE THE BOARD

None

REPORTS:

FIRE CHIEF BOB EMERSON previously provided his report dated May 11, 2011 (on file)

Listed on April report were 18 calls for the month and 69 for the year. Unit Responses for the month were 44 and yearly 154. Man-hours for the month were 301.55 and 956.24 for the year.

- Monthly Briefing:
 - Call/Activity report (on file)
 - Harrisburg, May 20, 2011
 - Purchase of Incident Command Vests
 - Purchase of Emergency Scene Signs Ahead
 - New SOG (Standard Operating Guide) for Photographs/Multimedia Devices:

- Guideline for firefighters in the Scottsville Fire Department relative to the use of cameras and multimedia devices at incident scenes and the distribution of photographs or videos obtained in the performance of their duties.
- Chief has to approve pictures before they are posted

Membership Status

None

- Upcoming Events/Activities:
 - Black Creek Park search and rescue drill with Clifton Fire
 - Various meetings thru month

Fire Chief Emerson requested a meeting with Mayor Gee to review description for Assistant Chief of Compliance and Safety before the Village Board proceeds any further. Mayor Gee agreed to meet with Fire Chief Emerson.

Mayor Gee acknowledged Attorney Peter Skivington to the meeting at 6:15 p.m.

PRESIDENT FIRE COMPANY:

Vice President Dave Sheffield (left on fire call)

RESCUE SQUAD:

EMS CHIEF MATT JARRETT previously submitted an informational packet via e-mail, pages which include the Rescue Squad Monthly report dated: dated May 10, 2011, a monthly Call Report for April 2011, and a monthly duty hours report/graph (on file)

EMS Chief Matt Jarrett asked Jay Coates to address the Village Board

RE: Radio Issues with the County of Monroe

Jay Coates, 4th Battalion representative to the Monroe County Communications Committee reported the following:

- Big Changes to Radio System
- Monroe County going to Next Generation Radio System over the next few years
- Trunked Digital System
- Construction in process
- Replacement of all radios
- DPW and Public Works will be moved over this year
- Harris RF has contract to build sites around the county
- As a Battalion they would approach the County for assistance in funding

- Met with Monroe County on May 02, 2011, Steve Bowman, Harris RF, Fire Bureau Coordinator, and LDC Funding Representative
- Funding for Grant writer for 4th Battalion
- 5 options on the table
- Big effort over next few years (4-5 Years)

EMS CHIEF MATT JARRETT

- Membership Status:
Two new members
 - 1) Nikole Nash: Membership Application on file
 - 2) Heather Towne: Membership Application on file

EMS Chief Jarrett is recommending Village Board approval.

Mayor Gee asked for a motion

MOTION: made by Trustee E. Murray and seconded by Deputy Mayor L. Wagar to approve the Rescue Squad Members Nikole Nash, and Heather Towne per recommendation of EMS Chief Matt Jarrett.

VOTE: 5-0 Carried Unanimously

- Town wide EMS Issue Update
May 19, 2011: Joint meeting Village Board and Town of Wheatland Board
 - Presentation of all options
- Bunk –In Program Research
 - Brighton Fire Department has Bunk –In program
 - Provide living quarters typically for college student (no charge to the students) in exchange for service 20- 30 hours a week, volunteer service.
 - Good return on investment
 - Unique solution to staffing dilemma

FRANK WUNDER – BUILDING MAINTENANCE COORDINATOR

- Drinking Fountain : Plumber is having problems with replacement parts
- Fire Hall Black Top: Serious cracks needs to be sealed
- George Taylor: Maintenance Agreement Contract is needed

OLD BUSINESS:

- Review position description for Assistant Chief of Compliance and Safety Tabled

NEW BUSINESS:

- Standard Operating Guide (SOG)
 - EMS: SOG is more stringent
 - SOG Policies for Fire Department and EMS should be the same

After a brief discussion it was agreed that both the Scottsville Fire Department and the Rescue Squad have the same SOG, as relative to the use of cameras and multimedia devices at incident scenes and the distribution of photographs or videos obtained in the performance of their duties.
EMS Chief will e-mail EMS SOG to all board members for review
Tabled until June 14, 2011 meeting

- Designate the Week of May 15, 2011 as Emergency Medical Services Week
MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee R. Clark to designate the week of May 15, 2011 as Emergency Medical Service Week

EMS Week Proclamation

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Paul F. Gee, Mayor of the Village of Scottsville, New York in recognition of this event do hereby proclaim the week of May 15-21, 2011, as

EMERGENCY MEDICAL SERVICES WEEK

*With the theme, **EMS: Everyday Heroes**, I encourage the community to observe this week with appropriate programs, ceremonies and activities.*

Paul F. Gee, Mayor

VOTE: 5-0 Carried Unanimously

10. ADJOURNMENT

MOTION: made by Deputy Mayor L. Wagar and seconded by Trustee J. Clark to adjourn the Fire Commissioners meeting at 6:34 P.M.

VOTE: 5-0 Carried Unanimously

Respectfully submitted by,

Julie A. Kuhn.

Julie A. Kuhn

Clerk

Village of Scottsville