

VILLAGE OF SCOTTSVILLE  
FIRE COMMISSIONERS MEETING

Minutes of Meeting  
Tuesday, May 12, 2009

Mayor Souers called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

Present: Fire Commissioners: Mayor Michael Souers, Deputy Mayor Paul Gee, Trustees Rick VenVertloh, Lino Contestabile and Elizabeth Murray.

Also Present: Fire Chief Bob Emerson, Treasurer Beverly Martin, Jay Coates Disaster Coordinator, David Sheffield, Glenn Sickles, Frank Wunder, Scott Nice and Attorney Peter Skivington (arrived at 6:25 P.M.).

SWEARING IN

Elizabeth Murray - Trustee

Mayor Souers reviewed the timing and letter (on file) re: Charles Bryant's resignation from his position as Trustee. He explained his Mayoral appointment of Elizabeth Murray to the Trustee position. Ms Murray's appointment was made, with Board approval, at the Friday, May 1, 2009 Special Village Board Meeting. The appointment is until the next village election in March 2010. Ms. Murray was asked to come forth at which time Village Clerk Elaine Driscoll administered the Oath of Office.

APPROVAL OF MINUTES:

MOTION: made by Deputy Mayor Gee seconded by Trustee Contestabile to approve the minutes of the Tuesday, April 14, 2009 Fire Commissioners meeting as written.

VOTE: Mayor Souer – yes  
Deputy Mayor Gee – yes  
Trustee VenVertloh – yes  
Trustee Lino Contestabile – yes  
Trustee Elizabeth Murray – abstained  
Motion Carried: 4-0.

NEW MEMBER

Chief Emerson gave copies of two new member applications to the Village Clerk. Scott Nice, 19B Wyvil Avenue, was present. He has been a Spencerport Fire Dept. member,

but needs to fulfill his training requirements for Fire Fighter I, Haz-Mat, etc. Mayor Souers welcomed Mr. Nice and told him his help is appreciated.

MOTION - Scott Nice – Fire Dept. Member

Made by Deputy Mayor Gee seconded by Trustee VenVertloh to approve Scott Nice as a member to the Scottsville Fire Department.

VOTE: 5-0. Carried unanimously.

The seconded member application was from Jeffrey J. Brown, 36 Doncaster Trail, W. Henrietta. He was not in attendance. Per his application and Chief Emerson, Mr. Brown has been a firefighter/EMT for 16 years. He has previously been a member of Scottsville Fire Dept. He is employed at North Greece Fire District and is also involved with Brighton Fire Dept. On recommendation of Fire Chief the following action was taken:

MOTION – Jeffrey J. Brown – Fire Dept. Member

Made by Trustee VenVertloh seconded by Trustee Contestabile to accept Jeffrey J. Brown back into the Scottsville Fire Department on recommendation of Fire Chief Bob Emerson.

VOTE: 5-0. Carried unanimously.

PUBLIC BEFORE THE BOARD

Jay Coates – Disaster Coordinator – POD Briefing

Although it was recognized that Jay Coates, Disaster Coordinator was not exactly “public”, he did continue under this heading to do a POD briefing, including the global event – H1N1 Swine Flu. He passed out copies of “Wheatland H1N1 Event Incident Action Plan 5/10/09 – 5/17/09 and a “Current Phase of Alert in the Who Global Influenza Preparedness Plan” indicating that we are now in Phases 5-6 / Pandemic – Widespread Human Infection (on file). Points discussed:

- Village and Town Boards need to look at policy to provide funds to pay necessary people during pandemic situations along with other financial aspects of POD activation. It could cost mega money or nothing, but policy needs to be in place. FEMA reimbursement would probably come into the equation. At present the Village and Town have budgeted money.
- Work will continue through the summer to have a POD activation in the Fall. It will be managed on a local level.
- Continual topping off of fuel needs to be done – DPW is handling this issue.
- Matt Jarrett and Jon Barker have worked out a budget for emergency supplies (within budget).
- Organization Assignment List - Need to get everyone involved ID’s and trained.

Mayor Souers assured that the incident command team is in place and monitoring closely to stay on top of the pandemic situation. He thanked Jay for the presentation and continued work.

