

VILLAGE OF SCOTTSVILLE
FIRE COMMISSIONERS MEETING

Minutes of Meeting
Tuesday, May 11, 2010

CALL TO ORDER: Mayor Paul Gee called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Mayor Paul Gee, Deputy Mayor Leslie Wagar,
Trustee Elizabeth Murray and Trustee James Clark.

Also Present: Fire Chief Bob Emerson, EMS Chief Matt Jarrett, Treasurer Beverly Martin, President Russ Hogue, Communication Edie Cornish, Building Maintenance Coordinator Frank Wunder, Dave Sheffield, Monroe County Emergency Medical Services Administrator/NY State EMS Council Tim Czapranski, Ed Wihlen, Mike Burnside – Mumford Fire Chief and recording secretary Elaine Driscoll.

APPROVAL OF MINUTES

MOTION – Approve minutes of Tues., April 13, 2010 meeting

Made by Trustee Clark seconded by Deputy Mayor Wagar to approve the minutes of the Tuesday, April 13, 2010 Fire Commissioners meeting as submitted.

VOTE: 4-0. Carried unanimously.

NEW MEMBER - None

PUBLIC BEFORE THE BOARD – None

REPORTS

FIRE CHIEF ROBERT EMERSON previously submitted his report via: email dated: May 11, 2010 with an April call report (on file). He reported:

- There were 15 calls this month and 43 for the year. May 5th there was a fire at Heany Industries caused by a dust collection system. There have been other fires there that haven't been reported. The Fire Marshal, Terry Rech, was on site for this call.
- The Fire Dept. has gotten approval from DOH to run EMS calls on the Fire Dept. side. They are working on dispatch details.

- Fire Chief Emerson has been notified by the Senator's Office that the Dept. received the FEMA grant for 12 SCBA packs. Federal share is \$61,275.; the Dept's share is \$3,225. He will be getting two bids because there are only two suppliers available.
- Ice problem at Fire Facility - Fire Chief Emerson has received an estimate from Elmer Davis for installing automatic heat wire to solve the ice problem in the gutter area. It would run on a thermostat. The estimate from Elmer Davis is in the amount of \$3,900. Frank will also get advice, and a price, from the original builder of the Fire Facility. The best time to do the installation is summer. They should have estimates for the next meeting.
- Upcoming events:
 - Friday, May 14th, at WCCS high school, there will be a mock DWI crash. Chief Emerson will email the Board re: the time that it will be held.
 - Thursday, May 20th, there is a Battalion meeting at the Fire Facility, at 7:00 P.M. that all area Fire Departments attend. Chief Emerson welcomed the Fire Commissioners to attend.
 - Friday, May 21st the three Fire Chiefs are going to Harrisburg – Captain Dave Merritt will be on call.
- Public Hearing for purchase of the Chief's vehicle will be held at the following Village Board meeting.
- Chief Emerson will be following procedure provided with the grant package, to get the SCBA packs with the grant money.

EMS CHIEF MATT JARRETT previously provided his report via: email, dated: May 11, 2010 with an April 2010 Call Report, Draft (v1.1) Standard Operating Guide "Personal Appearance", Article: "Technology today: Reducing Response times" (on file). Items addressed:

- Calls: There were 26 calls for the month of April. Only one call not covered; 96% call coverage. For the year the call coverage is 84-1/2% which is the best it has been for five or six years. The one call that was not covered was a daytime, during the week call.
- New Ambulance is in service. It has been lettered, striped and DOH inspected. There were a few repairs that the dealer has taken care of. It has already responded to 7-8 calls.
- "Personal Appearance Policy" – EMS Chief Jarrett asked that the Board review and make comment and desired changes to the "Personal Appearance Policy" Draft (v.1.1) which he submitted. It is now out for comment to the members as well. Next month he hopes to have a draft "Uniform" policy for review.

- “I Am Responding” product is a Web-based scheduling system. EMS Chief Jarrett did an overview of the “I AM Responding” product which they plan to demo for the second time. It basically would be an enhancement to a procedure they use now. The product is to enable emergency responders to immediately inform their chiefs, other department members, and dispatchers if, when, and where they are responding to emergency incidents. With this system, response entities and their dispatchers know immediately if there is an adequate response en route.
- Medic cleared – Jared Kase has been cleared as a “Medic”. He has been in EMT for a year and been working at Rural Metro full time. The Rescue Squad has a program that when you are cleared with another agency in Monroe or Livingstone region, you can be fast tracked through our clearing process, which he did.
- Hours per member report – EMS Chief Jarrett provided copies of a “Hours per member report”, It lists duty hours, duty shifts, total calls and call hours. In the first quarter of the year, 2500 duty hours were scheduled. Scheduled hours are up 25% over last year.
- Telephone Policy is to be addressed at the following Village Board Meeting.

