

March 24, 2010

6:00 pm

Wheatland Municipal Building, 22 Main ST, Scottsville, NY 14546

Village Meeting – Agenda: Meeting with MRB to discuss the WWTP, Pump station, Infrastructure and to get the new members of the Village Board up to speed

MRB: Dave Willard, Carl Schoenthal, Jim Gresens, and Jim Peet

Village of Scottsville: Elizabeth Murray, Paul Gee, Rick VenVertloh, Lino Contestabile, Michael Souers-Mayor

Also present: Leslie Wager, Trustee-Elect, and Jim Clark, Trustee-Elect, Beverly Martin, Treasurer

Meeting called to order at 6:08 with Roll call

Mayor Souers started the meeting by congratulating the two new members and wishing them well.

The MRB Presentation:

Dave Willard gave a brief summary and history of the project and one of the I-and-I studies. The studies identified approximately \$1.3M worth of infrastructure improvement work within the Village. Paul Gee obtained grant money for some of the work on Browns Ave, a 50-50 match which includes some sidewalk repair and road and sewer work.

Mayor Souers asked Beverly about the reserve fund for sanitary sewers about this project to re-line some of the sewers on Browns. It was a timing issue with the award of the bids and the release of funds subject to permissive referendum, but it was determined that the 60-day lead would be OK to award and to finally pay once the bills are submitted.

Bids will be received by April 7th at 2:00 pm. They will be reviewed by the Mayor and by the MRB, and MRB will make recommendations to the Village Board on April 13th based on the cost, reputation, and other criteria set in the bid. A public hearing will have to be set at the next Village Board meeting to release the funds from the appropriate reserve account.

Dave Willard gave a summary on the history of the pump station and the trials and tribulations of this project. The Village is the lead, and he presented a slide (see attached spreadsheet) of the projected costs for the project, and the total costs to the sewer-unit holder within the Village. The spreadsheet also had the amount the Town would be responsible for as far as the bond costs and their contribution based on the number of units. As the number of units increases, the less the unit cost will be for all participants.

The current design is specifying 2.95 Million gallons of flow per day—PEAK. If we increased the pipe size to a 14” pipe, we could handle 3.2M gallons of flow per day, PEAK. The incremental costs are not too great. Currently, if we decrease the amount of I and I in our system, we have the potential to pick up an additional 200 or so units. If we increase the pipe size, there is a potential to pick up an additional 300 units; thus, if we fix and plan, we have a potential for 500 units—give or take—to lesson overall unit costs in the system. Twin pipes could be an option as well as a larger pipe. The recommendations will come out of the final design stages. There is still I and I in the NESSD pipe that needs to be addressed, and how it gets paid for is another discussion as the agreements have to be reviewed at this time.

With the agreement with the County, the Village has to spend at least \$40K per year on I and I improvements until the projection in the spreadsheet is exhausted (appx \$105K—see spreadsheet). Thus, we would have no penalties if we perform these duties in earnest.

Jim Gresens mentioned that with the studies of the State Audit and Control guidelines, they will not even track any sewer project that has a cost of less than \$800/year per unit. Since ours is under \$300, we are doing extremely well. Most communities pay quite a bit more for sewer use, and would love to have what we pay. Mayor Souers stated that we looked at a 20 year bond, and that would have brought the costs up over \$400 per year per unit. Since we qualified for the long-term low interest loan, the project is very viable.

Mayor Souers requested a timeline for the project. (See the attached project sheet). Dave Willard said that he would like the public information meeting in April, move into the environmental review phase and start the bond application process, and finalize the IMAs in May. We would then need to submit a finalized application to Rural Development for the long-term loan. The project design should be completed by Christmas, and it should go out to bid in January, with the bids being awarded in May, 2011.

Mayor Souers asked what the immediate next steps are. Dave Willard stated that we should review the engineering proposal, and we should have a meeting with the Town and County soon, possibly the week of April 4th. We should also have a survey completed by airplane for the length of the trunk line to the county pump station (about \$5,000). This was important now before the trees start leafing. If not, you are looking at a more expensive “traditional” survey crew. Mayor Souers asked if any costs incurred before the “official” project could be used as our obligation to our contribution costs, and the folks from MRB did not think that there was any reason they could not be. They will check with Mary Chappel. We will also need to file for a BAN (bond anticipation note) to cover any costs above and beyond what we set aside until the Rural Development funding/bond kicks in. The Town and County will need to pass resolutions to approve the plan. We may run into some questions with the Town, but Mayor Souers stated that this is a good deal for them as they have no upfront costs. He also stated that we may want to include that any new hookups (aside from an increase from the current fee) that are contiguous to the village, will be annexed. Dave Willard stated that there may be additional funding options to mitigate some costs; some we have already applied for, and some we may be eligible for in the future.

MRB was thanked for their presentation. Carl Schoenthal stated that he was leaving MRB to pursue other interests. He will be around the Village more, and will also spend more time with the B&Bs and his family.

Trustee VenVertloh talked about the Scott Crescent bridge project and the monies we have set aside and the monies we need to set aside (See the packet of info about the bridge).

Trustee Contestabile briefly mentioned the Planning board and DPW, but Ms. Wager had a good handle on those topics.

Trustee Murray talked about the Main Street committee, the farmer's market, and the planters on Main St. Bids were submitted per the specifications (and amended for staining and leveling), and were opened per the following:

- 1) TRADITION WOODWORKS—Geoff Woerner--received 3/11/10. \$540/unit X 7 units=\$3,780.
- 2) David Franklin Carpentry—David Franklin—received 3/19/10. \$5,172 for all units

3) Michael Souers--\$4,200 for all units

Motion to accept and award the winning bid to Tradition Woodworks per the submitted proposal was made by Trustee Murray, and seconded by Trustee Gee. No discussion. Motion carried 5-0 at 8:40 pm.

Trustee Murray also talked about the Chamber of Commerce and the Forestry/Tree Studies.

Trustee Gee talked about the Master Plan for Parks, and how it is due for an update as it has been almost 5 years since the last update.

Mayor Souers mentioned the Community Garden, Summerfest, Pathstone, cell tower, DOT, Fire Department standard operating guidelines, and the Full Moon concert series. These are detailed in the attached sheet.

Trustee VenVertloh made a motion to adjourn the meeting at 9:10.

Trustee Contestabile seconded.

No discussion.

Motion carried 5-0.