## REPORTS

FIRE CHIEF BOB EMERSON previously submitted via: e-mail, his Scottsville Fire Dept. Inc. written report dated: May 12, 2009 with an April incident information sheet (on file). His report written and verbal included:

- There were 15 calls for the month and 63 for the year.
- Ambulance purchase: The Vehicle Replacement Committee are going to Harrisburg this weekend to see and price ambulances. Ford is no longer making diesel ambulances for 2010 models. Timeline to purchase: bid in June, award in July and take delivery in Jan.-Feb.
- 1990 LeLan Trailer purchase - Fire Chief Emerson recommended that the Village purchase the 1990 LeLan Trailer that Glenn Sickles owns. It can transport the gator and water tanks. He provided a voucher in the amount of \$1,000. It has been inspected by the Sheriffs Dept. and is in satisfactory shape – only recommendation was that new tires be put on. The village or Scottsville Fire Dept. must own it to be covered with Village insurance. Mr. Sickles got an appraisal of \$1,800. for it, but will sell for \$1,000. Per Fire Chief Emerson: it is a good tool for grass fires and to use in mutual aid situations with other companies. The following action was taken:

### MOTION – Purchase 1990 LeLan Trailer

Made by Deputy Mayor Gee seconded by Trustee Contestabile to purchase a 1990 LeLan trailer Vin #1LESJ17T6L1000123 from Glenn Sickles in the amount of \$1,000.

VOTE: 5-0. Carried unanimously.

- Fire Prevention Trailer Lease – Fire Chief Emerson presented a draft lease agreement to Attorney Skivington between the Fire Chief and Fire Prevention Officer for the Fire Prevention trailer/Equipment. There needs to be a lease in affect for the Village to insure and if done, there is no extra cost. Churchville Agency has advised it would be appropriate for this lease to be done. The following action was taken:

### MOTION – Fire Dept. Equipment Trailer Lease

Made by Trustee Contestabile seconded by Deputy Mayor Gee to approve the Fire Dept. lease of a fire department equipment trailer from Glenn Sickles, for one year pursuant to a written equipment lease.

VOTE: 5-0. Carried unanimously.

- Fire Chief's Vehicle – 4617 is on the vehicle replacement scheduled for replacement next year. Fire Chief Emerson's recommendation is to refurbish the present truck which would be ½ the price of buying a new one. The Truck Committee is reviewing this possibility. At present no money is set aside for a truck.
- Events – Memorial Day Parade, Mendon Parade. Grass Truck 4616 is scheduled to be in numerous parades.

- Training is being done with Caledonia, Mumford and Clifton and going well.
- 383 Culvert Project: Per DPW Deputy Supt. the 383 culvert on Caledonia Avenue will be bid in July and work to begin in the Fall. The Fire Dept. is on the notification list.
- Grant Received – Per Fire Chief Emerson: The Fire Dept. has received the \$20,000. grant from Senator Alesi. It has been put into the operating budget.
- Storage Shed – The Fire Dept. provided & reviewed the plan to construct a 24' x 30' storage shed at the Fire Dept. on Village property. It will not have electric. It is a Morton Building. Options for legal placement pursued with the following action taken:

MOTION – Lease for Storage Shed

Made by Trustee Contestabile seconded by Deputy Mayor Gee to lease the property as shown on the map prepared by the Fire Department of the construction of a 24' x 30' storage building under the same terms and conditions as the present lease for the pavilion and ball field property.

VOTE: 5-0. Carried unanimously.

RESCUE SQUAD

EMS CHIEF MATT JARRET was not present due to a mandatory work meeting, but had submitted his written report, dated May 12, 2009. monthly call report and yearly billing summary via: e-mail (on file). Mayor Souers reviewed the report.

- There were 32 calls for the month and 92 for the year.
- EMS appreciation picnic is May 23<sup>rd</sup> at the Fire Dept. Pavilion. Trustees were encouraged to attend.

BUILDING MAINTENANCE COORDINATOR

FRANK WUNDER was present and reported:

- Rugs have been cleaned by Service Pro who did a very good job.
- He will be having an electrician bring the outside lights up to par. Bulbs have been replaced.

PRESIDENT RUSS HOGUE was not present and no report was submitted.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

MOTION: made by Deputy Mayor Gee seconded by Trustee VenVertloh top  
adjourn the meeting at 7:12 P.M.

Submitted by,

Elaine M. Driscoll  
Village Clerk