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER reported:

- Generator – Frank Wunder reported that the generator at the Fire Facility needs basic service. It is six years old and parts need to be replaced. He provided an estimate from Emergency Power Systems, LLC in the amount of \$1,577.99, and asked that the Board review it. Mayor Gee indicated that per the procurement policy he should get two estimates. He will schedule the work to be done during the summer.

PRESIDENT RUSS HOGUE – items discussed:

- Festival – President Hogue asked what status the Summer Festival is at. Mayor Gee indicated that at this point it is continuing on, but not much has accomplished yet; such as securing vendors. There is another Festival committee meeting in a couple weeks. President Hogue would like to be advised when a final decision has been made, so the Fire Dept. can decide if they will participate.
- Open House plans are being made and will be held October 9, 2010 during Fire Prevention Week.
- Fund Drive will be headed by Frank Wunder with the help of Trustee Murray.
- Incentives program is being addressed by a Fire Dept. Committee to encourage membership. They are incorporating some of the pieces of the EMS program.
- Webmaster – Jason Bendix is working on updating their website to have more current information available to the public, etc. Mayor Gee suggested that a link to Fire Dept.

history would be nice since there is a very long tradition of the Fire Department being in the community.

OLD BUSINESS:

Telephone Policy is to be addressed during the following Village Board Meeting.

Lease for Storage Shed – issue was tabled to the June meeting because the Attorney is absent.

NEW BUSINESS:

PRESENTATION

Caledonia/Mumford EMS – Mike Burnside Mumford Fire Chief introduced himself and began the presentation by stating how it came to be that this issue is being heard.

- Mumford has for years run first response for EMS. Caledonia Ambulance has covered the Mumford district for about 60 years.
- Caledonia Ambulance is having staffing issues. Mumford ambulance calls can take 30 – 40 minutes for response.
- There has been much discussion between Mumford and Caledonia to find a long term solution to their problems – to no avail.
- They are now looking at other options to provide a long term solution such as: using Scottsville Ambulance for coverage. They have talked to the Town Board re: having a “Certificate of Needs”.

Tim Czapranski, introduced himself as Monroe county EMS Administrator/Vice Chair of NY State EMS Council and resident of Wheatland and continued the presentation:

- Mr. Czapranski has been working with Chief Burnside because of the concern that Mumford residents have to wait 30-45 minutes for ambulance coverage.
- Chief Burnside has been working with the providers that have the CON (Certificate of Need) in his area; the Town of Wheatland and Caledonia Ambulance. The CON that the Village holds does not cover the Mumford area.
- The law says if an ambulance is needed for the Mumford Fire District, and the CON holder, Caledonia Ambulance, is not available, Monroe or Rural Metro in the City of Rochester is called to respond. This is a time issue. Another issue is, as of May 1st, if ALS priority one is needed for a cardiac call, Henrietta ALS can't be used for Genesee Valley ALS even though its only five minutes away; an ambulance 20 minutes away would have to be used.
- Mr. Czapranski has met with key people in Monroe County; Public Safety Director, Monroe Public Health Dr., Medical Director Dr. and their Attorneys who agree they will continue to practice as they always have, and ignore the May 1st coverage cut off, until a solution is worked out to allow using the closest most appropriate life support provider.

- There have been several meetings with all interested parties; Mumford Fire Commissioners, Mumford Fire Chief, Town Supervisor Dobson, Genesee Valley ALS, Scottsville EMS to try to figure out a solution. Some short term solutions have been implemented to shorten the call response time.
- Mr. Czapranski talked to the Town of Wheatland re: “Municipal Certificate of Needs”. A Municipal CON covers the whole Town and they can contract with an ambulance service, in this case Scottsville, to cover a specified district. He provided and reviewed with the Board, copies of a NYS DOH Bureau of Emergency Medical Services policy statement re: “Municipal Certificate of Needs” applications “Muni-CON”. Normally an application takes approx. six months, but four years ago the State recognized that the process was too slow for a municipality that is identified with having a problem that needs to be remedied immediately.
- Mr. Czapranski urged that the Town and Village needs to be cooperative and keep politics out of it, to do what is best for the patient. He has recommended to the Town Board/Supervisor Dobson that a task force be set up of Town/Village/Fire/EMS/Personnel to study the issue and come to a conclusion for adequate ALS/BLS Town/Mumford coverage over the long term. A short fix for Mumford would be a municipal CON by the Town to contract for ambulance services and mutual aid for ALS. In September a County EMS study is to be started which may offer options. The study won’t look at individual Departments or Agencies, and report on their response time and gaps; but it will look at the County as a whole to get a gap analysis and render options.

ADJOURNMENT

MOTION: made by Deputy Mayor Wagar seconded by Trustee Murray to adjourn the meeting at 6:40 P.M.

VOTE: 4-0. Carried unanimously.

Submitted by,

Elaine M. Driscoll
Village Clerk